

AGENDA
OKLAHOMA CONSERVATION COMMISSION
Agriculture Building Board Room • 2800 N Lincoln Blvd • Oklahoma City, OK
Monday, March 6, 2023 – 9:30 a.m.

1. Call to Order
2. Roll call
3. Pledge of Allegiance
4. Discussion and possible approval of the February 6, 2023 regular meeting minutes.
5. Discussion and possible approval of Claims and Financial Statement Summary (Exhibit #1).
6. Presentation of Commission Agreements (Exhibit #2).
Discussion possible approval of the following amended agreements:
 - a. Grand River Dam Authority (OCC-738) to provide matching funds to coordinate with other local, state, and federal experts to envision wetland development in former lake bed of Lake Francis in Adair County. **Amendment 1 – No cost time extension.**
 - b. General Mills (OCC-667) to support soil health education and conservation in the north central Oklahoma wheat production area serving Enid, OK. **Amendment 2 – Adds funds to the agreement.**
7. Out of State Travel (Exhibit #3)
Discussion and possible approval of Out of State Travel Requests:
 - a. NASCA Executive Board Meeting – May 22-25, 2023 – Mackinac Island, MI
8. Discussion and possible approval of Conservation District Director appointments (Exhibit #4).
9. Discussion and possible approval of the Program Year 25 Cost Share Guidelines (Exhibit #5).
10. Discussion and possible approval of Commission purchasing policy (Exhibit #6).
11. Public Comments
12. New Business
13. Break (at option of the Chair)

14. Partnership Reports:
 - a. Oklahoma Department of Agriculture, Food and Forestry
 - b. USDA-Natural Resources Conservation Service
 - c. Oklahoma Association of Conservation Districts

15. Status Reports:
 - a. Oklahoma Conservation Commission Members
 - b. Oklahoma Conservation Commission Staff
 1. Trey Lam, Executive Director
 2. Shanon Phillips, Water Quality Director
 3. Mike Sharp, Office of Geographic Information and Technical Services Director
 4. Trampas Tripp, Land Management Division Director
 5. Clancy Green, District Services Director
 6. Tammy Sawatzky, Conservation Programs Director
 7. Lisa Knauf Owen, Assistant Director

16. Next Meeting: **Monday**, April 3, 2023, Oklahoma Department of Agriculture Board Room, 2800 N Lincoln Blvd., Oklahoma City, Oklahoma at 9:30 a.m.

17. Adjournment

All items on this agenda, including but not limited to any agenda item concerning the adoption or approval of any resolution, contract, agreement, or any other item of business, are subject to revision or amendment, including additions and/or deletions, without exception. Any revision or amendments will be limited and rationally related to the topic of the agenda item. The Board may defer, strike, continue, table, and/or refer any agenda item to its Executive Director, staff, attorney, and/or refer back or appoint a committee for the purpose of gathering more information the Board may need to take action on any agenda item at a subsequent special or regular meeting of the Board.

MINUTES

CALL TO ORDER

The Oklahoma Conservation Commission met Monday, March 6, 2023, in the Agriculture Building located at 2800 N. Lincoln Blvd in Oklahoma. The meeting was called to order at 9:30 a.m. by Chair Gary Crawley. He stated this was a scheduled regular meeting held in accordance with the Open Meeting Law, Title 25, Oklahoma Statutes, Sections 301 and following as amended. The agenda for this meeting was posted at 2:00 p.m. Thursday, March 2, 2023, at the front entrance of the Oklahoma Agriculture Building, 2800 N. Lincoln Boulevard, Oklahoma City, Oklahoma, as well as on the agency's website conservation.ok.gov.

ROLL CALL

Bert Bitseedy, Administrative Assistant, took roll call and the following members were in attendance:

Gary Crawley, Chair, Area 5 Member
Clay Forst, Vice Chairman, Area 4 Member
Robert Priess, Area 2 Member
Scotty Herriman, Area 3 Member

Members Absent:

Dan Herald, Secretary, Area 1 Member

Others in attendance were:

Trey Lam, Executive Director
Lisa Knauf Owen, Assistant Director
Jeannie Parsley, Comptroller
Janet Stewart, General Counsel
Bert Bitseedy, Administrative Assistant
Trampas Tripp, Land Management Division Director
Tammy Sawatzky, Conservation Programs Director
Taylor Marshall, Cost-Share Program Coordinator for Conservation Programs
Shanon Phillips, Water Quality Director
Greg Kloxin, Assistant Director of Water Quality Division
Mike Sharp, Office of Geographic Information and Technical Services Director
Wendie Sharp, Watershed Ops & Maintenance Program
Rebecca Bond, Water Quality Blue Thumb Director
Lee Benson, Public Information Officer, Oklahoma Department of Ag, Food and Forestry
Tina Jerome, Acting State Conservationist, Natural Resources Conservation Service
Stacy Riley, Assistant State Conservationist, Natural Resources Conservation Service
Joe Caughlin, President, Oklahoma Association of Conservation Districts

MINUTES OF PREVIOUS REGULAR MEETING

A motion was made by Mr. Priess and seconded by Mr. Forst to approve the minutes of the February 6, 2023, Commission meeting as written. Those voting aye were: Herriman, Crawley, Forst and Priess. Nay votes: none. Motion carried.

CLAIMS/FINANCIAL STATEMENT

Commissioners reviewed the claims register, p-card statement, revenue summary and allotment budget / available cash report as provided by Ms. Parsley in Exhibit #1. Ms. Parsley stated that the report this month had just under \$5 million of claims and payroll processed from January 26 to February 22. Mr. Lam also stated there were \$3.4 million for emergency drought fund paid out to districts during this time period. After discussion, a motion was made by Mr. Forst and seconded by Mr. Herriman to approve the financial reports as presented. Those voting aye were: Herriman, Crawley, Forst and Priess. Nay votes: none. Motion carried.

PRESENTATION OF AGREEMENTS

Ms. Owen presented two amended agreements for consideration as shown in Exhibit #2. After discussion, a motion was made by Mr. Herriman and seconded by Mr. Priess. Those voting aye were: Herriman, Crawley, Forst and Priess. Nay Votes: none. Motion carried.

OUT-OF-STATE TRAVEL REQUESTS

Mr. Lam presented one out of state travel request listed as item "a" on Exhibit #4. Mr. Lam recommended approval. After discussion, a motion was made by Mr. Priess and seconded by Mr. Herriman for approval out of state travel request as presented. Those voting aye were: Herriman, Crawley, Forst and Priess. Nay votes: none. Motion carried.

CONSERVATION DISTRICT DIRECTOR APPOINTMENTS

Ms. Owen discussed with Commissioners recommendation of Conservation District Director Appointments (Exhibit #4). She noted three of the submitted recommendations did not meet the 75% meeting attendance requirement. After discussion, a motion was made by Mr. Forst and seconded by Mr. Priess to approve the district director appointments as presented. Those voting aye were: Herriman, Crawley, Forst and Priess. Nay votes: none. Motion carried.

PROGRAM YEAR 25 COST-SHARE GUIDELINES

Ms. Marshall, Cost Share coordinator, presented guidelines for Program Year 25 Cost-Share Program (Exhibit #5). She noted that each district would receive an initial allocation of \$38,000. Ms. Marshall recommends approval of the guidelines. After discussion, a motion was made by Mr. Herriman and seconded by Mr. Forst to approve the Program Year 25 guidelines as presented. Those voting aye were: Herriman, Crawley, Forst and Priess. Nay votes: none. Motion carried.

COMMISSION PURCHASING POLICY

Ms. Stewart presented the updated purchasing procedures as shown in Exhibit #6. She noted that she, Jeannie Parsley and Pat Foy-Binkley updated the procedures to meet and/or exceed OMES requirements. If approved; the policy will then be submitted to OMES for review and approval. After discussion, a motion was made by Mr. Priess and seconded by Mr. Forst to approve the updated purchasing policy as presented. Those voting aye were: Herriman, Crawley, Forst and Priess. Nay votes: none. Motion carried.

PUBLIC COMMENTS

No public comments

NEW BUSINESS

No new business

CONSERVATION PARTNERSHIP REPORTS

Oklahoma Department of Agriculture, Food and Forestry-Lee Benson reported JanLee Rowlett was busy with the legislative session. Mr. Benson also mentioned the following upcoming events;

- March 6-17-OYE
- March 7-MIO Expo
- March 8-Ag Board Meeting
- April 11-Ag Day at the Capitol

USDA-Natural Resources Conservation Service: Kristina (Tina) Jerome, representing NRCS, introduced herself and noted that she was from Greensboro, NC. She is the currently acting State Conservationist. She noted that the rehab plans for Little Wewoka #12 and Scrapper Hollow #2 were near completion and there is a request for approval of plans for Sallisaw Creek # 13 & 19. There were 3,800 IRA applicants for the available EQIP funds and the application deadline is March 17, 2023. The CSP applications have been received and the classic/IRA deadline is March 31, 2023.

Oklahoma Association of Conservation Districts: Joe Caughlin, newly elected President, reported that the NACD meeting in New Orleans, LA was well attended. He noted the Eco Harvest Project, the PBS News filmed in Oklahoma on the CARES project, Ms. Blaney elected a new board member. The OACD Meeting had 250 Full Registration members, 87 that registered for one day, 35 sponsors, 62 legislative RSVP, and 17 Speakers. He also wanted to Thank Bert Bitseedy, Taylor Marshall, Dianne Ireton, Maryanne DantzlerKyer, and Greg Kloxin for assisting with the meeting.

- The National Land & Range starts May 4, 2023 in El Reno at the Canadian County Expo Center.
- March 23-24, 2023, there will be the EPA Administrator visit, Tulsa CARE Champions.
- March 23-24, 2023, Joe Caughlin and Oscar Nelson will be attending the DC Fly-in visit with the Congressman and Senators of Oklahoma.
- April 18, 2023 will be Conservation Day at the Capitol in Oklahoma City, RSVP with Sarah Blaney.

STATUS REPORTS

OKLAHOMA CONSERVATION COMMISSION MEMBERS

Mr. Forst – He stated he wished he had attended the state meeting (OACD), in which he was busy with other workloads.

Mr. Herriman – He agreed with all the commissioners' comments, and it was a great meeting, he was impressed with all the speakers.

Mr. Crawley-he stated that he liked the new location for the state meeting (OACD). He thought the hotel staff and services were appreciated, and that the banquet was well attended.

Mr. Priess-He was appreciative of all those that helped to make the state meeting (OACD)

a success.

OKLAHOMA CONSERVATION COMMISSION STAFF

Executive Director: Trey Lam. Mr. Lam reported the Dam Watch Training with NRCS will be virtual. He stated he attended the NACD annual meeting in Louisiana, it was a successful event. Representative Patzkowsky's cedar bill advanced through the House with Representatives. If the multiple cedar bills become law, there will be Conservation Commission. Lam mentioned the OACD state meeting was like a Broadway show and especially with the behind the scenes, no one gets to see the hard work and effort that gets put in for a successful event. He also mentioned he had received numerous positive comments from the Oklahoma Water Resources board about taking some of the ideas back for planning the next Governors Water Conference.

Water Quality Program: Shanon Phillips, OCC Water Quality Division Director, Ms. Phillips stated the report is in the packet. She reported that the Nutrient Management Meeting would hopefully help to come up with a plan how many nutrient managers to place in particular areas of the state to help producers remain in compliance. She reported the soil health team had 3 excellent interviews to begin filling positions. A request to approve the statewide septic grant was denied. She stated she would be happy to answer any other questions.

Office of Geographic Information and Technical Services: Mike Sharp, Director, Dr. Sharp stated that the upcoming event for GIS day at the Capitol on March 9, 2023, from 9:00 am to 3:00 pm, he thanked Shellie Willoughby for planning the event. Mr. Sharp stated that there was a report in the packet, and that he would be happy to answer any questions.

Land Management Division: Trampas Tripp, Director. Mr. Tripp reported there are still some AML maintenance to be completed, there is a special project that is pending for approval, costing \$101,000. He stated the unpaved roads project will have a training at the Muskogee Vo Tech with 60 participants and lunch included. He stated the training for commissioners and signers to approve a program for grant writers will need to attend the training with 2 members for each district. Mr. Tripp stated that there was a report in the packet, and he would be happy to answer any questions.

District Services: Lisa Knauf Owen representing in place of Director Clancy Green, Ms. Owen stated the report in the packet has a list of the new district employees hired this past month. The District Services is hiring for an APO position, the District Coordinators and Ms. Green were successful in their sessions at the OACD meeting, the PIO position was advertised.

Conservation Programs: Tammy Sawatzky, Director. Ms. Sawatzky stated that there was a report in the packet, and she would be happy to answer any questions. She also noted that requests for O&M funds have been coming in from the districts. She stated the Cost-Share Program claims continue to be processed and has requested an update from each district on the emergency drought funds. The participant that did not spend the funds will need to submit in writing to cancel.

Assistant Director: Lisa Knauf Owen. Ms. Owen reported that she attended the OACD annual meeting and made a presentation to directors with Janet Stewart. Tanner Raasch resigned his position from the Feral Swine Technician to become a Game Warden with the Oklahoma Department of Wildlife. She noted she is exploring a no cost time extension to the feral swine agreements. Ms. Owen appreciated the work put in for updating the purchasing policy.

NEXT MEETING

The Commissioners next regular meeting of the Oklahoma Conservation Commission is set for Monday, April 3, 2023, at the Oklahoma Department of Agriculture Building. 2800 N.

Lincoln Blvd., Oklahoma City, Oklahoma at 9:30 a.m.

ADJOURNMENT

There being no further business, Mr. Crawley declared the meeting adjourned at 10:32 a.m.

Approved by the Oklahoma Conservation Commission on April 3, 2023.


