

# STATE OF OKLAHOMA EMERGENCY DROUGHT ASSISTANCE PROGRAM APPLICATION

The Emergency Drought Assistance Program provides assistance to Oklahoma’s farmers and producers during the current, persistent, drought conditions. Eligible farmers and producers may receive payment of 80% of actual, eligible expenses, as documented by approved receipts, up to a maximum payment of \$7,500 to install approved drought practice(s) in response to drought conditions or in preparation for effects of drought. Only one application per farm will be accepted. A county is eligible when any portion of the county is classified in drought (D0-D4) as reported on the National Drought Monitor.

The application and a directory of conservation district addresses are available on the Oklahoma Conservation Commission’s website at <https://conservation.ok.gov/>.

There are three options for submitting your application and supporting documentation to your local conservation district office:

- In person, visit your local district office March 9, 2026, at 8:30 a.m., and before June 30, 2026, at 4:00 p.m.
- Email to your local district office. (must be received by June 30, 2026, at 4:00 p.m.)
- Mail to your local district office. (must be postmarked by June 30, 2026, and received by July 7, 2026)

To be considered, your application and all supporting documentation must be received by the deadline. The application must be fully completed, signed, and dated by the applicant. By submitting the application, you acknowledge and authorize the conservation district to conduct a field visit.

<b>Applicant / Principal Operator Information</b>		
Legal Applicant Name (Must match the IRS W-9)	Farm Name (if applicable)	
Email Address	Phone Number	
Mailing Address (Must match the IRS Form W-9)		
City	State	Zip
<b>Farm Information</b>		
I am the: <input type="checkbox"/> legal landowner or <input type="checkbox"/> lessee of the farm		
My operation is: <input type="checkbox"/> Livestock <input type="checkbox"/> Crop <input type="checkbox"/> Livestock and Crop		
<b>Practice(s)</b>		
Between August 10, 2025, and March 9, 2026, I: <input type="checkbox"/> completed or <input type="checkbox"/> started installation of the drought practice(s) selected below.		
		<u>Latitude / Longitude (required)</u>
<input type="checkbox"/> Watering Facility (can include pumping plant, pipeline, and HUAP)		
<input type="checkbox"/> Pasture Tap		
<input type="checkbox"/> Pumping Plant (standalone practice if installed on existing tank or well)		
<input type="checkbox"/> Pipeline (standalone practice if installed to existing tank or well)		
<input type="checkbox"/> Pond Cleanout (limited 1 per pasture, maximum 3 per applicant)		
<input type="checkbox"/> Water Well (can include pumping plant; well repair allowed; no payment for dry holes)		

**Actual Costs**

Costs must have been incurred and paid between August 10, 2025 and December 31, 2026. Include all receipts that are directly related to the implementation of drought practice(s). Labor performed by the applicant is eligible as an in-kind contribution only if submitted on the In-Kind Contributions Form. Allowable in-kind hourly rate is limited to:

- ≤ \$200 / hour when the applicant uses their equipment to perform the work
- ≤ \$150 / hour when the applicant rents equipment and performs the work

**IRS Form W-9**

Complete an IRS Form W-9. You must complete boxes 1, 2, 3, 5, and 6, include your Social Security Number or Employer Identification Number, and sign and date at the bottom. The form is available at [www.irs.gov/pub/irs-pdf/fw9.pdf](http://www.irs.gov/pub/irs-pdf/fw9.pdf)

**Acknowledgements and Attestations**

- You must check each of the following boxes to attest that you meet all the qualifications and understand the requirements of the program.
- I attest that as the applicant I am the principal operator responsible for the day-to-day management decisions and production risk of the farm.
  - I attest that the farm is under my operational control.
  - If not, the landowner I provided a Landowner Consent Form and documentation sufficient to demonstrate control of the farm after August 10, 2025, and the duration of this program.
  - I attest that I raise livestock or grow crops. A farm is any place from which \$1,000 or more of agricultural products were produced and sold or normally would have been sold during the year.
  - I understand that if I receive and accept drought assistance funds, I will receive a 1099-MISC Form.
  - I understand that my Social Security Number, federal Employer Tax Identification Number, and Oklahoma tax identification number, already provided to the state, may be used by federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action that requires filling of state tax returns and paying delinquent state tax liabilities.
  - I understand a site visit will be conducted on this farm before and after the installation of drought practice(s).
  - I agree to keep all related records and receipts and make them available to the Conservation District, Conservation Commission or State Auditor for a minimum of six years.
  - I affirm that I the information I am submitting is true, complete, and accurate.

