

AGENDA
SPECIAL MEETING
OKLAHOMA CONSERVATION COMMISSION
Agriculture Building Board Room • 2800 N Lincoln Blvd • Oklahoma City, Oklahoma
Monday, August 28, 2023 – 9:30 a.m.

1. Call to Order

2. Roll call

3. Proposed Executive Session

Possible discussion and vote to enter into an executive session pursuant to the Oklahoma Open Meeting Act, Title 25, Section 307(B)(1) to discuss the approval of administrative leave pending an internal investigation of the Executive Director and the appointment and confirmation of an acting Executive Director in the interim.

- Vote by the Commission on whether to hold Executive Session.
- Designation of attendance of any additional persons.
- Executive Session held if authorized by the Board.
- Acknowledge return to open session.
- Announcement of Compliance Statement.
- Board votes on possible action(s) if any relating to the matter discussed in the executive session.

4. Adjournment

All items on this agenda, including but not limited to any agenda item concerning the adoption or approval of any resolution, contract, agreement, or any other item of business, are subject to revision or amendment, including additions and/or deletions, without exception. Any revisions or amendments will be limited and rationally related to the topic of the agenda item. The Board may defer, strike, continue, table, and/or refer any agenda item to its Executive Director, staff, attorney, and/or refer back or appoint a committee for the purpose of gathering more information the Board may need to take action on any agenda item at a subsequent special or regular meeting of the Board.

MINUTES

CALL TO ORDER

The Oklahoma Conservation Commission met Monday, August 28, 2023, in the Agriculture Building located at 2800 N. Lincoln Blvd in Oklahoma. The meeting was called to order at 9:30 a.m. by Chair Clay Forst. He stated this was a scheduled special meeting held in accordance with the Open Meeting Law, Title 25, Oklahoma Statutes, Sections 301 and following as amended. The agenda for this meeting was posted at 8:15 a.m. Friday, August 25, 2023, at the front entrance of the Oklahoma Agriculture Building, 2800 N. Lincoln Boulevard, Oklahoma City, Oklahoma, as well as on the agency's website conservation.ok.gov.

ROLL CALL

Lisa Knauf Owen, Assistant Director, took roll call and the following members were in attendance:

Clay Forst, Chair, Area 4 Member
Dan Herald, Vice Chairman, Area 1 Member
Robert Priess, Secretary, Area 2 Member

Members Absent:

Grant Victor, Area 3 Member
Gary Crawley, Area 5 Member

Others in attendance were:

Lisa Knauf Owen, Assistant Director
Bert Bitseedy, Administrative Assistant
Janet Stewart, General Counsel
David Uranga, Human Resources Manager
McKenna Perrin, Governor's Office

PROPOSED EXECUTIVE SESSION

Clay Forst, Chair, stated that as authorized by the Oklahoma Open Meeting Act in Section 307(B)(1) of Title 25 of the Oklahoma Statutes, an executive session may be held to discuss the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee. Pursuant to this provision, the Commission proposes to hold an executive session to discuss the approval of administrative leave pending an internal investigation of the Executive Director and the appointment and confirmation of an acting Executive Director in the interim.

Dan Herald made a motion, seconded by Robert Priess, to enter executive session. Those voting aye were: Herald, Forst and Priess. Nay votes: none. Motion carried.

Clay Forst, Chair, stated that the Commission will be designating and inviting the following to join the executive session:

- Lisa Knauf Owen, Assistant Director
- David Uranga, Human Resource Manager

- Janet Stewart, General Counsel

The Chair asked that all other persons in attendance exit the room until the Commission returns to open session.

The Commission entered Executive Session at 9:32 a.m. on Monday, August 28, 2023.

The Chair invited the public back into the room and stated that the Commission returned to open session at 10:30 a.m. on Monday, August 28, 2023.

COMPLIANCE STATEMENT

Clay Forst, Chair, announced that the Commission entered into an executive session at 9:32 a.m. to discuss the approval of administrative leave pending an internal investigation of the Executive Director and the appointment and confirmation of an acting Executive Director in the interim as authorized by 25 O.S. Section 307(B)(1). Those present for the entirety of the executive session were Commissioners Clay Forst, Dan Herald, and Robert Priess, as well as agency staff Lisa Knauf Owen, David Uranga, and Janet Stewart. No action was taken by the Commissioners while in executive session. The Commission returned to open session at 10:30 a.m.

POSSIBLE ACTIONS RELATED TO MATTER DISCUSSED IN EXECUTIVE SESSION

Dan Herald made a motion, seconded by Robert Priess to place Trey Lam, Executive Director, on paid administrative leave for the duration of the internal investigation. Those voting aye were: Herald, Forst and Priess. Nay votes: none. Motion carried.

Robert Priess made a motion, seconded by Dan Herald, to appoint Lisa Knauf Owen, Assistant Director, as the acting Executive Director for the time being. Those voting aye were: Herald, Forst and Priess. Nay votes: none. Motion carried.

ADJOURNMENT

There being no further business, Robert Priess made a motion, seconded by Dan Herald to adjourn at 10:34 a.m. Those voting aye were: Herald, Forst and Priess. Nay votes: none. Motion carried.

Approved by the Oklahoma Conservation Commission on September 7, 2023.



Chair