Chair

**OKLAHOMA CONSERVATION COMMISSION
CLAIMS REGISTER BY PROGRAM
FOR THE PERIOD OF JANUARY 26 THROUGH FEBRUARY 22, 2023**

Voucher	Fund	Department	Date	Amount	Account	Sub	Vendor Name
Employee Withholdings/Retirement/Insurance							
H0480010	99400		1/27/2023	176.92	633110		WASHINGTON NATIONAL INSURANCE COMPANY
H0480011	99400		1/27/2023	1,443.00	633130		OKLAHOMAS CREDIT UNION
H0480012	99400		1/27/2023	600.00	633130		CREDIT UNION ONE OF OKLAHOMA
H0480009	99400		1/27/2023	632.25	633110		AMERICAN FAMILY LIFE ASSURANCE CO
H0480013	99400		1/27/2023	625.00	633190		OKLAHOMA 529 COLLEGE SAVINGS PLAN
H0480014	99400		1/27/2023	15.00	633190		OKLA PUBLIC EMPLOYEES ASSOC
H0480015	99400		1/27/2023	306.00	633190		UNITED WAY OF CENTRAL OKLAHOMA INC
00068500	70000	3000002	2/1/2023	550.00	513250		OKLAHOMA PUBLIC EMPLOYEES RETIREMENT SYS
00068507	40000	3000002	2/6/2023	116,344.94	555170		STATE & EDUC EMPL GRP INS BD
00068507	70000	3000002	2/6/2023	10,247.40	555170		STATE & EDUC EMPL GRP INS BD
00068696	70000	3000002	2/16/2023	23,287.56	513250		OKLAHOMA PUBLIC EMPLOYEES RETIREMENT SYS
00068696	25000	3000002	2/16/2023	60,476.84	513250		OKLAHOMA PUBLIC EMPLOYEES RETIREMENT SYS
00068697	70000	3000002	2/16/2023	635.55	513250		OKLAHOMA PUBLIC EMPLOYEES RETIREMENT SYS
00068697	25000	3000002	2/16/2023	2,910.27	513250		OKLAHOMA PUBLIC EMPLOYEES RETIREMENT SYS
00068693	70000	3000002	2/16/2023	1,450.89	512120		AMERICAN FAMILY LIFE ASSURANCE CO
00068601	70000	3000002	2/9/2023	645.00	512110		AMERICAN FIDELITY ASSURANCE COMPANY
				220,346.62	Employee Withholdings/Retirement/Insurance		
Administration							
00068416	19301	1000001	1/26/2023	105.54	534290		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068416	40000	1000001	1/26/2023	123.26	522113		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068416	19301	1000001	1/26/2023	363.50	532142		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068417	19301	1000001	1/26/2023	1,070.00	515060		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068504	24500	1000001	2/1/2023	357.12	532141		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068504	19301	1000001	2/1/2023	359.00	532142		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068504	19301	1000001	2/1/2023	64.79	534290		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068504	40000	1000001	2/1/2023	138.43	522113		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068505	19301	1000001	2/1/2023	300.00	531310		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068534	19301	1000001	2/6/2023	220.00	521310		SCOTTY JOE HERRIMAN
00068533	19301	1000001	2/6/2023	564.00	521310		GARY CRAWLEY
00068536	19301	1000001	2/6/2023	142.50	521310		CLAY FORST
00068537	19301	1000001	2/6/2023	50.00	521310		ROBERT M PRIESS
00068594	19301	1000001	2/9/2023	96.00	522131		BANK OF AMERICA NA
00068594	40000	1000001	2/9/2023	299.88	522113		BANK OF AMERICA NA
00068594	40000	1000001	2/9/2023	1,010.61	536140		BANK OF AMERICA NA
00068647	40000	1000001	2/15/2023	3,146.21	532110		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068692	19301	1000001	2/16/2023	521.50	532130		AMERICAN SELF STORAGE
00068694	19301	1000001	2/16/2023	1,695.00	541110		OKLAHOMA DEPARTMENT OF CORRECTIONS
00068694	19301	1000001	2/16/2023	654.00	541110		OKLAHOMA DEPARTMENT OF CORRECTIONS
00068694	19301	1000001	2/16/2023	155.00	541110		OKLAHOMA DEPARTMENT OF CORRECTIONS
PAYROLL				62,966.40	DIVISION PAYROLL - JANUARY SUPPLEMENTAL AND FEBRUARY MAIN		
				74,402.74	Administration		
Watershed Operation & Maintenance/Rehabilitation							
00068405	19301	2000001	1/26/2023	86,324.00	555170		GARVIN CONSERVATION DISTRICT
00068406	19301	2000001	1/26/2023	36,740.00	555170		GRADY COUNTY CONSERVATION DIST
00068407	19301	2000001	1/26/2023	12,000.00	555170		MCCLAIN COUNTY CONSERVATION DISTRICT
00068410	19301	2000001	1/26/2023	4,900.00	555170		PAYNE COUNTY CONSERVATION FOUNDATION INC
00068408	19301	2000001	1/26/2023	51,421.00	555170		MCCLAIN COUNTY CONSERVATION DISTRICT
00068409	19301	2000001	1/26/2023	709.54	555170		NORTH FORK OF RED RIVER CONSERVATION
00068412	19301	2000001	1/26/2023	156.27	555170		WASHITA COUNTY CONSERVATION DISTRICT
00068508	19301	2000001	2/6/2023	17,723.51	531380		USDA APHS WILDLIFE SERVICES
00068594	19301	2000001	2/9/2023	422.97	531360		BANK OF AMERICA NA
00068594	19301	2000001	2/9/2023	768.00	522131		BANK OF AMERICA NA
00068594	19301	2000001	2/9/2023	32.46	531110		BANK OF AMERICA NA
00068594	19301	2000001	2/9/2023	4.30	531200		BANK OF AMERICA NA
00068594	19301	2000001	2/9/2023	100.00	531250		BANK OF AMERICA NA

**OKLAHOMA CONSERVATION COMMISSION
CLAIMS REGISTER BY PROGRAM
FOR THE PERIOD OF JANUARY 26 THROUGH FEBRUARY 22, 2023**

Voucher	Fund	Department	Date	Amount	Account	Sub	Vendor Name
00068594	19301	2000001	2/9/2023	65.65	531350		BANK OF AMERICA NA
00068594	19301	2000001	2/9/2023	207.79	531370		BANK OF AMERICA NA
00068594	19301	2000001	2/9/2023	321.28	536140		BANK OF AMERICA NA
00068600	19301	2000001	2/9/2023	12,700.00	555170		PAYNE COUNTY CONSERVATION FOUNDATION INC
00068597	19301	2000001	2/9/2023	475.63	555170		WASHITA COUNTY CONSERVATION DISTRICT
00068598	19301	2000001	2/9/2023	94,464.00	555170		GRADY COUNTY CONSERVATION DIST
00068599	19301	2000001	2/9/2023	91,618.90	555170		KIOWA COUNTY CONSERVATION DISTRICT NO 76
00068411	40000	2000003	1/26/2023	2,207.56	555170		SEQUOYAH COUNTY CONSERVATION DISTRICT
PAYROLL				<u>51,767.97</u>			DIVISION PAYROLL - JANUARY SUPPLEMENTAL AND FEBRUARY MAIN

465,130.83 *Watershed Operation & Maintenance/Rehabilitation*

Emergency Drought Program

00068427	42500	2000001	1/31/2023	5,360.00	555170		PAWNEE COUNTY CONSERVATION DISTRICT
00068436	42500	2000001	1/31/2023	44,981.20	555170		KAY COUNTY CONSERVATION DISTRICT
00068428	42500	2000001	1/31/2023	5,151.20	555170		MCINTOSH COUNTY CONSERVATION DISTRICT
00068429	42500	2000001	1/31/2023	1,687.50	555170		HASKELL COUNTY CONSERVATION DISTRICT
00068433	42500	2000001	1/31/2023	16,482.28	555170		ELLIS COUNTY CONSERVATION DISTRICT
00068430	42500	2000001	1/31/2023	31,806.05	555170		DEWEY COUNTY CONSERVATION DISTRICT
00068435	42500	2000001	1/31/2023	19,053.00	555170		CRAIG COUNTY CONSERVATION DISTRICT
00068439	42500	2000001	1/31/2023	11,397.93	555170		OKFUSKEE COUNTY CONSERVATION DISTRICT
00068431	42500	2000001	1/31/2023	7,500.00	555170		LITTLE RIVER CONSERVATION DISTRICT
00068434	42500	2000001	1/31/2023	25,729.68	555170		WOODWARD COUNTY CONSERVATION DISTRICT
00068441	42500	2000001	1/31/2023	27,568.00	555170		OKLAHOMA COUNTY CONSERVATION DISTRICT
00068432	42500	2000001	1/31/2023	19,800.00	555170		KONAWA CONSERVATION DISTRICT
00068437	42500	2000001	1/31/2023	26,790.40	555170		HARPER COUNTY CONSERVATION DISTRICT
00068442	42500	2000001	1/31/2023	3,240.00	555170		HUGHES COUNTY CONSERVATION DIST
00068444	42500	2000001	1/31/2023	9,327.96	555170		OTTAWA COUNTY CONSERVATION DISTRICT
00068445	42500	2000001	1/31/2023	42,427.70	555170		GARFIELD CO CONSERVATION DISTRICT
00068438	42500	2000001	1/31/2023	4,657.49	555170		NORTH CADDO CONSERVATION DISTRICT
00068440	42500	2000001	1/31/2023	51,472.00	555170		OKFUSKEE COUNTY CONSERVATION DISTRICT
00068447	42500	2000001	1/31/2023	15,000.00	555170		HUGHES COUNTY CONSERVATION DIST
00068443	42500	2000001	1/31/2023	45,000.00	555170		COAL COUNTY CONSERVATION DISTRICT NO 19
00068446	42500	2000001	1/31/2023	7,500.00	555170		CIMARRON COUNTY CONSERVATION DISTRICT
00068461	42500	2000001	2/1/2023	16,868.00	555170		CANEY VALLEY CONSERVATION DISTRICT
00068474	42500	2000001	2/1/2023	3,217.29	555170		ALFALFA COUNTY CONSERVATION DISTRICT
00068462	42500	2000001	2/1/2023	6,248.00	555170		OTTAWA COUNTY CONSERVATION DISTRICT
00068463	42500	2000001	2/1/2023	15,560.00	555170		PONTOTOC COUNTY C D
00068464	42500	2000001	2/1/2023	7,500.00	555170		HARMON COUNTY CONSERVATION DISTRICT
00068473	42500	2000001	2/1/2023	25,400.00	555170		MCINTOSH COUNTY CONSERVATION DISTRICT
00068475	42500	2000001	2/1/2023	7,500.00	555170		PAWNEE COUNTY CONSERVATION DISTRICT
00068465	42500	2000001	2/1/2023	13,543.23	555170		WEST CADDO CONSERVATION DISTRICT
00068472	42500	2000001	2/1/2023	14,704.00	555170		WOODS COUNTY CONSERVATION DISTRICT
00068466	42500	2000001	2/1/2023	22,500.00	555170		LATIMER COUNTY CONSERVATION DISTRICT
00068478	42500	2000001	2/1/2023	21,652.00	555170		NOWATA COUNTY CONSERVATION DISTRICT
00068479	42500	2000001	2/1/2023	6,480.00	555170		HUGHES COUNTY CONSERVATION DIST
00068481	42500	2000001	2/1/2023	6,212.80	555170		EAST CANADIAN COUNTY CONSERVATION DISTRICT
00068487	42500	2000001	2/1/2023	5,444.00	555170		CIMARRON COUNTY CONSERVATION DISTRICT
00068485	42500	2000001	2/1/2023	4,256.00	555170		JOHNSTON COUNTY CONSERVATION DISTRICT
00068467	42500	2000001	2/1/2023	10,596.00	555170		LATIMER COUNTY CONSERVATION DISTRICT
00068488	42500	2000001	2/1/2023	24,755.04	555170		GREER COUNTY CONSERVATION DISTRICT
00068468	42500	2000001	2/1/2023	13,352.00	555170		CUSTER COUNTY CONSERVATION DISTRICT
00068484	42500	2000001	2/1/2023	10,310.53	555170		NORTH CADDO CONSERVATION DISTRICT
00068469	42500	2000001	2/1/2023	3,667.20	555170		CUSTER COUNTY CONSERVATION DISTRICT
00068471	42500	2000001	2/1/2023	26,722.66	555170		STEPHENS COUNTY CONSERVATION DISTRICT
00068477	42500	2000001	2/1/2023	3,031.00	555170		CHECOTAH CONSERVATION DISTRICT NO 20
00068470	42500	2000001	2/1/2023	7,500.00	555170		SEMINOLE COUNTY CONSERVATION DISTRICT
00068476	42500	2000001	2/1/2023	10,300.00	555170		WOODS COUNTY CONSERVATION DISTRICT
00068480	42500	2000001	2/1/2023	22,500.00	555170		WAGONER COUNTY CONSERVATION DIST NO 22
00068494	42500	2000001	2/1/2023	17,664.00	555170		CREEK COUNTY CONSERVATION DISTRICT
00068491	42500	2000001	2/1/2023	36,770.00	555170		WOODWARD COUNTY CONSERVATION DISTRICT
00068497	42500	2000001	2/1/2023	21,731.20	555170		KINGFISHER COUNTY CONSERVATION DISTRICT

**OKLAHOMA CONSERVATION COMMISSION
CLAIMS REGISTER BY PROGRAM
FOR THE PERIOD OF JANUARY 26 THROUGH FEBRUARY 22, 2023**

Voucher	Fund	Department	Date	Amount	Account	Sub	Vendor Name
00068482	42500	2000001	2/1/2023	7,620.00	555170		PAWNEE COUNTY CONSERVATION DISTRICT
00068483	42500	2000001	2/1/2023	7,498.50	555170		MAJOR COUNTY CONSERVATION DISTRICT
00068486	42500	2000001	2/1/2023	26,948.80	555170		HARPER COUNTY CONSERVATION DISTRICT
00068489	42500	2000001	2/1/2023	8,903.25	555170		OTTAWA COUNTY CONSERVATION DISTRICT
00068490	42500	2000001	2/1/2023	30,412.00	555170		NOWATA COUNTY CONSERVATION DISTRICT
00068492	42500	2000001	2/1/2023	32,319.17	555170		OSAGE COUNTY CONSERVATION DISTRICT
00068493	42500	2000001	2/1/2023	3,375.17	555170		GRANT COUNTY CONSERVATION DISTRICT
00068495	42500	2000001	2/1/2023	7,500.00	555170		DEWEY COUNTY CONSERVATION DISTRICT
00068496	42500	2000001	2/1/2023	32,712.00	555170		BRYAN CONSERVATION DISTRICT
00068521	42500	2000001	2/6/2023	1,943.90	555170		NORTH CADDO CONSERVATION DISTRICT
00068511	42500	2000001	2/6/2023	36,632.38	555170		HARMON COUNTY CONSERVATION DISTRICT
00068512	42500	2000001	2/6/2023	18,211.57	555170		WEST CADDO CONSERVATION DISTRICT
00068513	42500	2000001	2/6/2023	22,500.00	555170		HUGHES COUNTY CONSERVATION DIST
00068514	42500	2000001	2/6/2023	15,000.00	555170		COTTON COUNTY CONSERVATION DISTRICT
00068527	42500	2000001	2/6/2023	7,500.00	555170		EAST CANADIAN COUNTY CONSERVATION DISTR
00068515	42500	2000001	2/6/2023	3,100.00	555170		SEMINOLE COUNTY CONSERVATION DISTRICT
00068525	42500	2000001	2/6/2023	11,395.87	555170		PITTSBURG COUNTY CONSERVATION DISTRICT
00068516	42500	2000001	2/6/2023	37,570.92	555170		UPPER WASHITA CONSERVATION DISTRICT
00068519	42500	2000001	2/6/2023	13,780.00	555170		WASHITA COUNTY CONSERVATION DISTRICT
00068517	42500	2000001	2/6/2023	78,844.90	555170		UPPER WASHITA CONSERVATION DISTRICT
00068518	42500	2000001	2/6/2023	15,687.18	555170		WASHITA COUNTY CONSERVATION DISTRICT
00068520	42500	2000001	2/6/2023	1,260.00	555170		PAWNEE COUNTY CONSERVATION DISTRICT
00068522	42500	2000001	2/6/2023	6,400.00	555170		NOWATA COUNTY CONSERVATION DISTRICT
00068523	42500	2000001	2/6/2023	15,000.00	555170		HARMON COUNTY CONSERVATION DISTRICT
00068524	42500	2000001	2/6/2023	3,768.00	555170		WASHITA COUNTY CONSERVATION DISTRICT
00068528	42500	2000001	2/6/2023	4,205.72	555170		TILLMAN COUNTY CONSERVATION DISTRICT
00068526	42500	2000001	2/6/2023	16,288.00	555170		MAYES COUNTY CONSERVATION DISTRICT
00068541	42500	2000001	2/7/2023	36,623.77	555170		OKLAHOMA COUNTY CONSERVATION DISTRICT
00068542	42500	2000001	2/7/2023	7,500.00	555170		CIMARRON COUNTY CONSERVATION DISTRICT
00068540	42500	2000001	2/7/2023	45,231.93	555170		MUSKOGEE COUNTY CONSERVATION DISTRICT
00068543	42500	2000001	2/7/2023	9,044.00	555170		DEWEY COUNTY CONSERVATION DISTRICT
00068544	42500	2000001	2/7/2023	13,117.19	555170		STEPHENS COUNTY CONSERVATION DISTRICT
00068545	42500	2000001	2/7/2023	27,700.00	555170		ROGERS COUNTY CONSERVATION DISTRICT
00068546	42500	2000001	2/7/2023	12,540.00	555170		ROGERS COUNTY CONSERVATION DISTRICT
00068547	42500	2000001	2/7/2023	13,680.00	555170		HARMON COUNTY CONSERVATION DISTRICT
00068548	42500	2000001	2/7/2023	54,456.00	555170		PAYNE COUNTY CONSERVATION FOUNDATION INC
00068549	42500	2000001	2/7/2023	7,352.00	555170		TILLMAN COUNTY CONSERVATION DISTRICT
00068550	42500	2000001	2/7/2023	5,600.00	555170		LEFLORE COUNTY CONSERVATION DISTRICT
00068551	42500	2000001	2/7/2023	34,231.01	555170		COTTON COUNTY CONSERVATION DISTRICT
00068552	42500	2000001	2/7/2023	12,953.99	555170		WASHITA COUNTY CONSERVATION DISTRICT
00068553	42500	2000001	2/7/2023	11,929.60	555170		KIOWA COUNTY CONSERVATION DISTRICT NO 76
00068554	42500	2000001	2/7/2023	7,296.00	555170		PUSHMATAHA CONSERVATION DISTRICT NO 44
00068555	42500	2000001	2/7/2023	15,000.00	555170		GARFIELD CO CONSERVATION DISTRICT
00068560	42500	2000001	2/7/2023	12,800.00	555170		OKMULGEE COUNTY CONSERVATION DISTRICT
00068561	42500	2000001	2/7/2023	13,431.23	555170		PONTOTOC COUNTY C D
00068556	42500	2000001	2/7/2023	22,040.00	555170		WOODS COUNTY CONSERVATION DISTRICT
00068557	42500	2000001	2/7/2023	29,836.40	555170		MAJOR COUNTY CONSERVATION DISTRICT
00068562	42500	2000001	2/7/2023	21,016.00	555170		WOODWARD COUNTY CONSERVATION DISTRICT
00068565	42500	2000001	2/7/2023	23,095.95	555170		GRANT COUNTY CONSERVATION DISTRICT
00068558	42500	2000001	2/7/2023	7,500.00	555170		PUSHMATAHA CONSERVATION DISTRICT NO 44
00068563	42500	2000001	2/7/2023	5,250.40	555170		LEFLORE COUNTY CONSERVATION DISTRICT
00068559	42500	2000001	2/7/2023	40,192.13	555170		HASKELL COUNTY CONSERVATION DISTRICT
00068564	42500	2000001	2/7/2023	40,492.00	555170		GRADY COUNTY CONSERVATION DIST
00068566	42500	2000001	2/7/2023	7,500.00	555170		COTTON COUNTY CONSERVATION DISTRICT
00068569	42500	2000001	2/8/2023	51,247.49	555170		NOBLE COUNTY CONSERVATION DISTRICT
00068571	42500	2000001	2/8/2023	46,164.00	555170		OKFUSKEE COUNTY CONSERVATION DISTRICT
00068570	42500	2000001	2/8/2023	25,350.00	555170		OSAGE COUNTY CONSERVATION DISTRICT
00068572	42500	2000001	2/8/2023	1,480.00	555170		COMANCHE COUNTY CONSERVATION DISTRICT
00068582	42500	2000001	2/9/2023	34,500.00	555170		ROGERS COUNTY CONSERVATION DISTRICT
00068576	42500	2000001	2/9/2023	7,500.00	555170		TILLMAN COUNTY CONSERVATION DISTRICT
00068577	42500	2000001	2/9/2023	15,000.00	555170		CUSTER COUNTY CONSERVATION DISTRICT
00068584	42500	2000001	2/9/2023	7,500.00	555170		DELAWARE CO CONSERVATION DISTRICT
00068589	42500	2000001	2/9/2023	12,000.00	555170		PONTOTOC COUNTY C D

