

LRP/JPO Definitions

**The following is a list of terms and phrases, in general order of appearance in the planning template and guidance documents. This is not intended to be a complete list.*

- **Long Range Plan (LRP)** – required by [Statute 27A](#); the district’s strategic plan for the next 5 fiscal years; tells the reader WHAT the district is going to do for the next 5 years, A broad overview or summary of plans for the next five years
- **Joint Plan of Operations (JPO)** – required by [Statute 27A](#); the district’s roadmap for the next 18 months; tells the reader this is HOW the district is going to meet the LRP goal(s), A detailed plan for 1 of the 5 years, listing all the actions for the year that will be taken and exactly what will be achieved
- **Mission** – the current state of the district; what it does, how it does it, and for whom; answers the question “What is the true purpose of the district?”
- **Vision** – the future state of the district; inspires and sets the long-run success objective(s) for what the district will be in 5 years; answers the question “Where the district wants to be in the future?”
- **Locally-Led** – community involvement, led by the district, to receive local input on natural resource planning, implementation of solutions, and evaluation of results; should be resource driven NOT program driven The theory of allowing people within the district, that should be the people that know the most about the situations, to guide district activities to ensure that they match up with local needs rather than taking what the state/national leaders establish as the need and applying it to the masses.
- **Local Work Group** – entities/groups that have resources/abilities to address identified locally-led concerns; examples – OSU extension, County Commissioners, Cattlemen’s group
- **“Involved Parties & Partners”** – who will be part of the goal, not necessarily the responsible party
- **Stakeholders** – person or entity with an interest or concern in something
- **Concerns-** items that the public, directors, NRCS, and other stakeholders think are important issues; should be considered in conservation district planning for setting priorities and making plans for programs and events
- **Trends** – patterns/changes that are likely to have an impact on the district’s ability to carry out its mission or that will require the district to respond with human and financial resources or areas where the district may exert some influence
- **Impacts** – a measurable effect or influence
- **Priorities-** the items that are of the utmost importance to take action on; identified and ranked by the district based on concerns and trends identified by producers, partner agencies, staff, directors, and other stakeholders

- **Goal** - true, quantitative measurement of achievement; a declarative statement that defines outcomes or results to be achieved at some point in the future; concrete benchmarks by which the district can assess its work
 - **5-year Goal** (*in the LRP*) - what should be accomplished at the end of 5 years to be considered successful, must include a specific unit of measurement and anticipated completion date during the timespan of the LRP
 - **Yearly Goal** (*in the LRP*) - exactly what you have to accomplish in the next year to be considered successful; an incremental step toward achieving the 5-year goal; may be the same as the “Current Goal” in the JPO; a “bite-size” or “stair-step” portion of the 5-year goal; must include a specific unit of measurement and anticipated completion date during the indicated year
 - **Current Goal** (*in the JPO*) – established goal for the JPO timeframe; may be the same as the “Yearly Goal” in the LRP; yearly goals listed in the LRP should translate to this section UNLESS the district has seen significant changes in trends and concerns since the LRP was completed; must include a specific unit of measurement and anticipated completion date during the plan timeframe
- **Objective**- precise and measurable statement of how you plan to achieve the goal; describe the specific work that will be performed to meet the goal; should be achievable and useable to determine progress towards goals; the “who” is going to do “what;” must explain what will be done and include a specific unit of measurement
- **“Specific Unit of Measurement”** – specific quantifiable amount against which progress (and achievement) is measured; how you and others will know that the objective is complete (rearrange/move to logical order)
- **Budget** – estimated cost for implementing the objective
- **“Source of Funding”** – who is paying for the objective to be implemented (ie local, state, federal)
- **Timeline** – specific date for when objective will be completed
- **Completed** – specific date for when goal was completed
- **Responsible Parties** – who will do the work for the objective
- **Actions Taken and Progress** – specific scheduling and steps taken to achieve the objective; should provide specific dates, measurements, etc.