**Summary**

- You must submit the following to your local conservation district for your application to be considered complete:
- Completed application, signed and dated.
  - IRS Form W-9, signed and dated.
  - If not the landowner,
    - Landowner Consent Form
    - documentation such as deeds, written leases, grazing agreements, or other legally enforceable instrument establishing the applicant’s right to control the farm.

**Applicant's Signature**

Signature	Date
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**For Conservation District Use**

Date Received		Time Received	
Received By			

**What is the Emergency Drought Assistance Program?**

The Emergency Drought Assistance Program provides financial assistance to Oklahoma's farmers and producers to address the current, persistent, drought conditions. Funding for this program was made available through state general fund appropriations. Program rules, policies, procedures, and guidelines are reviewed and approved by the Drought Committee. A county is eligible when any portion of the county is in drought (D0-D4) as reported on the National Drought Monitor. Farmers and producers in eligible counties may apply through their local conservation district March 9, 2026, through June 30, 2026.

**Who is eligible to apply?**

Principal operator responsible for the day-to-day management decisions and production risk of the farm. Only one application per farm will be accepted.

- A farm includes all land, whether contiguous or noncontiguous, within the conservation district that is under common management and operated as a single agricultural enterprise.
- The farm must be under the operational control of the applicant.
- A farm is any place from which \$1,000 or more of agricultural products were produced and sold or normally would have been sold during the year.
- Livestock includes beef cattle, dairy cattle, swine, poultry, goats, bison, sheep, and horses.
- Land used solely for residential, recreational, or speculative purposes, and not devoted to the production of agricultural commodities, shall not constitute a farm.

Eligibility of Conservation District Directors and Employees:

- All conservation district directors and employees are eligible to apply, except for those that previously receive Emergency Drought Assistance funds in 2024, 2025 or 2026.
- Only two district directors from the same conservation district are allowed to apply during each month of the application period.
- When more than two district directors from the same conservation district want to apply, applications must be submitted and approved so that a quorum can be maintained to take action to approve applications.

**Who is NOT eligible to apply?**

- Drought Committee members and their spouses.
- Conservation Commission staff with Emergency Drought Assistance Program decision making responsibilities and their spouses.
 

Trey Lam, Executive Director	Lisa Knauf Owen, Assistant Director
Janet Stewart, General Counsel	Tammy Sawatzky, Conservation Programs Division Director
- Conservation district directors and employees that previously received Emergency Drought Assistance funds in 2024, 2025 or 2026.

**How do I apply?**

There are three options for submitting your application to your **local conservation district office**:

- In person, between March 9, 2026 at 8:30 a.m. and June 30, 2026 at 4:00 p.m.
- By email, must be received between March 9, 2026 at 8:30 a.m. and June 30, 2026 at 4:00 p.m.
- By mail, must be postmarked by June 30, 2026 and received by July 7, 2026.

The application and a list of conservation district addresses are available on the Oklahoma Conservation Commission's website at <https://conservation.ok.gov/>.

Applications will be considered incomplete if all documents listed below are not include:

- Application Form, signed and dated
- If not the landowner,
  - Landowner Consent Form
  - Documentation such as deeds, written leases, grazing agreements, or other legally enforceable instrument establishing the applicant's right to control the farm.
- IRS Form W-9, signed and dated

All applications are due to your local conservation district office by June 30, 2026 at 4:00 p.m. Only one application per farm will be accepted. There is no guarantee of funding. Applications submitted after June 30, 2026, deadline will not be considered. Conservation districts will process applications on a first-come, first-served basis.

The Drought Committee, Oklahoma Conservation Commission, and your local conservation district are not responsible for any technical or logistical problems resulting in the conservation district not receiving the application on time. It is the responsibility of the applicant to ensure that the submission is received by the conservation district before the deadline. It is best practice to submit your application at least 24 hours in advance to prevent unforeseen delays.