**OKLAHOMA CONSERVATION COMMISSION
CLAIMS REGISTER BY PROGRAM
FOR THE PERIOD OF JANUARY 26 THROUGH FEBRUARY 22, 2023**

Voucher	Fund	Department	Date	Amount	Account	Sub	Vendor Name
00068578	42500	2000001	2/9/2023	15,000.00	555170		MCCLAIN COUNTY CONSERVATION DISTRICT
00068579	42500	2000001	2/9/2023	26,800.00	555170		MCCLAIN COUNTY CONSERVATION DISTRICT
00068587	42500	2000001	2/9/2023	18,369.04	555170		BEAVER COUNTY CONSERVATION DISTRICT
00068588	42500	2000001	2/9/2023	3,525.65	555170		TILLMAN COUNTY CONSERVATION DISTRICT
00068590	42500	2000001	2/9/2023	3,033.66	555170		BRYAN CONSERVATION DISTRICT
00068580	42500	2000001	2/9/2023	15,796.01	555170		ROGERS COUNTY CONSERVATION DISTRICT
00068581	42500	2000001	2/9/2023	18,024.00	555170		ROGERS COUNTY CONSERVATION DISTRICT
00068583	42500	2000001	2/9/2023	5,080.00	555170		DELAWARE CO CONSERVATION DISTRICT
00068585	42500	2000001	2/9/2023	26,124.00	555170		DELAWARE CO CONSERVATION DISTRICT
00068586	42500	2000001	2/9/2023	24,097.94	555170		ALFALFA COUNTY CONSERVATION DISTRICT
00068591	42500	2000001	2/9/2023	68,860.00	555170		BRYAN CONSERVATION DISTRICT
00068592	42500	2000001	2/9/2023	15,641.90	555170		GRANT COUNTY CONSERVATION DISTRICT
00068593	42500	2000001	2/9/2023	51,595.54	555170		CENTRAL N CANADIAN RIVER CONSERVATION
00068596	42500	2000001	2/9/2023	14,598.75	555170		HASKELL COUNTY CONSERVATION DISTRICT
00068621	42500	2000001	2/10/2023	20,379.20	555170		SHAWNEE CONSERVATION DISTRICT
00068640	42500	2000001	2/10/2023	22,500.00	555170		BEAVER COUNTY CONSERVATION DISTRICT
00068620	42500	2000001	2/10/2023	21,018.92	555170		MURRAY COUNTY CONSERVATION DISTRICT
00068622	42500	2000001	2/10/2023	2,400.00	555170		PUSHMATAHA CONSERVATION DISTRICT NO 44
00068623	42500	2000001	2/10/2023	30,344.00	555170		PITTSBURG COUNTY CONSERVATION DISTRICT
00068624	42500	2000001	2/10/2023	49,146.77	555170		LOVE COUNTY CONSERVATION DISTRICT
00068625	42500	2000001	2/10/2023	46,196.10	555170		LOVE COUNTY CONSERVATION DISTRICT
00068626	42500	2000001	2/10/2023	1,929.66	555170		PUSHMATAHA CONSERVATION DISTRICT NO 44
00068628	42500	2000001	2/10/2023	6,000.00	555170		PUSHMATAHA CONSERVATION DISTRICT NO 44
00068627	42500	2000001	2/10/2023	27,610.86	555170		MAJOR COUNTY CONSERVATION DISTRICT
00068634	42500	2000001	2/10/2023	15,000.00	555170		KONAWA CONSERVATION DISTRICT
00068629	42500	2000001	2/10/2023	7,500.00	555170		PUSHMATAHA CONSERVATION DISTRICT NO 44
00068630	42500	2000001	2/10/2023	31,207.50	555170		BLAINE COUNTY CONSERVATION DISTRICT
00068631	42500	2000001	2/10/2023	7,500.00	555170		PUSHMATAHA CONSERVATION DISTRICT NO 44
00068632	42500	2000001	2/10/2023	14,357.57	555170		JOHNSTON COUNTY CONSERVATION DISTRICT
00068633	42500	2000001	2/10/2023	29,070.51	555170		CLEVELAND COUNTY CONSERVATION DISTRICT
00068635	42500	2000001	2/10/2023	7,500.00	555170		COTTON COUNTY CONSERVATION DISTRICT
00068638	42500	2000001	2/10/2023	19,260.50	555170		CHECOTAH CONSERVATION DISTRICT NO 20
00068639	42500	2000001	2/10/2023	15,000.00	555170		BEAVER COUNTY CONSERVATION DISTRICT
00068642	42500	2000001	2/10/2023	6,000.00	555170		OTTAWA COUNTY CONSERVATION DISTRICT
00068643	42500	2000001	2/10/2023	7,500.00	555170		TILLMAN COUNTY CONSERVATION DISTRICT
00068645	42500	2000001	2/10/2023	24,948.00	555170		OKLAHOMA COUNTY CONSERVATION DISTRICT
00068641	42500	2000001	2/10/2023	7,500.00	555170		SHAWNEE CONSERVATION DISTRICT
00068644	42500	2000001	2/10/2023	18,726.00	555170		OTTAWA COUNTY CONSERVATION DISTRICT
00068646	42500	2000001	2/10/2023	30,162.24	555170		WOODS COUNTY CONSERVATION DISTRICT
00068650	42500	2000001	2/16/2023	64,498.42	555170		LOGAN COUNTY CONSERVATION DISTRICT
00068653	42500	2000001	2/16/2023	35,700.00	555170		LITTLE RIVER CONSERVATION DISTRICT
00068652	42500	2000001	2/16/2023	16,265.60	555170		CRAIG COUNTY CONSERVATION DISTRICT
00068654	42500	2000001	2/16/2023	20,593.00	555170		LITTLE RIVER CONSERVATION DISTRICT
00068655	42500	2000001	2/16/2023	22,030.00	555170		MUSKOGEE COUNTY CONSERVATION DISTRICT
00068656	42500	2000001	2/16/2023	3,314.40	555170		MAJOR COUNTY CONSERVATION DISTRICT
00068657	42500	2000001	2/16/2023	7,500.00	555170		COTTON COUNTY CONSERVATION DISTRICT
00068658	42500	2000001	2/16/2023	21,449.84	555170		ARBUCKLE CONSERVATION DISTRICT
00068659	42500	2000001	2/16/2023	9,020.00	555170		BRYAN CONSERVATION DISTRICT
00068660	42500	2000001	2/16/2023	36,321.38	555170		SOUTH CADDO CONS DISTRICT
00068661	42500	2000001	2/16/2023	21,212.80	555170		ELLIS COUNTY CONSERVATION DISTRICT
00068662	42500	2000001	2/16/2023	37,500.00	555170		PITTSBURG COUNTY CONSERVATION DISTRICT
00068663	42500	2000001	2/16/2023	4,080.00	555170		CUSTER COUNTY CONSERVATION DISTRICT
00068664	42500	2000001	2/16/2023	14,460.00	555170		DELAWARE CO CONSERVATION DISTRICT
00068665	42500	2000001	2/16/2023	7,500.00	555170		LEFLORE COUNTY CONSERVATION DISTRICT
00068666	42500	2000001	2/16/2023	1,016.91	555170		PUSHMATAHA CONSERVATION DISTRICT NO 44
00068667	42500	2000001	2/16/2023	7,480.00	555170		PUSHMATAHA CONSERVATION DISTRICT NO 44
00068668	42500	2000001	2/16/2023	27,960.04	555170		JACKSON COUNTY CONSERVATION DIST
00068669	42500	2000001	2/16/2023	16,920.00	555170		HUGHES COUNTY CONSERVATION DIST
00068670	42500	2000001	2/16/2023	7,500.00	555170		OKMULGEE COUNTY CONSERVATION DISTRICT
00068671	42500	2000001	2/16/2023	26,100.00	555170		OKMULGEE COUNTY CONSERVATION DISTRICT
00068672	42500	2000001	2/16/2023	17,060.00	555170		OKFUSKEE COUNTY CONSERVATION DISTRICT
00068673	42500	2000001	2/16/2023	3,837.60	555170		COMANCHE COUNTY CONSERVATION DISTRICT
00068674	42500	2000001	2/16/2023	5,608.00	555170		TALIHINA CONSERVATION DISTRICT

**OKLAHOMA CONSERVATION COMMISSION
CLAIMS REGISTER BY PROGRAM
FOR THE PERIOD OF JANUARY 26 THROUGH FEBRUARY 22, 2023**

Voucher	Fund	Department	Date	Amount	Account	Sub	Vendor Name
00068675	42500	2000001	2/16/2023	7,500.00	555170		TALIHINA CONSERVATION DISTRICT
00068695	42500	2000001	2/16/2023	23,200.00	555170		CRAIG COUNTY CONSERVATION DISTRICT
00068707	42500	2000001	2/17/2023	1,776.00	555170		COMANCHE COUNTY CONSERVATION DISTRICT
00068703	42500	2000001	2/17/2023	7,500.00	555170		DEER CREEK CONSERVATION DISTRICT
00068701	42500	2000001	2/17/2023	30,000.00	555170		GARVIN CONSERVATION DISTRICT
00068702	42500	2000001	2/17/2023	39,791.15	555170		EAST CANADIAN COUNTY CONSERVATION DISTR
00068704	42500	2000001	2/17/2023	4,040.00	555170		DEER CREEK CONSERVATION DISTRICT
00068705	42500	2000001	2/17/2023	5,853.80	555170		DEER CREEK CONSERVATION DISTRICT
00068706	42500	2000001	2/17/2023	30,000.00	555170		LINCOLN COUNTY CONSERVATION DISTRICT
00068708	42500	2000001	2/17/2023	13,068.00	555170		PAYNE COUNTY CONSERVATION FOUNDATION INC
00068711	42500	2000001	2/17/2023	11,532.00	555170		UPPER WASHITA CONSERVATION DISTRICT
00068712	42500	2000001	2/17/2023	6,204.00	555170		BLAINE COUNTY CONSERVATION DISTRICT
00068709	42500	2000001	2/17/2023	7,500.00	555170		SHAWNEE CONSERVATION DISTRICT
00068710	42500	2000001	2/17/2023	21,804.80	555170		MAYES COUNTY CONSERVATION DISTRICT
00068713	42500	2000001	2/17/2023	28,580.00	555170		GREER COUNTY CONSERVATION DISTRICT

3,461,027.82 *Emergency Drought Program*

Field Services

00068414	19301	3000001	1/26/2023	3,943.54	554120	06	OKFUSKEE COUNTY CONSERVATION DISTRICT
00068414	19301	3000001	1/26/2023	3,218.67	554120	05	OKFUSKEE COUNTY CONSERVATION DISTRICT
00068414	19301	3000001	1/26/2023	509.00	554120	80	OKFUSKEE COUNTY CONSERVATION DISTRICT
00068414	19301	3000001	1/26/2023	186.11	554120	82	OKFUSKEE COUNTY CONSERVATION DISTRICT
00068414	40000	3000001	1/26/2023	139.83	554120	86	OKFUSKEE COUNTY CONSERVATION DISTRICT
00068415	19301	3000001	1/26/2023	89.11	555170	71	NOWATA COUNTY CONSERVATION DISTRICT
00068415	19301	3000001	1/26/2023	650.00	555170	92	NOWATA COUNTY CONSERVATION DISTRICT
00068415	40000	3000001	1/26/2023	139.83	555170	86	NOWATA COUNTY CONSERVATION DISTRICT
00068449	19301	3000001	1/31/2023	3,559.48	555170	08	OSAGE COUNTY CONSERVATION DISTRICT
00068449	19301	3000001	1/31/2023	3,480.91	555170	05	OSAGE COUNTY CONSERVATION DISTRICT
00068450	19301	3000001	1/31/2023	508.00	555170	71	ALFALFA COUNTY CONSERVATION DISTRICT
00068450	19301	3000001	1/31/2023	3,071.87	555170	05	ALFALFA COUNTY CONSERVATION DISTRICT
00068450	19301	3000001	1/31/2023	775.00	555170	63	ALFALFA COUNTY CONSERVATION DISTRICT
00068450	19301	3000001	1/31/2023	695.00	555170	61	ALFALFA COUNTY CONSERVATION DISTRICT
00068450	19301	3000001	1/31/2023	2,657.00	555170	80	ALFALFA COUNTY CONSERVATION DISTRICT
00068450	19301	3000001	1/31/2023	75.91	555170	81	ALFALFA COUNTY CONSERVATION DISTRICT
00068450	19301	3000001	1/31/2023	275.00	555170	92	ALFALFA COUNTY CONSERVATION DISTRICT
00068451	19301	3000001	1/31/2023	481.67	555170	80	SEMINOLE COUNTY CONSERVATION DISTRICT
00068451	19301	3000001	1/31/2023	3,813.68	555170	05	SEMINOLE COUNTY CONSERVATION DISTRICT
00068451	19301	3000001	1/31/2023	63.74	555170	30	SEMINOLE COUNTY CONSERVATION DISTRICT
00068451	19301	3000001	1/31/2023	76.00	555170	60	SEMINOLE COUNTY CONSERVATION DISTRICT
00068451	19301	3000001	1/31/2023	316.32	555170	81	SEMINOLE COUNTY CONSERVATION DISTRICT
00068451	19301	3000001	1/31/2023	375.00	555170	92	SEMINOLE COUNTY CONSERVATION DISTRICT
00068451	19301	3000001	1/31/2023	321.12	555170	82	SEMINOLE COUNTY CONSERVATION DISTRICT
00068452	19301	3000001	1/31/2023	3,378.60	555170	05	PAWNEE COUNTY CONSERVATION DISTRICT
00068452	19301	3000001	1/31/2023	12.85	555170	20	PAWNEE COUNTY CONSERVATION DISTRICT
00068452	19301	3000001	1/31/2023	46.72	555170	80	PAWNEE COUNTY CONSERVATION DISTRICT
00068452	19301	3000001	1/31/2023	325.00	555170	92	PAWNEE COUNTY CONSERVATION DISTRICT
00068452	40000	3000001	1/31/2023	139.83	555170	86	PAWNEE COUNTY CONSERVATION DISTRICT
00068453	19301	3000001	1/31/2023	3,453.93	555170	05	TULSA COUNTY CONSERVATION DISTRICT
00068453	19301	3000001	1/31/2023	43.58	555170	24	TULSA COUNTY CONSERVATION DISTRICT
00068453	19301	3000001	1/31/2023	18.75	555170	69	TULSA COUNTY CONSERVATION DISTRICT
00068453	19301	3000001	1/31/2023	31.50	555170	69	TULSA COUNTY CONSERVATION DISTRICT
00068453	19301	3000001	1/31/2023	52.50	555170	69	TULSA COUNTY CONSERVATION DISTRICT
00068453	19301	3000001	1/31/2023	6.79	555170	72	TULSA COUNTY CONSERVATION DISTRICT
00068453	40000	3000001	1/31/2023	139.83	555170	86	TULSA COUNTY CONSERVATION DISTRICT
00068453	19301	3000001	1/31/2023	45.00	555170	74	TULSA COUNTY CONSERVATION DISTRICT
00068453	19301	3000001	1/31/2023	89.70	555170	79	TULSA COUNTY CONSERVATION DISTRICT
00068453	40000	3000001	1/31/2023	139.83	555170	86	TULSA COUNTY CONSERVATION DISTRICT
00068454	19301	3000001	1/31/2023	170.75	555170	91	TULSA COUNTY CONSERVATION DISTRICT
00068454	19301	3000001	1/31/2023	56.00	555170	91	TULSA COUNTY CONSERVATION DISTRICT
00068498	19301	3000001	2/1/2023	111.84	555170	71	WEST CADDO CONSERVATION DISTRICT
00068498	19301	3000001	2/1/2023	3,776.05	555170	05	WEST CADDO CONSERVATION DISTRICT

**OKLAHOMA CONSERVATION COMMISSION
CLAIMS REGISTER BY PROGRAM
FOR THE PERIOD OF JANUARY 26 THROUGH FEBRUARY 22, 2023**

Voucher	Fund	Department	Date	Amount	Account	Sub	Vendor Name
00068498	19301	3000001	2/1/2023	2,153.00	555170	94	WEST CADDO CONSERVATION DISTRICT
00068498	19301	3000001	2/1/2023	81.08	555170	80	WEST CADDO CONSERVATION DISTRICT
00068498	19301	3000001	2/1/2023	115.30	555170	81	WEST CADDO CONSERVATION DISTRICT
00068498	19301	3000001	2/1/2023	32.74	555170	82	WEST CADDO CONSERVATION DISTRICT
00068499	19301	3000001	2/1/2023	3,218.67	555170	05	TEXAS COUNTY CONSERVATION DISTRICT
00068498	40000	3000001	2/1/2023	139.83	555170	86	WEST CADDO CONSERVATION DISTRICT
00068499	19301	3000001	2/1/2023	3,296.07	555170	08	TEXAS COUNTY CONSERVATION DISTRICT
00068506	19301	3000001	2/3/2023	3,231.93	555170	05	NORTH CADDO CONSERVATION DISTRICT
00068506	19301	3000001	2/3/2023	1,626.00	555170	61	NORTH CADDO CONSERVATION DISTRICT
00068506	19301	3000001	2/3/2023	172.79	555170	71	NORTH CADDO CONSERVATION DISTRICT
00068506	19301	3000001	2/3/2023	77.63	555170	80	NORTH CADDO CONSERVATION DISTRICT
00068506	19301	3000001	2/3/2023	271.48	555170	81	NORTH CADDO CONSERVATION DISTRICT
00068506	19301	3000001	2/3/2023	58.39	555170	82	NORTH CADDO CONSERVATION DISTRICT
00068594	19301	3000001	2/9/2023	1,152.00	522131		BANK OF AMERICA NA
00068594	19301	3000001	2/9/2023	657.60	536190		BANK OF AMERICA NA
00068608	19301	3000001	2/10/2023	2,788.21	555170	02	COMANCHE COUNTY CONSERVATION DISTRICT
00068603	19301	3000001	2/10/2023	332.09	555170		MURRAY COUNTY CONSERVATION DISTRICT
00068604	19301	3000001	2/10/2023	235.00	555170		WASHITA COUNTY CONSERVATION DISTRICT
00068605	19301	3000001	2/10/2023	2,762.48	555170	05	KONAWA CONSERVATION DISTRICT
00068605	19301	3000001	2/10/2023	46.08	555170	71	KONAWA CONSERVATION DISTRICT
00068605	19301	3000001	2/10/2023	90.14	555170	81	KONAWA CONSERVATION DISTRICT
00068605	19301	3000001	2/10/2023	559.78	555170	12	KONAWA CONSERVATION DISTRICT
00068606	19301	3000001	2/10/2023	3,473.39	555170	05	TILLMAN COUNTY CONSERVATION DISTRICT
00068606	19301	3000001	2/10/2023	2,583.60	555170	94	TILLMAN COUNTY CONSERVATION DISTRICT
00068606	19301	3000001	2/10/2023	245.00	555170	62	TILLMAN COUNTY CONSERVATION DISTRICT
00068607	19301	3000001	2/10/2023	3,697.42	555170	05	CLEVELAND COUNTY CONSERVATION DISTRICT
00068607	19301	3000001	2/10/2023	30.00	555170	71	CLEVELAND COUNTY CONSERVATION DISTRICT
00068608	19301	3000001	2/10/2023	3,756.68	555170	05	COMANCHE COUNTY CONSERVATION DISTRICT
00068609	19301	3000001	2/10/2023	73.85	555170	71	MAJOR COUNTY CONSERVATION DISTRICT
00068609	19301	3000001	2/10/2023	3,760.71	555170	05	MAJOR COUNTY CONSERVATION DISTRICT
00068609	19301	3000001	2/10/2023	93.16	555170	30	MAJOR COUNTY CONSERVATION DISTRICT
00068609	19301	3000001	2/10/2023	440.00	555170	61	MAJOR COUNTY CONSERVATION DISTRICT
00068611	19301	3000001	2/10/2023	25.00	555170	82	JOHNSTON COUNTY CONSERVATION DISTRICT
00068610	19301	3000001	2/10/2023	2,938.24	555170	05	LOVE COUNTY CONSERVATION DISTRICT
00068610	19301	3000001	2/10/2023	300.00	555170	92	LOVE COUNTY CONSERVATION DISTRICT
00068611	19301	3000001	2/10/2023	448.00	555170	63	JOHNSTON COUNTY CONSERVATION DISTRICT
00068611	19301	3000001	2/10/2023	32.52	555170	79	JOHNSTON COUNTY CONSERVATION DISTRICT
00068611	19301	3000001	2/10/2023	30.63	555170	80	JOHNSTON COUNTY CONSERVATION DISTRICT
00068611	40000	3000001	2/10/2023	139.83	555170	86	JOHNSTON COUNTY CONSERVATION DISTRICT
00068611	19301	3000001	2/10/2023	3,062.96	555170	05	JOHNSTON COUNTY CONSERVATION DISTRICT
00068612	19301	3000001	2/10/2023	259.02	555170	72	DEWEY COUNTY CONSERVATION DISTRICT
00068612	19301	3000001	2/10/2023	3,373.50	555170	05	DEWEY COUNTY CONSERVATION DISTRICT
00068612	19301	3000001	2/10/2023	300.00	555170	62	DEWEY COUNTY CONSERVATION DISTRICT
00068612	19301	3000001	2/10/2023	103.02	555170	71	DEWEY COUNTY CONSERVATION DISTRICT
00068612	19301	3000001	2/10/2023	260.56	555170	80	DEWEY COUNTY CONSERVATION DISTRICT
00068612	19301	3000001	2/10/2023	258.42	555170	81	DEWEY COUNTY CONSERVATION DISTRICT
00068612	19301	3000001	2/10/2023	172.99	555170	82	DEWEY COUNTY CONSERVATION DISTRICT
00068612	19301	3000001	2/10/2023	3,064.35	555170	08	DEWEY COUNTY CONSERVATION DISTRICT
00068617	19301	3000001	2/10/2023	52.16	555170	71	WASHITA COUNTY CONSERVATION DISTRICT
00068613	19301	3000001	2/10/2023	202.33	555170	80	JEFFERSON COUNTY CONSERVATION DIST
00068613	40000	3000001	2/10/2023	139.83	555170	86	JEFFERSON COUNTY CONSERVATION DIST
00068613	19301	3000001	2/10/2023	3,072.22	555170	05	JEFFERSON COUNTY CONSERVATION DIST
00068614	19301	3000001	2/10/2023	4,968.85	555170	05	ROGERS COUNTY CONSERVATION DISTRICT
00068614	19301	3000001	2/10/2023	3,480.64	555170	07	ROGERS COUNTY CONSERVATION DISTRICT
00068614	19301	3000001	2/10/2023	726.86	555170	24	ROGERS COUNTY CONSERVATION DISTRICT
00068614	19301	3000001	2/10/2023	73.03	555170	71	ROGERS COUNTY CONSERVATION DISTRICT
00068615	19301	3000001	2/10/2023	3,068.37	555170	05	NOBLE COUNTY CONSERVATION DISTRICT
00068615	19301	3000001	2/10/2023	3,519.47	555170	06	NOBLE COUNTY CONSERVATION DISTRICT
00068615	19301	3000001	2/10/2023	269.13	555170	94	NOBLE COUNTY CONSERVATION DISTRICT
00068617	19301	3000001	2/10/2023	75.00	555170	63	WASHITA COUNTY CONSERVATION DISTRICT
00068616	19301	3000001	2/10/2023	3,658.68	555170	05	MCCLAIN COUNTY CONSERVATION DISTRICT
00068616	19301	3000001	2/10/2023	3,758.04	555170	06	MCCLAIN COUNTY CONSERVATION DISTRICT
00068616	19301	3000001	2/10/2023	35.00	555170	82	MCCLAIN COUNTY CONSERVATION DISTRICT

**OKLAHOMA CONSERVATION COMMISSION
CLAIMS REGISTER BY PROGRAM
FOR THE PERIOD OF JANUARY 26 THROUGH FEBRUARY 22, 2023**

Voucher	Fund	Department	Date	Amount	Account	Sub	Vendor Name
00068617	19301	3000001	2/10/2023	4,269.67	555170	05	WASHITA COUNTY CONSERVATION DISTRICT
00068617	19301	3000001	2/10/2023	3,070.53	555170	07	WASHITA COUNTY CONSERVATION DISTRICT
00068617	40000	3000001	2/10/2023	139.83	555170	86	WASHITA COUNTY CONSERVATION DISTRICT
00068618	40000	3000001	2/10/2023	139.83	555170	86	GRADY COUNTY CONSERVATION DIST
00068618	19301	3000001	2/10/2023	3,070.79	555170	05	GRADY COUNTY CONSERVATION DIST
00068618	19301	3000001	2/10/2023	3,941.94	555170	06	GRADY COUNTY CONSERVATION DIST
00068618	19301	3000001	2/10/2023	62.60	555170	71	GRADY COUNTY CONSERVATION DIST
00068681	19301	3000001	2/16/2023	2,916.71	555170	05	GARVIN CONSERVATION DISTRICT
00068676	19301	3000001	2/16/2023	3,170.68	555170	08	ARBUCKLE CONSERVATION DISTRICT
00068676	19301	3000001	2/16/2023	669.98	555170	20	ARBUCKLE CONSERVATION DISTRICT
00068676	19301	3000001	2/16/2023	131.14	555170	71	ARBUCKLE CONSERVATION DISTRICT
00068676	19301	3000001	2/16/2023	70.78	555170	80	ARBUCKLE CONSERVATION DISTRICT
00068676	19301	3000001	2/16/2023	76.72	555170	82	ARBUCKLE CONSERVATION DISTRICT
00068676	19301	3000001	2/16/2023	3,503.95	555170	06	ARBUCKLE CONSERVATION DISTRICT
00068677	19301	3000001	2/16/2023	4,584.02	555170	06	KIOWA COUNTY CONSERVATION DISTRICT NO 76
00068677	19301	3000001	2/16/2023	3,167.46	555170	05	KIOWA COUNTY CONSERVATION DISTRICT NO 76
00068677	19301	3000001	2/16/2023	271.96	555170	26	KIOWA COUNTY CONSERVATION DISTRICT NO 76
00068677	19301	3000001	2/16/2023	91.33	555170	82	KIOWA COUNTY CONSERVATION DISTRICT NO 76
00068677	19301	3000001	2/16/2023	3,039.02	555170	84	KIOWA COUNTY CONSERVATION DISTRICT NO 76
00068678	19301	3000001	2/16/2023	3,693.78	555170	05	OTTAWA COUNTY CONSERVATION DISTRICT
00068678	19301	3000001	2/16/2023	54.99	555170	67	OTTAWA COUNTY CONSERVATION DISTRICT
00068679	19301	3000001	2/16/2023	3,267.20	555170	05	LOGAN COUNTY CONSERVATION DISTRICT
00068679	19301	3000001	2/16/2023	39.30	555170	69	LOGAN COUNTY CONSERVATION DISTRICT
00068680	19301	3000001	2/16/2023	101.96	555170	26	WOODS COUNTY CONSERVATION DISTRICT
00068680	19301	3000001	2/16/2023	101.41	555170	71	WOODS COUNTY CONSERVATION DISTRICT
00068680	19301	3000001	2/16/2023	33.31	555170	71	WOODS COUNTY CONSERVATION DISTRICT
00068680	19301	3000001	2/16/2023	107.00	555170	80	WOODS COUNTY CONSERVATION DISTRICT
00068680	19301	3000001	2/16/2023	29.62	555170	80	WOODS COUNTY CONSERVATION DISTRICT
00068680	19301	3000001	2/16/2023	354.60	555170	81	WOODS COUNTY CONSERVATION DISTRICT
00068680	19301	3000001	2/16/2023	75.00	555170	92	WOODS COUNTY CONSERVATION DISTRICT
00068680	19301	3000001	2/16/2023	75.00	555170	92	WOODS COUNTY CONSERVATION DISTRICT
00068680	19301	3000001	2/16/2023	75.00	555170	92	WOODS COUNTY CONSERVATION DISTRICT
00068680	19301	3000001	2/16/2023	25.00	555170	92	WOODS COUNTY CONSERVATION DISTRICT
00068680	19301	3000001	2/16/2023	3,027.18	555170	05	WOODS COUNTY CONSERVATION DISTRICT
00068681	19301	3000001	2/16/2023	176.00	555170	68	GARVIN CONSERVATION DISTRICT
00068681	19301	3000001	2/16/2023	3,299.13	555170	06	GARVIN CONSERVATION DISTRICT
00068682	19301	3000001	2/16/2023	2,912.21	555170	05	MUSKOGEE COUNTY CONSERVATION DISTRICT
00068682	19301	3000001	2/16/2023	78.25	555170	71	MUSKOGEE COUNTY CONSERVATION DISTRICT
00068682	19301	3000001	2/16/2023	120.00	555170	72	MUSKOGEE COUNTY CONSERVATION DISTRICT
00068682	19301	3000001	2/16/2023	108.00	555170	82	MUSKOGEE COUNTY CONSERVATION DISTRICT
00068684	19301	3000001	2/16/2023	3,056.84	555170	05	ELLIS COUNTY CONSERVATION DISTRICT
00068684	19301	3000001	2/16/2023	132.59	555170	71	ELLIS COUNTY CONSERVATION DISTRICT
00068684	19301	3000001	2/16/2023	400.49	555170	80	ELLIS COUNTY CONSERVATION DISTRICT
00068684	19301	3000001	2/16/2023	92.31	555170	82	ELLIS COUNTY CONSERVATION DISTRICT
00068684	19301	3000001	2/16/2023	373.42	555170	12	ELLIS COUNTY CONSERVATION DISTRICT
00068685	19301	3000001	2/16/2023	891.34	555170	12	PITTSBURG COUNTY CONSERVATION DISTRICT
00068683	19301	3000001	2/16/2023	2,780.94	555170	07	LATIMER COUNTY CONSERVATION DISTRICT
00068683	19301	3000001	2/16/2023	187.90	555170	27	LATIMER COUNTY CONSERVATION DISTRICT
00068683	19301	3000001	2/16/2023	1,199.98	555170	38	LATIMER COUNTY CONSERVATION DISTRICT
00068683	19301	3000001	2/16/2023	886.25	555170	81	LATIMER COUNTY CONSERVATION DISTRICT
00068685	19301	3000001	2/16/2023	3,128.68	555170	02	PITTSBURG COUNTY CONSERVATION DISTRICT
00068685	19301	3000001	2/16/2023	200.43	555170	69	PITTSBURG COUNTY CONSERVATION DISTRICT
00068685	19301	3000001	2/16/2023	4,383.99	555170	05	PITTSBURG COUNTY CONSERVATION DISTRICT
00068686	19301	3000001	2/16/2023	120.51	555170	81	HUGHES COUNTY CONSERVATION DIST
00068686	19301	3000001	2/16/2023	852.59	555170	12	HUGHES COUNTY CONSERVATION DIST
00068686	19301	3000001	2/16/2023	117.23	555170	79	HUGHES COUNTY CONSERVATION DIST
00068686	19301	3000001	2/16/2023	63.70	555170	80	HUGHES COUNTY CONSERVATION DIST
00068686	19301	3000001	2/16/2023	26.14	555170	82	HUGHES COUNTY CONSERVATION DIST
00068686	19301	3000001	2/16/2023	225.00	555170	92	HUGHES COUNTY CONSERVATION DIST
00068687	19301	3000001	2/16/2023	75.00	555170	63	OKLAHOMA COUNTY CONSERVATION DISTRICT
00068687	19301	3000001	2/16/2023	272.17	555170	68	OKLAHOMA COUNTY CONSERVATION DISTRICT
00068687	19301	3000001	2/16/2023	9.35	555170	72	OKLAHOMA COUNTY CONSERVATION DISTRICT
00068689	19301	3000001	2/16/2023	3,545.39	555170	05	OKLAHOMA COUNTY CONSERVATION DISTRICT