<b>What practices are eligible?</b>
<p>Eligible drought practices are:</p> <ul style="list-style-type: none"> <li>● Pasture Tap</li> <li>● Watering Facility (includes pumping plant, pipeline, and HUAP)</li> <li>● Pumping Plant (as standalone practice if being installed on an existing watering facility or well)</li> <li>● Pipeline (as standalone practice if being installed to an existing watering facility or well)</li> <li>● Pond Cleanout (limited to one per pasture, with a maximum of three per applicant)</li> <li>● Water Well (includes pumping plant; well repairs allowed; no payment will be made for dry holes)</li> </ul>
<b>What costs are eligible?</b>
<p>The following list is not expected to be all inclusive.</p> <ul style="list-style-type: none"> <li>● Only costs incurred after August 10, 2025 solely to install the drought practice(s).</li> <li>● Materials, supplies, and parts</li> <li>● Hired labor</li> <li>● Equipment rental</li> <li>● Labor performed by the applicant solely to install the drought practice(s) is eligible only when submitted on the In-Kind Contributions Form.</li> <li>● Allowable in-kind hourly rate is limited to: <ul style="list-style-type: none"> <li>– ≤ \$200 / hour when the applicant uses their equipment to perform the work</li> <li>– ≤ \$150 / hour when the applicant rents equipment and performs the work themself</li> </ul> </li> </ul>
<b>What costs are never eligible?</b>
<p>The following list is not expected to be all inclusive.</p> <ul style="list-style-type: none"> <li>● Construction or improvements outside of the State of Oklahoma.</li> <li>● Meals/food for human consumption.</li> <li>● Donated or volunteer services and unpaid labor.</li> <li>● Applicant mileage or fuel expenses to “pick up parts and supplies”</li> <li>● Fine, penalties, and other settlement expenses resulting from failure of the applicant to comply with Federal, State, local, or Indian Tribal laws and regulations.</li> <li>● Parking or traffic violations.</li> <li>● Bad debts, late payment fees, finance charges, legal costs, or contingency funds.</li> <li>● Indirect costs (expenses of doing business that are not readily identified with the project).</li> <li>● Taxes, except sales tax on goods and services.</li> </ul>
<b>How much will I be paid?</b>
<p>You are eligible to receive 80% of your actual eligible costs supported by receipts up to \$7,500. The maximum payment per Social Security Number or Employer Identification Number cannot exceed \$7,500.</p>
<b>How will I be paid?</b>
<p>All work to install the practice(s) must be complete and the following submitted to your local conservation district by December 31, 2026:</p> <ul style="list-style-type: none"> <li>● Completed Self-Certification form</li> <li>● All receipts documenting actual eligible costs</li> <li>● Photographic proof of practice(s) completion</li> </ul> <p>The conservation district will review all documentation and prepare a claim to be approved for payment at a district board meeting. After district board approval the claim will be submitted to the Conservation Commission for processing. Payment will be received by the district by EFT and a paper check will be issued to the participant from the district. Allow up to 45 days for processing.</p>
<b>What if there is a problem with my application?</b>
<p>The local conservation office will notify you via phone or email about the missing information or errors in your application or if your application was denied. You will be given seven business days after you are notified or after the initial application period closes, whichever is later, to fix the problem(s). If the corrections are not made, your application will not be considered as received during the application period.</p>
<b>Where do I get more information?</b>
<ul style="list-style-type: none"> <li>● Oklahoma Department of Agriculture, Food and Forestry’s webpage <a href="https://ag.ok.gov/oklahoma-emergency-drought-commission/">https://ag.ok.gov/oklahoma-emergency-drought-commission/</a>. On the main page click <a href="#">programs</a> and select <a href="#">Drought Committee</a>.</li> <li>● Oklahoma Conservation Commission’s webpage <a href="https://conservation.ok.gov/">https://conservation.ok.gov/</a> and on Facebook at <a href="https://www.facebook.com/ConservationOK/">https://www.facebook.com/ConservationOK/</a>.</li> <li>● By contacting your local conservation office. A directory of conservation district offices is available on the Conservation Commission’s webpage <a href="https://conservation.ok.gov/conservation-district-directory/">https://conservation.ok.gov/conservation-district-directory/</a>.</li> <li>● By contacting Conservation Commission staff at 405-521-2384.</li> </ul>