**OKLAHOMA CONSERVATION COMMISSION
CLAIMS REGISTER BY PROGRAM
FOR THE PERIOD OF JANUARY 26 THROUGH FEBRUARY 22, 2023**

Voucher	Fund	Department	Date	Amount	Account	Sub	Vendor Name
00068690	19301	3000001	2/16/2023	92.35	555170	82	CUSTER COUNTY CONSERVATION DISTRICT
00068686	19301	3000001	2/16/2023	3,316.31	555170	06	HUGHES COUNTY CONSERVATION DIST
00068687	19301	3000001	2/16/2023	276.24	555170	20	OKLAHOMA COUNTY CONSERVATION DISTRICT
00068687	19301	3000001	2/16/2023	179.97	555170	27	OKLAHOMA COUNTY CONSERVATION DISTRICT
00068688	19301	3000001	2/16/2023	558.70	555170	99	OKLAHOMA COUNTY CONSERVATION DISTRICT
00068690	19301	3000001	2/16/2023	3,380.98	555170	05	CUSTER COUNTY CONSERVATION DISTRICT
00068690	19301	3000001	2/16/2023	2,045.35	555170	94	CUSTER COUNTY CONSERVATION DISTRICT
00068690	19301	3000001	2/16/2023	199.00	555170	37	CUSTER COUNTY CONSERVATION DISTRICT
00068690	19301	3000001	2/16/2023	60.00	555170	71	CUSTER COUNTY CONSERVATION DISTRICT
00068690	19301	3000001	2/16/2023	26.26	555170	80	CUSTER COUNTY CONSERVATION DISTRICT
00068690	19301	3000001	2/16/2023	1,175.00	555170	84	CUSTER COUNTY CONSERVATION DISTRICT
00068690	19301	3000001	2/16/2023	3,162.40	555170	07	CUSTER COUNTY CONSERVATION DISTRICT
00068690	19301	3000001	2/16/2023	1,143.24	555170	94	CUSTER COUNTY CONSERVATION DISTRICT
00068691	19301	3000001	2/16/2023	75.00	555170	63	PAWNEE COUNTY CONSERVATION DISTRICT
00068691	19301	3000001	2/16/2023	3,375.29	555170	05	PAWNEE COUNTY CONSERVATION DISTRICT
00068691	19301	3000001	2/16/2023	126.00	555170	72	PAWNEE COUNTY CONSERVATION DISTRICT
00068691	19301	3000001	2/16/2023	55.65	555170	80	PAWNEE COUNTY CONSERVATION DISTRICT
00068715	19301	3000001	2/17/2023	4,084.32	555170	02	STEPHENS COUNTY CONSERVATION DISTRICT
00068715	19301	3000001	2/17/2023	4,036.44	555170	05	STEPHENS COUNTY CONSERVATION DISTRICT
00068716	19301	3000001	2/17/2023	121.25	555170	71	PUSHMATAHA CONSERVATION DISTRICT NO 44
00068716	19301	3000001	2/17/2023	28.44	555170	80	PUSHMATAHA CONSERVATION DISTRICT NO 44
00068716	19301	3000001	2/17/2023	58.50	555170	82	PUSHMATAHA CONSERVATION DISTRICT NO 44
00068716	19301	3000001	2/17/2023	3,163.33	555170	08	PUSHMATAHA CONSERVATION DISTRICT NO 44
00068716	19301	3000001	2/17/2023	3,768.86	555170	08	PUSHMATAHA CONSERVATION DISTRICT NO 44
00068717	19301	3000001	2/17/2023	350.00	555170	92	GARFIELD CO CONSERVATION DISTRICT
00068714	19301	3000001	2/17/2023	58.75	555170	69	EAST CANADIAN COUNTY CONSERVATION DISTR
00068714	19301	3000001	2/17/2023	29.60	555170	83	EAST CANADIAN COUNTY CONSERVATION DISTR
00068714	19301	3000001	2/17/2023	2,907.50	555170	02	EAST CANADIAN COUNTY CONSERVATION DISTR
00068714	19301	3000001	2/17/2023	3,643.95	555170	06	EAST CANADIAN COUNTY CONSERVATION DISTR
00068715	19301	3000001	2/17/2023	75.00	555170	63	STEPHENS COUNTY CONSERVATION DISTRICT
00068715	19301	3000001	2/17/2023	71.59	555170	71	STEPHENS COUNTY CONSERVATION DISTRICT
00068715	19301	3000001	2/17/2023	300.00	555170	92	STEPHENS COUNTY CONSERVATION DISTRICT
00068717	19301	3000001	2/17/2023	298.73	555170	20	GARFIELD CO CONSERVATION DISTRICT
00068717	19301	3000001	2/17/2023	90.01	555170	26	GARFIELD CO CONSERVATION DISTRICT
00068717	19301	3000001	2/17/2023	39.99	555170	46	GARFIELD CO CONSERVATION DISTRICT
00068717	19301	3000001	2/17/2023	100.00	555170	62	GARFIELD CO CONSERVATION DISTRICT
00068717	19301	3000001	2/17/2023	59.99	555170	71	GARFIELD CO CONSERVATION DISTRICT
00068717	19301	3000001	2/17/2023	189.30	555170	72	GARFIELD CO CONSERVATION DISTRICT
00068717	19301	3000001	2/17/2023	61.21	555170	80	GARFIELD CO CONSERVATION DISTRICT
00068717	40000	3000001	2/17/2023	139.83	555170	86	GARFIELD CO CONSERVATION DISTRICT
00068717	19301	3000001	2/17/2023	3,369.69	555170	08	GARFIELD CO CONSERVATION DISTRICT
00068717	19301	3000001	2/17/2023	1,469.55	555170	12	GARFIELD CO CONSERVATION DISTRICT
00068721	19301	3000001	2/17/2023	3,428.77	555170	05	BLAINE COUNTY CONSERVATION DISTRICT
00068721	19301	3000001	2/17/2023	1,817.13	555170	94	BLAINE COUNTY CONSERVATION DISTRICT
00068724	19301	3000001	2/17/2023	40.00	555170	27	MARSHALL COUNTY CONSERVATION DISTRICT
00068718	19301	3000001	2/17/2023	3,642.74	555170	05	LEFLORE COUNTY CONSERVATION DISTRICT
00068718	19301	3000001	2/17/2023	2,897.59	555170	07	LEFLORE COUNTY CONSERVATION DISTRICT
00068719	19301	3000001	2/17/2023	271.25	555170	91	NORTH CADDO CONSERVATION DISTRICT
00068720	19301	3000001	2/17/2023	3,094.75	555170	05	KIAMICHI CONSERVATION DISTRICT
00068720	40000	3000001	2/17/2023	139.83	555170	86	KIAMICHI CONSERVATION DISTRICT
00068722	19301	3000001	2/17/2023	3,068.66	555170	05	UPPER WASHITA CONSERVATION DISTRICT
00068722	19301	3000001	2/17/2023	775.08	555170	12	UPPER WASHITA CONSERVATION DISTRICT
00068722	40000	3000001	2/17/2023	139.83	555170	86	UPPER WASHITA CONSERVATION DISTRICT
00068722	19301	3000001	2/17/2023	3,633.50	555170	06	UPPER WASHITA CONSERVATION DISTRICT
00068723	19301	3000001	2/17/2023	3,377.20	555170	05	PAYNE COUNTY CONSERVATION FOUNDATION INC
00068724	19301	3000001	2/17/2023	3,065.55	555170	05	MARSHALL COUNTY CONSERVATION DISTRICT
00068724	19301	3000001	2/17/2023	3,164.04	555170	08	MARSHALL COUNTY CONSERVATION DISTRICT
00068724	19301	3000001	2/17/2023	25.84	555170	27	MARSHALL COUNTY CONSERVATION DISTRICT
00068724	19301	3000001	2/17/2023	3.49	555170	27	MARSHALL COUNTY CONSERVATION DISTRICT
00068724	19301	3000001	2/17/2023	277.11	555170	27	MARSHALL COUNTY CONSERVATION DISTRICT
00068724	19301	3000001	2/17/2023	55.00	555170	37	MARSHALL COUNTY CONSERVATION DISTRICT
00068724	19301	3000001	2/17/2023	196.51	555170	37	MARSHALL COUNTY CONSERVATION DISTRICT
00068724	19301	3000001	2/17/2023	175.40	555170	37	MARSHALL COUNTY CONSERVATION DISTRICT

**OKLAHOMA CONSERVATION COMMISSION
CLAIMS REGISTER BY PROGRAM
FOR THE PERIOD OF JANUARY 26 THROUGH FEBRUARY 22, 2023**

Voucher	Fund	Department	Date	Amount	Account	Sub	Vendor Name
00068724	19301	3000001	2/17/2023	75.00	555170	63	MARSHALL COUNTY CONSERVATION DISTRICT
00068725	19301	3000001	2/17/2023	363.05	555170	80	MARSHALL COUNTY CONSERVATION DISTRICT
00068725	19301	3000001	2/17/2023	96.56	555170	82	MARSHALL COUNTY CONSERVATION DISTRICT
00068416	19301	3000005	1/26/2023	87.98	534290		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068416	19301	3000005	1/26/2023	370.00	532142		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068504	19301	3000005	2/1/2023	397.83	532142		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068504	19301	3000005	2/1/2023	185.35	534290		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068594	19301	3000005	2/9/2023	96.00	522131		BANK OF AMERICA NA
00068594	40000	3000005	2/9/2023	324.00	537170		BANK OF AMERICA NA
00068594	19301	3000005	2/9/2023	729.00	515990		BANK OF AMERICA NA
PAYROLL				<u>18,998.67</u>			DIVISION PAYROLL - JANUARY SUPPLEMENTAL AND FEBRUARY MAIN
				304,522.99			Field Services
Land Management							
PAYROLL				<u>30,043.14</u>			DIVISION PAYROLL - JANUARY SUPPLEMENTAL AND FEBRUARY MAIN
				30,043.14			Land Management
Water Quality							
00068404	24500	5000001	1/26/2023	2,800.00	545110		OKLAHOMA ASSOC OF CONSERVATION DISTRICTS
00068416	40000	5000001	1/26/2023	2,516.94	532142		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068416	40000	5000001	1/26/2023	1,111.84	534290		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068504	40000	5000001	2/1/2023	2,412.36	532142		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068504	40000	5000001	2/1/2023	1,095.00	534290		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068529	40000	5000001	2/6/2023	1,202.38	555170		CREEK COUNTY CONSERVATION DISTRICT
00068532	40000	5000001	2/6/2023	88.50	521120		RAMMING,JASON M
00068531	40000	5000001	2/6/2023	3,750.00	515540		JACK R DAVIS
00068574	40000	5000001	2/9/2023	88.50	521120		LECKBAND,JAKE
00068575	40000	5000001	2/9/2023	112.00	521230		KLOXIN,GREGORY A
00068594	40000	5000001	2/9/2023	441.07	536140		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	577.54	536190		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	942.37	537170		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	14.95	537190		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	2,433.64	522110		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	4,879.00	541260		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	400.00	522150		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	125.00	531190		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	1,596.55	522130		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	655.00	522131		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	315.00	522150		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	180.00	531260		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	174.62	531110		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	120.00	531120		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	112.00	531250		BANK OF AMERICA NA
00068594	40000	5000001	2/9/2023	1.69	533120		BANK OF AMERICA NA
00068595	40000	5000001	2/9/2023	400.00	555170		NORTH CADDO CONSERVATION DISTRICT
00068649	40000	5000001	2/16/2023	324.50	521120		MILLER,CANDICEMARIE
00068648	40000	5000001	2/16/2023	88.50	521120		SWANSON,JAKE RYLEY
PAYROLL				<u>177,421.37</u>			DIVISION PAYROLL - JANUARY SUPPLEMENTAL AND FEBRUARY MAIN
				206,380.32			Water Quality
Wetlands							
00068416	40000	5000002	1/26/2023	424.00	532142		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068504	40000	5000002	2/1/2023	534.46	532142		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068504	40000	5000002	2/1/2023	324.53	534290		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
PAYROLL				<u>17,823.12</u>			DIVISION PAYROLL - JANUARY SUPPLEMENTAL AND FEBRUARY MAIN

**OKLAHOMA CONSERVATION COMMISSION
CLAIMS REGISTER BY PROGRAM
FOR THE PERIOD OF JANUARY 26 THROUGH FEBRUARY 22, 2023**

Voucher	Fund	Department	Date	Amount	Account	Sub	Vendor Name
				19,106.11	Wetlands		
Cost Share - Locally Led							
00068448	25000	5000004	1/31/2023	3,030.00	555170		MCINTOSH COUNTY CONSERVATION DISTRICT
00068455	25000	5000004	2/1/2023	7,500.00	555170		GRANT COUNTY CONSERVATION DISTRICT
00068457	25000	5000004	2/1/2023	3,145.00	555170		WEST CADDO CONSERVATION DISTRICT
00068456	25000	5000004	2/1/2023	7,500.00	555170		JOHNSTON COUNTY CONSERVATION DISTRICT
00068460	25000	5000004	2/1/2023	4,545.00	555170		MCINTOSH COUNTY CONSERVATION DISTRICT
00068458	25000	5000004	2/1/2023	3,000.00	555170		HASKELL COUNTY CONSERVATION DISTRICT
00068459	25000	5000004	2/1/2023	3,000.00	555170		CUSTER COUNTY CONSERVATION DISTRICT
00068510	25000	5000004	2/6/2023	950.13	555170		UPPER WASHITA CONSERVATION DISTRICT
00068538	25000	5000004	2/7/2023	22,320.01	555170		DEWEY COUNTY CONSERVATION DISTRICT
00068539	25000	5000004	2/7/2023	3,000.00	555170		PUSHMATAHA CONSERVATION DISTRICT NO 44
00068567	25000	5000004	2/8/2023	7,500.00	555170		COMANCHE COUNTY CONSERVATION DISTRICT
00068568	25000	5000004	2/8/2023	3,000.00	555170		LEFLORE COUNTY CONSERVATION DISTRICT
00068619	25000	5000004	2/10/2023	2,835.00	555170		DEWEY COUNTY CONSERVATION DISTRICT
00068636	25000	5000004	2/10/2023	6,000.00	555170		PONTOTOC COUNTY C D
00068637	25000	5000004	2/10/2023	3,000.00	555170		LEFLORE COUNTY CONSERVATION DISTRICT
00068651	25000	5000004	2/16/2023	2,365.18	555170		TALIHINA CONSERVATION DISTRICT
00068699	25000	5000004	2/17/2023	2,698.75	555170		UPPER WASHITA CONSERVATION DISTRICT
00068700	25000	5000004	2/17/2023	6,000.00	555170		PONTOTOC COUNTY C D
				91,389.07	Cost Share - Locally Led		
Priority Watershed							
00068530	25000	5000006	2/6/2023	100.00	555170		ADAIR COUNTY CONSERVATION DISTRICT NO 67
				100.00	Priority Watershed		
Office of Geographic & Tech Services							
00068502	40000	6000001	2/1/2023	1,839.75	515660	62	MICHAEL BAKER INTERNATIONAL INC
00068502	40000	6000001	2/1/2023	29,133.00	515660	62	MICHAEL BAKER INTERNATIONAL INC
00068502	40000	6000001	2/1/2023	10,810.00	515660	62	MICHAEL BAKER INTERNATIONAL INC
00068509	19301	6000001	2/6/2023	147.50	521120		SHARP,WILLIAM M
00068594	19301	6000001	2/9/2023	25.00	522110	64	BANK OF AMERICA NA
00068594	19301	6000001	2/9/2023	196.00	522131	64	BANK OF AMERICA NA
00068594	19301	6000001	2/9/2023	130.00	522130		BANK OF AMERICA NA
PAYROLL				19,926.26			DIVISION PAYROLL - JANUARY SUPPLEMENTAL AND FEBRUARY MAIN
				62,207.51	Office of Geographic & Tech Services		
ISD Data Processing							
00068413	40000	8800010	1/26/2023	354.00	541130	51	ESRI BUSINESS INFORMATION SOLUTIONS
00068573	40000	8800010	2/9/2023	6,244.34	515370		OFFICE OF MANAGEMENT & ENTERPRISE SVCS
00068594	40000	8800010	2/9/2023	600.00	531130		BANK OF AMERICA NA
00068594	40000	8800010	2/9/2023	500.00	531130	35	BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	12.68	536130		BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	10.99	541230		BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	17.38	541120		BANK OF AMERICA NA
00068594	40000	8800010	2/9/2023	891.90	515360	61	BANK OF AMERICA NA
00068594	40000	8800010	2/9/2023	18,528.13	541120	61	BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	37.01	531130	41	BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	780.00	533150	41	BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	650.98	531130	21	BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	435.93	536150	41	BANK OF AMERICA NA
00068594	40000	8800010	2/9/2023	111.03	531130	11	BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	166.27	541130		BANK OF AMERICA NA

**OKLAHOMA CONSERVATION COMMISSION
CLAIMS REGISTER BY PROGRAM
FOR THE PERIOD OF JANUARY 26 THROUGH FEBRUARY 22, 2023**

Voucher	Fund	Department	Date	Amount	Account	Sub	Vendor Name
00068594	40000	8800010	2/9/2023	62.60	531130		BANK OF AMERICA NA
00068594	40000	8800010	2/9/2023	480.52	531130	51	BANK OF AMERICA NA
00068594	40000	8800010	2/9/2023	194.89	531130	35	BANK OF AMERICA NA
00068594	40000	8800010	2/9/2023	194.34	531130	35	BANK OF AMERICA NA
00068594	40000	8800010	2/9/2023	106.99	536140	35	BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	37.01	531130	61	BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	69.96	541130	64	BANK OF AMERICA NA
00068594	24500	8800010	2/9/2023	270.00	515360	62	BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	1,623.60	532170	64	BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	328.00	536150	64	BANK OF AMERICA NA
00068594	19301	8800010	2/9/2023	<u>88.54</u>	541120		BANK OF AMERICA NA
				32,797.09	<i>ISD Data Processing</i>		
				<u>4,967,454.24</u>	TOTAL CLAIMS AND PAYROLL		

**OKLAHOMA CONSERVATION COMMISSION
PURCHASE CARD TRANSACTIONS
JANUARY 2023**

Cardholder	Date	Amount	Payee	Fund-Class	Department-Program	Account	Sub	Description
Administration								
Dantzler-Kyer	Maryanne	1/16/2023	\$299.88	PIKEPASS RECYCLING	1000-40000	1000001-NP000	522113	PIKEPASS RECYCLING - Agency Pikepass Fees (ADMIN)
Dantzler-Kyer	Maryanne	1/20/2023	\$1,010.61	STANDLEY SYSTEMS LLC	1000-40000	1000001-NP000	536140	STANDLEY SYSTEMS LLC - Main office copy and ink usage (Admin)
Porter	Paige	1/2/2023	\$96.00	CHICKASAW RETREAT & CONF	1000-19301	1000001-NP000	522131	OCC staff hotel room -B. Painter Chickasaw Retreat and Conf. Center
			\$1,406.49	Administration				
Watershed Operations & Maintenance Rehabilitation								
Porter	Paige	1/2/2023	\$768.00	CHICKASAW RETREAT & CONF	1000-19301	2000001-NP000	522131	2 nights- Chickasaw Ret & Conf Ctr (Sawatzky, Marshall, Porter, Pelley)
Porter	Paige	1/4/2023	\$177.83	STAPLES	1000-19301	2000001-NP000	536140	Staples general Office supplies
Porter	Paige	1/5/2023	\$112.25	STAPLES	1000-19301	2000001-NP000	536140	STAPLES 2023 org. calendars/planners
Porter	Paige	1/12/2023	\$31.20	AMZN Mktp US HY9PW8A23	1000-19301	2000001-NP000	536140	AMZN Mktp: agenda notebooks
Porter	Paige	1/13/2023	\$305.67	OKLAHOMANATURALGAS	1000-19301	2000001-NP000	531360	Utility service Clinton Shop ONG
Porter	Paige	1/13/2023	\$164.02	OG&E/USPAYMENTSBILLPAY	1000-19301	2000001-NP000	531370	Utility service for Pauls Valley Shop- OG&E
Porter	Paige	1/13/2023	\$43.77	PSO TELPAY	1000-19301	2000001-NP000	531370	Utility service for Clinton Shop-PSO
Porter	Paige	1/13/2023	\$65.65	TPG PaulsValleyUtilities	1000-19301	2000001-NP000	531350	Utility Service for Pauls Valley Shop-PVMA
Porter	Paige	1/13/2023	\$117.30	OKLAHOMANATURALGAS	1000-19301	2000001-NP000	531360	Utility Service for Pauls Valley Shop-ONG
Porter	Paige	1/16/2023	\$32.46	FEDEX 86721713	1000-19301	2000001-NP000	531110	FEDEX : watershed data shipped
Porter	Paige	1/19/2023	\$4.30	OK.GOV RETAIL	1000-19301	2000001-NP000	531200	Purchase Fee for DEQ license permit- Gov. Retail
Porter	Paige	1/19/2023	\$100.00	OK DEPARTMENT OF ENVIRO	1000-19301	2000001-NP000	531250	DEQ certification permit Salisaw Creek 19
			\$1,922.45	Watershed Operations & Maintenance Rehabilitation				
Field Services								
Porter	Paige	1/2/2023	\$1,152.00	CHICKASAW RETREAT & CONF	1000-19301	3000001-NP000	522131	OACD 12 Leadership Hotel rooms CHICKASAW RETREAT & CONF
Porter	Paige	1/2/2023	\$657.60	CHICKASAW RETREAT & CONF	1000-19301	3000001-NP000	536190	OACD Leadership Training Expenses
Bitseedy	Bertilde	1/27/2023	\$729.00	SQ OKLAHOMA ASSOCIATION	1000-19301	3000005-NP000	515990	SQ OKLAHOMA ASSOCIATION - Leadership Class
Porter	Paige	1/2/2023	\$96.00	CHICKASAW RETREAT & CONF	1000-19301	3000005-NP000	522131	OCC staff hotel room-C.Green Chickasaw Retreat and Conf. Center
Raasch	Tanner	1/26/2023	\$324.00	COOP SERVICES INC	1000-40000	3000005-NP000	537170	COOP SERVICES INC - Purchase
			\$2,958.60	Field Services				
Water Quality								
Dantzler-Kyer	Maryanne	1/10/2023	\$155.43	NICHOLS HILLS PACK AND SH	1000-40000	5000001-B0201	531110	NICHOLS HILLS PACK AND SH - WQ Shipping Costs (22-6)
Dantzler-Kyer	Maryanne	1/10/2023	\$34.79	EUREKA WATER COMPANY	1000-40000	5000001-B0201	536140	Drinking water for main office employees and guests (IDC)
Dantzler-Kyer	Maryanne	1/10/2023	\$89.00	WALKER COMPANIES	1000-40000	5000001-B0201	531250	Notary application and complete kit for M. Dantzler-Kyer (22-6)
Dantzler-Kyer	Maryanne	1/20/2023	\$24.75	4TE QUALITY WATER BY CULL	1000-40000	5000001-B0201	536140	Drinking water for Bristow staff and guests (22-7)
Dantzler-Kyer	Maryanne	1/23/2023	\$41.95	STAPLES	1000-40000	5000001-B0201	536140	STAPLES - Calendars and white out pens for office use (22-6)
Grzeskiewicz	Megan	1/4/2023	\$577.54	APEX ADVERTISING INC	1000-40000	5000001-B0201	536190	APEX ADVERTISING INC - Pasture sticks
Grzeskiewicz	Megan	1/19/2023	\$89.00	HOLIDAY INN EXPRESS & SU	1000-40000	5000001-B0201	522131	HOLIDAY INN EXPRESS & SU - OKGLC conference hotel MGrezki
Grzeskiewicz	Megan	1/19/2023	\$89.00	HOLIDAY INN EXPRESS & SU	1000-40000	5000001-B0201	522131	HOLIDAY INN EXPRESS & SU - OKGLC conference hotel JEmmons
Grzeskiewicz	Megan	1/19/2023	\$89.00	HOLIDAY INN EXPRESS & SU	1000-40000	5000001-B0201	522131	HOLIDAY INN EXPRESS & SU - OKGLC conference hotel GKloxin
Grzeskiewicz	Megan	1/27/2023	\$276.68	MARRIOTT WICHITA	1000-40000	5000001-B0201	522130	MARRIOTT WICHITA - NTOP host hotel T Lam
Grzeskiewicz	Megan	1/27/2023	\$276.68	MARRIOTT WICHITA	1000-40000	5000001-B0201	522130	MARRIOTT WICHITA - NTOP host hotel M Greski

**OKLAHOMA CONSERVATION COMMISSION
PURCHASE CARD TRANSACTIONS
JANUARY 2023**

Cardholder	Date	Amount	Payee	Fund-Class	Department-Program	Account	Sub	Description
Grzeskiewicz Megan	1/27/2023	\$293.83	MARRIOTT WICHITA	1000-40000	5000001-B0201	522130		MARRIOTT WICHITA - NTOP host hotel G Scott
Grzeskiewicz Megan	1/27/2023	\$276.68	MARRIOTT WICHITA	1000-40000	5000001-B0201	522130		MARRIOTT WICHITA - NTOP host hotel G Kloxin
Grzeskiewicz Megan	1/27/2023	\$276.68	MARRIOTT WICHITA	1000-40000	5000001-B0201	522130		MARRIOTT WICHITA - NTOP host hotel J Kouri
Miller Candice	1/5/2023	\$315.00	EB 2023 OK ENVIRONMEN	1000-40000	5000001-B0201	522150		Registration for Environmental Education Expo; 2/3/23;
Miller Candice	1/16/2023	\$98.00	HOLIDAY INN EXPRESS & SU	1000-40000	5000001-B0201	522131		C.Miller-191166; 1 Night-GSA Rate; Holiday Inn-Tahlequah
Miller Candice	1/23/2023	\$196.00	HOMES TO SUITES BY HILTON	1000-40000	5000001-B0201	522130		C.Miller-191166; 2 Nights-GSA Rate; Home2 - Tulsa
Miller Candice	1/31/2023	\$96.00	BEST WESTERN HOTELS	1000-40000	5000001-B0201	522131		C.Miller-191166; 1 Night-GSA Rate; Best Western-Stillwater
Ramming Jason	1/5/2023	\$4,879.00	WATER MONITORING SOLUT	1000-40000	5000001-B0201	541260		Replacement proquatro and spare probes
Ramming Jason	1/6/2023	\$19.19	NICHOLS HILLS PACK AND SH	1000-40000	5000001-B0201	531110		NICHOLS HILLS PACK AND SH - shipping for repair of proquatro
Ramming Jason	1/11/2023	\$2.99	LOVE'S #385	1000-40000	5000001-B0201	537190		LOVE'S #385 - ice for samples
Ramming Jason	1/12/2023	(\$15.09)	HAMPTON INN & SUITES WOOD	1000-40000	5000001-B0201	522131		HAMPTON INN & SUITES WOOD - Credit for tax on TXN01768905
Ramming Jason	1/12/2023	\$113.09	HAMPTON INN & SUITES WOOD	1000-40000	5000001-B0201	522131		1 nt, jason r and jake s, rb sampling GSA rate or less see tax refund txn
Ramming Jason	1/19/2023	\$1.69	PHILLIPS 66 - HUTCHS 128	1000-40000	5000001-B0201	533120		PHILLIPS 66 - HUTCHS 128 - ice for samples
Ramming Jason	1/20/2023	\$120.00	USPS PO 3961320024	1000-40000	5000001-B0201	531120		USPS PO 3961320024 - 2 rolls of stamps for RB 3.5 landowner packets
Ramming Jason	1/27/2023	\$942.37	ULINE SHIP SUPPLIES	1000-40000	5000001-B0201	537170		ULINE SHIP SUPPLIES - sampling jugs
Ramming Jason	1/27/2023	\$23.00	OKLAHOMA ABLE COMMISSION	1000-40000	5000001-B0201	531250		OKLAHOMA ABLE COMMISSION - license for ETOH
Swanson Jake	1/10/2023	\$4.58	PHILLIPS 66 - JIFFY TRIP	1000-40000	5000001-B0201	537190		Ice for RB Water Samples
Swanson Jake	1/18/2023	\$7.38	CONOCO - JIFFY TRIP 140	1000-40000	5000001-B0201	537190		Ice for RB Water Samples
Tramell Brooks	1/12/2023	\$180.00	BAM NAWM.ORG	1000-40000	5000001-B0201	531260		Natl Association of Wetland Mgrs annual agency membership renewal
Zawalski Becky	1/30/2023	\$339.58	SCIENCE FIRST	1000-40000	5000001-B0201	536140		Dnet replacements for Blue Thumb Field work
Zawalski Becky	1/31/2023	\$96.00	BEST WESTERN HOTELS	1000-40000	5000001-B0201	522131		Lodging for C. Cheadle for 1 night at Best Western Stillwater
Bond Rebecca	1/4/2023	\$200.00	AGRS AGRILIFE RES-MKT	1000-40000	5000001-B0202	522150		Registration for R. Bond for Urban Riparian Symposium
Bond Rebecca	1/4/2023	\$200.00	AGRS AGRILIFE RES-MKT	1000-40000	5000001-B0202	522150		Registration for J. Titchener for Urban Riparian Symposium
Bond Rebecca	1/5/2023	\$125.00	EB 2023 OK ENVIRONMEN	1000-40000	5000001-B0202	531190		EB 2023 OK ENVIRONMEN - Exhibitor Registration for EE Expo
Bitseedy Bertilde	1/27/2023	\$100.00	JOURNYHSE 0001697390693	1000-40000	5000001-NP000	522110		JOURNYHSE 0001697390693 - Purchase
Bitseedy Bertilde	1/30/2023	\$583.41	DELTA AIR 0067884289800	1000-40000	5000001-NP000	522110		DELTA AIR 0067884289800 - Karla Spinner
Bitseedy Bertilde	1/30/2023	\$583.41	DELTA AIR 0067884289801	1000-40000	5000001-NP000	522110		DELTA AIR 0067884289801 - Joseph Dyer
Bitseedy Bertilde	1/30/2023	\$583.41	DELTA AIR 0067884289798	1000-40000	5000001-NP000	522110		DELTA AIR 0067884289798 - Rebecca Bond
Bitseedy Bertilde	1/30/2023	\$583.41	DELTA AIR 0067884289799	1000-40000	5000001-NP000	522110		DELTA AIR 0067884289799 - Daniel Dvoretz

\$12,968.43 **Water Quality**

Office of Geographic & Tech Services

Bitseedy Bertilde	1/27/2023	\$130.00	HYATT REGENCY TULSA	1000-19301	6000001-NP000	522130		HYATT REGENCY TULSA -Host hotel, SWilloughby
Ireton Dianne	1/9/2023	\$16.19	A-LOFT TULSA	1000-19301	6000001-NP000	522131	64	A-LOFT TULSA - tax charged by mistake
Ireton Dianne	1/9/2023	\$98.00	A-LOFT TULSA	1000-19301	6000001-NP000	522131	64	A-LOFT TULSA - Sharp - 1 night - state rate
Ireton Dianne	1/10/2023	\$98.00	BEST WESTERN HOTELS	1000-19301	6000001-NP000	522131	64	BEST WESTERN HOTELS - Sharp - 1 night - state rate
Ireton Dianne	1/11/2023	(\$16.19)	A-LOFT TULSA	1000-19301	6000001-NP000	522131	64	A-LOFT TULSA - Credit on TXN01767061
Ireton Dianne	1/25/2023	\$25.00	JOURNYHSE 0001690390021	1000-19301	6000001-NP000	522110	64	JOURNYHSE 0001690390021 - agent fee - Sharp to PA

\$351.00 **Office of Geographic & Tech Services**

ISD Data Processing

Bitseedy Bertilde	1/6/2023	\$111.03	AT&T PAYMENT	1000-40000	8800010-E0202	531130	11	AT&T PAYMENT - Monthly Agency Cell Phone Bill 12-13-22-Admin
Bitseedy Bertilde	1/6/2023	\$480.52	AT&T PAYMENT	1000-40000	8800010-E0202	531130	51	AT&T PAYMENT - Monthly Agency Cell Phone Bill 12-13-22-WQ
Tramell Brooks	1/5/2023	\$62.60	ATT BILL PAYMENT	1000-40000	8800010-E0202	531130		Monthly internet for Brooks Tramell at Cherokee CCD

**OKLAHOMA CONSERVATION COMMISSION
PURCHASE CARD TRANSACTIONS
JANUARY 2023**

Cardholder	Date	Amount	Payee	Fund-Class	Department-Program	Account	Sub	Description	
Bitseedy	Bertilde	1/6/2023	\$194.34	AT&T PAYMENT	1000-40000	8800010-E0202	531130	35	AT&T PAYMENT - Monthly Agency Cell Phone Bill 12-13-22-DS-Swine
Bitseedy	Bertilde	1/6/2023	\$194.89	AT&T PAYMENT	1000-40000	8800010-E0202	531130	35	AT&T PAYMENT - Monthly Agency Cell Phone Bill 12-13-22-DS
Horinek	Michael	1/18/2023	\$500.00	HOG EYE	1000-40000	8800010-E0202	531130	35	Monthly Subscription for Hogeeye Cameras
Raasch	Tanner	1/20/2023	\$600.00	HOG EYE	1000-40000	8800010-E0202	531130		HOG EYE - Purchase
Ireton	Dianne	1/4/2023	\$18,528.13	PINNACLE BUSINESS SYSTEMS	1000-40000	8800010-NP000	541120	61	PINNACLE BUSINESS SYSTEMS - storage expansion for backup serve
Ireton	Dianne	1/5/2023	\$135.00	PINNACLE BUSINESS SYSTEMS	1000-40000	8800010-NP000	515360	61	PINNACLE BUSINESS SYSTEMS - IT support and tech assistance
Ireton	Dianne	1/24/2023	\$756.90	PINNACLE BUSINESS SYSTEMS	1000-40000	8800010-NP000	515360	61	PINNACLE BUSINESS SYSTEMS - IT support and tech assistance
Bitseedy	Bertilde	1/6/2023	\$37.01	AT&T PAYMENT	1000-19301	8800010-NP000	531130	41	AT&T PAYMENT - Monthly Agency Cell Phone Bill 12-13-22-AML Admin
Ireton	Dianne	1/25/2023	\$435.93	VALLEY LASER	1000-19301	8800010-NP000	536150	41	VALLEY LASER - toner 414A black, cyan, magenta, yellow
Ireton	Dianne	1/27/2023	\$780.00	GEOSHACK DALLAS	1000-19301	8800010-NP000	533150	41	GEOSHACK DALLAS - renew Magnet Field Solution software
Bitseedy	Bertilde	1/6/2023	\$650.98	AT&T PAYMENT	1000-19301	8800010-NP000	531130	21	AT&T PAYMENT - Monthly Agency Cell Phone Bill 12-13-22-CPD
Porter	Paige	1/2/2023	\$166.27	SHI INTERNATIONAL CORP	1000-19301	8800010-NP000	541130		13 Adobe Acrobat Pro license - Watershed Team. SHI
Brookins	Kendall	1/2/2023	\$106.99	VALLEY LASER	1000-40000	8800010-NP000	536140	35	VALLEY LASER - Ink Cartridges
Bitseedy	Bertilde	1/6/2023	\$37.01	AT&T PAYMENT	1000-19301	8800010-NP000	531130	61	AT&T PAYMENT - Monthly Agency Cell Phone Bill 12-13-22-OGI
Ireton	Dianne	1/24/2023	\$270.00	PINNACLE BUSINESS SYSTEMS	1000-24500	8800010-NP000	515360	62	PINNACLE BUSINESS SYSTEMS - IT support and tech assistance
Ireton	Dianne	1/4/2023	\$328.00	IMAGENET CONSULTING LLC	1000-19301	8800010-NP000	536150	64	IMAGENET CONSULTING LLC - ink for DesignJet yellow & red
Ireton	Dianne	1/6/2023	\$69.96	PAYPRO ISOBUSTER	1000-19301	8800010-NP000	541130	64	PAYPRO ISOBUSTER - upgrade Isobuster software
Ireton	Dianne	1/30/2023	\$1,623.60	DLT SOLUTIONS 703-773-	1000-19301	8800010-NP000	533150	64	DLT SOLUTIONS 703-773- - Renew 2 AutoCad licenses
Bitseedy	Bertilde	1/16/2023	\$88.54	DMI DELL K-12/GOVT	1000-19301	8800010-NP000	541120		DMI DELL K-12/GOVT - Purchase
Porter	Paige	1/4/2023	\$12.68	STAPLES	1000-19301	8800010-NP000	536130		STAPLES 1 mouse pad
Porter	Paige	1/12/2023	\$17.38	AMZN Mktp US HY9PW8A23	1000-19301	8800010-NP000	541120		AMZN Mktp: USB/HDMI adapter
Porter	Paige	1/12/2023	\$10.99	AMZN Mktp US HY9PW8A23	1000-19301	8800010-NP000	541230		AMZN Mktp: iphone case
			\$26,198.75	ISD Data Processing					
			\$45,805.72	Total P-Card Purchases					

OKLAHOMA CONSERVATION COMMISSION
PROGRAM REVENUE SUMMARY
JANUARY 2023

DIVISION		PERIOD RECEIPTS		YEAR TO DATE REVENUE	
ADMINISTRATION	10	178,000.00		189,093.02	
CONSERVATION PROGRAMS*	20	3,250,300.00		23,250,700.00	
DISTRICTS	30	80,871.66		2,021,399.39	
ABANDONED MINE LANDS	40			1,445,988.55	
WATER QUALITY	50	517,801.01		3,648,863.88	
GIS	60	56,631.50		102,445.65	
IT / GIS	88			6,064.67	
TOTAL DIVISIONS		4,083,604.17		30,664,555.16	
APPROPRIATED FUNDS		1,680,249.00		11,761,743.00	
AGENCY TOTAL		5,763,853.17		42,426,298.16	
*YTD Revenue includes \$23,250,000 in Emergency Drought Funds					



State of Oklahoma
 Allotment Budget and Available Cash
 As Of February 22,2023

2/22/2023
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 Page 1

<u>Business Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
64500										
	191									1,471,947.35
	19101	10	21	592,342.80	.00	.00	.00	592,342.80	.00	
	19101	20	21	4,130,214.54	.00	1.56	.00	4,130,212.98	.00	
	19101	30	21	5,851,532.01	.00	.00	.00	5,851,532.01	.00	
	19101	40	21	.00	.00	.00	.00	.00	.00	
	19101	50	21	621,098.14	.00	.00	.00	621,098.14	.00	
	19102	40	22	327,918.88	.00	.00	86,271.34	241,646.85	.69	
	19102	88	22	890.42	.00	.01	539.93	350.48	.00	
	19111	10	22	125,000.00	.00	.00	31,250.00	93,750.00	.00	
	19111	20	22	959,557.06	.00	.00	.00	959,557.06	.00	
	19111	50	22	378,901.81	.00	.10	75,356.36	303,545.35	.00	
	19112	40	23	1,424,121.70	.00	103,902.00	300,174.35	.00	1,020,045.35	
	19112	50	23	332,500.00	.00	.00	.00	.00	332,500.00	
	19112	88	23	15,500.00	.00	.00	.00	.00	15,500.00	
				<u>14,759,577.36</u>		<u>103,903.67</u>	<u>493,591.98</u>	<u>12,794,035.67</u>	<u>1,368,046.04</u>	
	192									1,782,116.98
	19201	10	22	729,078.00	.00	.00	181,508.77	547,569.23	.00	
	19201	20	22	3,655,834.00	.00	.01	72,628.59	3,583,204.77	.63	
	19201	30	22	6,188,979.00	.00	.01	642,471.03	5,546,507.96	.00	
	19201	50	22	1,021,624.00	.00	.00	286,030.91	735,592.71	.38	
	19211	20	23	2,130,486.00	325,701.74	786,868.92	348,313.00	.00	669,602.34	
				<u>13,726,001.00</u>	<u>325,701.74</u>	<u>786,868.94</u>	<u>1,530,952.30</u>	<u>10,412,874.67</u>	<u>669,603.35</u>	
	193									4,208,533.43



State of Oklahoma
 Allotment Budget and Available Cash
 As Of February 22,2023

2/22/2023
 09:00:17 AM
 Page 2

<u>Business Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
64500										
	193									4,208,533.43
	19301	10	23	1,062,549.00	.00	478,218.22	507,296.21	.00	77,034.57	
	19301	20	23	7,064,160.00	.00	2,312,592.85	3,936,998.81	.00	814,568.34	
	19301	30	23	7,154,588.00	.00	3,248,580.99	3,771,148.67	.00	134,858.34	
	19301	40	23	2,991,104.00	411,418.25	365,280.08	328,462.26	.00	1,885,943.41	
	19301	50	23	1,417,899.00	.00	874,644.87	453,877.19	.00	89,376.94	
	19301	60	23	325,288.00	.00	136,342.45	148,307.88	.00	40,637.67	
	19301	88	23	147,400.00	.00	51,014.83	87,367.55	.00	9,017.62	
				<u>20,162,988.00</u>	<u>411,418.25</u>	<u>7,466,674.29</u>	<u>9,233,458.57</u>		<u>3,051,436.89</u>	
	200									203,802.39
	205									66,153.16
	20500	10	21	1,400.00	.00	.00	.00	946.62	453.38	
	20500	60	22	9,370.00	.00	1,452.29	.00	2,339.16	5,578.55	
	20500	60	23	800.00	.00	300.00	.00	.00	500.00	
				<u>11,570.00</u>		<u>1,752.29</u>		<u>3,285.78</u>	<u>6,531.93</u>	
	210									7.40
	215									0.40
	21500	20	21	187,881.00	.00	.00	.00	187,881.00	.00	
				<u>187,881.00</u>				<u>187,881.00</u>		
	220									20,200.83
	22000	50	21	15,000.00	.00	.00	.00	.00	15,000.00	
	22000	50	22	15,000.00	.00	1,000.00	.00	.00	14,000.00	



State of Oklahoma
 Allotment Budget and Available Cash
 As Of February 22,2023

2/22/2023
 09:00:17 AM
 Page 3

<u>Business Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
64500										
	220									20,200.83
	22000	50	23	15,000.00	.00	1,000.00	.00	.00	14,000.00	
				45,000.00		2,000.00			43,000.00	
	245									383,675.18
	24500	10	22	2,000.00	.00	.00	.00	.00	2,000.00	
	24500	10	23	4,000.00	.00	.00	3,507.12	.00	492.88	
	24500	20	21	172,895.00	.00	7,035.20	.00	115,188.15	50,671.65	
	24500	20	22	135,237.00	.00	15,437.65	73.75	26,176.50	93,549.10	
	24500	30	21	11,000.00	.00	.00	.00	.00	11,000.00	
	24500	30	22	11,000.00	.00	.00	.00	10,561.96	438.04	
	24500	40	21	500.00	.00	.00	.00	.00	500.00	
	24500	40	22	500.00	.00	.00	171.79	276.04	52.17	
	24500	40	23	100.00	.00	32.24	67.76	.00	.00	
	24500	50	21	237,371.00	.00	25,272.00	.00	27,045.45	185,053.55	
	24500	50	22	331,451.39	.00	59,356.69	21,110.10	114,075.10	136,909.50	
	24500	50	23	341,611.00	.00	193,678.76	126,816.67	.00	21,115.57	
	24500	60	23	153,822.00	.00	.00	.00	.00	153,822.00	
	24500	88	21	19,585.00	.00	1,170.57	.00	18,413.57	.86	
	24500	88	22	48,000.00	.00	146.10	4,350.25	6,881.93	36,621.72	
	24500	88	23	38,000.00	.00	839.74	5,123.25	.00	32,037.01	
				1,507,072.39		302,968.95	161,220.69	318,618.70	724,264.05	
	250									5,871,578.14
	25000	20	21	40,983.00	.00	.00	.00	.00	40,983.00	



State of Oklahoma
 Allotment Budget and Available Cash
 As Of February 22,2023

2/22/2023
 09:00:17 AM
 Page 4

<u>Business Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
64500										5,871,578.14
	250									
	25000	20	22	40,983.00	.00	.00	.00	.00	40,983.00	
	25000	20	23	40,983.00	.00	.00	.00	.00	40,983.00	
	25000	30	21	788,310.21	.00	.00	.00	543,558.71	244,751.50	
	25000	30	22	840,000.00	.00	.00	(63,719.65)	839,963.99	63,755.66	
	25000	30	23	788,310.00	.00	.00	578,404.56	.00	209,905.44	
	25000	50	21	4,099,204.00	.00	78,399.05	.00	3,303,673.78	717,131.17	
	25000	50	22	3,794,659.00	.00	805,239.76	669,113.41	2,216,936.13	103,369.70	
	25000	50	23	5,100,000.00	.00	3,971,536.97	1,048,663.03	.00	79,800.00	
				15,533,432.21		4,855,175.78	2,232,461.35	6,904,132.61	1,541,662.47	
	255									178,000.00
	25500	10	21	102,000.00	.00	.00	.00	102,000.00	.00	
	25500	10	22	138,000.00	.00	.00	.00	138,000.00	.00	
	25500	10	23	11,660.00	.00	.00	11,660.00	.00	.00	
				251,660.00			11,660.00	240,000.00		
	400									14,866,595.17
	40000	10	21	371,106.35	.00	357.49	.00	356,737.50	14,011.36	
	40000	10	22	147,189.20	.00	10,932.20	1,367.38	104,366.51	30,523.11	
	40000	10	23	150,015.00	.00	47,991.68	68,870.89	.00	33,152.43	
	40000	20	21	3,274,778.61	155,549.99	921.95	.00	2,315,953.15	802,353.52	
	40000	20	22	5,654,953.00	.00	86,000.53	49,078.60	147,735.77	5,372,138.10	
	40000	20	23	21,607,092.00	.00	528,542.84	125,850.26	.00	20,952,698.90	
	40000	30	21	1,694,725.00	.00	1,407.14	139.83	1,216,872.20	476,305.83	



State of Oklahoma
 Allotment Budget and Available Cash
 As Of February 22,2023

2/22/2023
 09:00:17 AM
 Page 5

<u>Business Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
64500										14,866,595.17
	400									
	40000	30	22	2,160,523.86	.00	51,997.05	(103,911.97)	1,254,852.73	957,586.05	
	40000	30	23	2,339,664.00	.00	216,768.02	559,531.06	.00	1,563,364.92	
	40000	40	21	4,856,194.49	1,752,295.50	4,350.00	.00	2,095,813.05	1,003,735.94	
	40000	40	22	4,164,511.55	.00	83,450.57	(71,279.90)	747,404.53	3,404,936.35	
	40000	40	23	30,240.00	.00	30,239.71	.00	.00	.29	
	40000	50	21	3,701,367.98	.00	141,568.91	.00	3,274,062.94	285,736.13	
	40000	50	22	2,905,111.81	.00	190,720.31	(183,916.03)	2,382,248.92	516,058.61	
	40000	50	23	3,055,349.00	.00	1,426,813.99	1,364,282.14	.00	264,252.87	
	40000	60	22	363,586.90	.00	500.00	113,822.00	169,566.37	79,698.53	
	40000	88	21	519,447.00	.00	21,266.34	.00	454,557.88	43,622.78	
	40000	88	22	420,895.00	.00	24,708.50	14,111.07	258,837.92	123,237.51	
	40000	88	23	355,194.00	.00	190,057.12	92,183.95	.00	72,952.93	
				<u>57,771,944.75</u>	<u>1,907,845.49</u>	<u>3,058,594.35</u>	<u>2,030,129.28</u>	<u>14,779,009.47</u>	<u>35,996,366.16</u>	
	415									0.52
	424									0.69
	425									14,638,879.23
	42500	20	23	24,500,000.00	.00	15,638,879.23	8,861,120.77	.00	.00	
				<u>24,500,000.00</u>		<u>15,638,879.23</u>	<u>8,861,120.77</u>			
	700									530,989.15
	70000	30	21	400,000.00	.00	16,952.74	.00	296,495.69	86,551.57	
	70000	30	22	450,000.00	.00	9,157.00	14,389.96	299,240.75	127,212.29	



State of Oklahoma
 Allotment Budget and Available Cash
 As Of February 22,2023

2/22/2023
 09:00:17 AM
 Page 6

<u>Business Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
64500										
	700									530,989.15
	70000	30	23	450,000.00	.00	10,653.77	226,877.75	.00	212,468.48	
				1,300,000.00		36,763.51	241,267.71	595,736.44	426,232.34	
	994									100.59
Business Unit Totals				149,757,126.71	2,644,965.48	32,253,581.01	24,795,862.65	46,235,574.34	43,827,143.23	44,222,580.61



State of Oklahoma
Allotment Budget and Available Cash
As Of February 22,2023

2/22/2023
09:00:17 AM
Page 7

<u>Business</u> <u>Unit</u>	<u>Class</u>	<u>Dept</u>	<u>Bud Ref</u>	<u>Allocations</u>	<u>Pre Encumbered</u>	<u>Encumbered</u>	<u>Current Yr Exp</u>	<u>Prior Yr Exp</u>	<u>Allotment Budget</u>	<u>Available Cash</u>
Grand Totals				<u>149,757,126.71</u>	<u>2,644,965.48</u>	<u>32,253,581.01</u>	<u>24,795,862.65</u>	<u>46,235,574.34</u>	<u>43,827,143.23</u>	<u>44,222,580.61</u>

OCC AGREEMENTS FOR CONSIDERATION

OCC ID	PARTY	NO	PURPOSE	AMENDMENT PURPOSE	BEGIN DATE	END DATE	AMOUNT TO OCC	AMOUNT FROM OCC	FUNDING SOURCE
a	Grand River Dam Authority	OCC-738	To provide matching funds to GRDA to coordinate with other local, state, and federal experts to envision wetland development in the former lake bed of Lake Francis in Adair County. Purposes of this wetland development may include stormwater detention, wa	Amendment 1: No Cost Time Extension until 2/29/2024	3/7/2022	2/29/2024		\$25,000	EPA / GRDA
b	General Mills	OCC 667	To cooperate with General Mills to support Soil Health Education and Conservation in the North Central Oklahoma Wheat Production area serving Enid, OK.	Amendment 2 adds \$150,000 to the agreement	4/1/2021	12/31/2023	\$486,361	\$172,870	General Mills, GR, EPA 319 Funds

OUT OF STATE TRAVEL REQUESTS

OCC ID	DATES	SPONSOR	NAME OF MEETING	LOCATION	ATTENDANCE	EST COST	FUNDING SOURCE
a	May 22-25, 2023	National Association of State Conservation Agencies (NASCA)	Annual Executive Board Meeting	Mackinac Island, MI	Lam	\$2,800.00	GR

Recommendation for Appointment of Conservation District Director

District	First Name	Last Name	Succeeds	Term Expires	Number of Meetings	Position Number
Atoka County	Roger	Richardson		6/30/2025	15/16	A
Beaver County	Karl	Jett		6/30/2025	19/20	A
Caney Valley	Larry	Jellison		6/30/2025	16/17	A
Cimarron County	JP	Bourk		6/30/2025	12/17*	A
Craig County	Nancy	Cordray		6/30/2025	20/20	A
Custer County	Burke	Eagan		6/30/2025	17/18	A
Dewey County	Ben	Marks	Glen Dale Wilson	6/30/2025	20/20	A
Ellis County	Chuck	Luthi		6/30/2025	14/16	A
Harper County	Lynn	Easterwood		6/30/2025	20/20	A
Hughes County	Sam	McClure		6/30/2025	16/20	A
Kingfisher County	Greg	Borelli		6/30/2025	13/17	A
Kiowa County	Randy	Squires		6/30/2025	15/19	A
Major County	Logan	Nightengale		6/30/2025	13/15	A
North Caddo	James	Dorsey		6/30/2025	14/17	A
Nowata County	Gage	Milliman		6/30/2025	16/19	A
Osage County	Jackson	Drummond		6/30/2025	14/18	A
Ottawa County	Samuel (Grant)	Victor, Jr.		6/30/2025	12/21*	A
Pontotoc County	Gene	Overturf		6/30/2025	15/20	A
Shawnee	Ray	Utter		6/30/2025	15/19	A
South Caddo	Ralph	Myers		6/30/2025	15/20	A
Washita County	Lincoln	Parker		6/30/2025	15/22*	A
Woods County	Katie	Blunk		6/30/2025	16/19	A
Woodward County	Nathan	Holloway	Michael Smith	6/30/2023	---	E1

*Did not meet 75% meeting attendance requirement



Cimarron County Conservation District

PO Box 1086, 209 S. Cimarron Ave., Suite C

Boise City, Oklahoma 73933-1086

Phone: 580-544-3048 Email: cimarronccd@conservation.ok.gov

Cimarron County Conservation District Board Members for 2022-2023:

Chair: Dustin Topper, Vice Chair: JP Bourk, Treasurer: Nathan Johnson, Member: Adam Caddell, Member: Scott Arthaud

February 13, 2023

I would like to continue to serve on the Cimarron County Conservation District Board. I made 70% of the meetings this term. Missed a few of the meeting due to the being sick.

Thank you,

A handwritten signature in blue ink, appearing to read "JP Bourk".

John Patrick (J.P.) Bourk

OTTAWA
COUNTY
CONSERVATION
DISTRICT

February 8, 2023

Trey Lam
Executive Director
Oklahoma Conservation Commission
2800 N. Lincoln Blvd., Ste 200
Oklahoma City, OK 73105

Dear Mr. Lam:

The Ottawa County Conservation District would like to recommend the reappointment of Samuel Grant Victor, Jr. to the District Board of Directors. During Mr. Victor's past term he was unable to attend the required seventy-five percent of meetings; however, we recognize that some of the meetings he missed were due to obligations he was keeping as the OACD Area 3 Representative, and the hardships that came along during the Covid-19 Pandemic. The Ottawa County Conservation District feels strongly that Mr. Victor is of great value to the local conservation effort.

Thank you for your consideration of Mr. Victor's reappointment to the Ottawa County Conservation District.

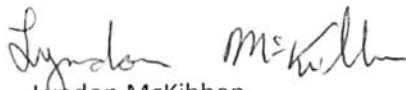
Sincerely,



Justin Miller
Chairman
Ottawa County Conservation District



Dustin Jarvis
Secretary-Treasurer



Lyndon McKibben
Board Member

Washita County Conservation District
1505 N. Glenn English
Cordell, OK 73632
580-832-6014

February 6, 2023

Board of Directors:

Sherri Goeringer, Chairman
Loren Dick, Vice-Chairman
Joe Patterson, Sec.-Treas.
Lincoln Parker, Member
Justin Sawatzky, Member

RE: Reappointment of Lincoln Parker

Dear Mr. Lam,

For the purpose of reappointment, Mr. Lincoln Parker has not met the required 75% meeting attendance rule. Mr. Parker has been on this board since 2017 and this is the first time he has not met the 75% rule. He was at 15 of 22 meetings. We value Lincoln as a board member and we are recommending his appointment.

The Washita County Conservation Board of Directors respectfully request the 75% rule be waived for Mr. Parker so that he can continue to serve the producers of Washita County as a Director of the Conservation District.

Thank you for your time in this matter,

Sincerely,



Sherri Goeringer
Chairman

**STATE GUIDELINES FOR THE
CONSERVATION COST SHARE PROGRAM**

PROGRAM YEAR 25

Program Year Begins: March 6, 2023
Program Year Ends: August 31, 2024

Allocation Period Begins: March 6, 2023
Allocation Period Ends: August 31, 2023

Oklahoma Conservation Commission
in cooperation with
Oklahoma's 84 Conservation Districts

Considered at the Conservation Commission on
March 6, 2023.

I PURPOSE

The Oklahoma Conservation Commission hereby declares that the following problems have a detrimental effect on the renewable natural resources of our state:

Oklahoma's water and soil resources are an important foundation of the state's economic infrastructure. Natural climatic events as well as human activity are impacting our natural resources. Additionally, feral swine are a common nuisance in Oklahoma that have a devastating impact to natural resources. As long as farmers and ranchers produce food from the land to feed the world and the wind blows and the rain falls, we will continue to see impacts on soil and water. Our task as stewards of these natural resources is to minimize these impacts. Protecting these vital natural resources is paramount in preserving the state's economic future. In order to accomplish this goal, the Commission hereby establishes the following goals and objectives to address these problems affecting our renewable natural resources:

Make cost share funds available to conservation districts for the purpose of providing cost share payments to landowners and operators implementing conservation practices which will protect our soil and water natural resources.

Make cost share funds available to conservation districts for the purpose of purchasing an electronic hog trap to assist landowners and operators in reducing the feral swine population on their lands.

The Commission herein establishes the Conservation Cost Share Program Guidelines for Program Year 25. Any exceptions from these established guidelines shall be approved by the Commission.

II ALLOCATION OF FUNDS

The Commission allocates \$3,300,000 of cost share funds for Program Year 25. Each district will be given the opportunity to allocate \$38,000. The Commission will make these funds available to participating conservation districts upon receipt and approval of the district's Program Year 25 application ranking system.

Districts will have an opportunity to request additional funds after the allocation period has ended. Requests will be accepted September 1-15, 2023. Notification of approval will be made no later than September 30, 2023. There is no guarantee additional funds will be available.

A. Locally Led Conservation Initiative

The total budget for the locally led conservation initiative is \$3,250,000. Eligible landowners and operators may apply at their local conservation district for cost share funds for the purpose of implementing approved conservation practices to protect soil and water natural resources.

B. Reduction of Feral Swine Population

The total budget for the feral swine initiative is \$50,000. Only conservation districts are eligible to apply to the Commission for cost share funds for the purpose of purchasing an electronic or manual hog trap to assist landowners and operators in reducing the feral swine population on their lands.

III LOCALLY LED CONSERVATION INITIATIVE PROGRAM POLICIES

Conservation District Participation

The Cost Share Program (CSP) is a voluntary program. Conservation districts are not required to participate. To participate in the CSP the conservation district board must take action in a regularly scheduled district board meeting. CSP funds allocated to conservation districts that choose not to participate will be returned to the Commission for reallocation to other districts.

Carry Over Funds

Conservation districts will not be allowed to carry over unobligated Program Year 24 funds to Program Year 25.

Program Year

Program Year 25 begins on March 6, 2023 and ends on August 31, 2024. All Performance and Maintenance Agreements must be completed, and cost share payments disbursed by August 31, 2024. The Commission will not process claims received after August 31, 2024.

Allocation Period

The allocation period is the period in which a conservation district has to obligate their program year allocation. The Commission has established March 6, 2023 through August 31, 2023 as the allocation period for Program Year 25. If a conservation district fails to obligate all their allocation by August 31, 2023, unobligated funds will be withdrawn and made available for reallocation to other districts. Funds become obligated when an application has been approved for funding by the conservation district board and a Performance and Maintenance Agreement has been signed and dated by the district board and the applicant.

Requests for Additional Funding

Requests for additional funding will be accepted September 1-15, 2023. Notification of approval will be made no later than September 30, 2023. Requests for additional funds must:

1. include a request letter from the district board stating the exact amount requested
2. include a copy of the board meeting minutes documenting the board's action to request additional CSPY 25 funds
3. include a copy of your district's CSPY 25 Allocation Report as of August 31, 2023
4. be submitted September 1-15 via email to Taylor.Marshall@conservation.ok.gov

Only requests that meet the above requirements will be considered for additional funding.

Eligibility Requirements

Applicants for cost share funds must be a conservation district cooperator with a conservation plan. Applicants must agree to maintain the conservation practice for the expected life specified by the conservation district. Applicants that lease the land must submit a landowner consent form with their application. The landowner must agree to continue maintenance of the conservation practice for the expected life specified by the conservation district in the event that the land lease agreement is canceled. Conservation Commissioners, Conservation Commission staff, conservation district employees or the spouses of any of these people shall not be eligible to participate in the Conservation CSP.

Conservation district directors are eligible to participate in the Conservation CSP. Due to the limited amount of funds available for Program Year 25 individual directors should consider public perception when making their decision to participate in the Program. Each participating conservation district must submit to the Commission a Director Participation form documenting the district board's vote related to board members participation in the CSP. If the district board votes to allow board members to apply for cost share funds the guidelines below will be followed.

1. Only two conservation district board members can apply for cost share funds during Program Year 25.
2. Individual district board members applying cannot discuss any element of the CSP including but not limited to practices, rates, average costs, selection/ranking criteria, application approval/disapprovals, payments, and extensions.
3. Individual district board members applying for the cost share funds must abstain from voting on all elements of the Program.
4. Individual district board members cannot use their position as a conservation district board member to improve or elevate their individual chances of becoming a successful applicant.

Authorized District Representative

The conservation district board must designate an authorized district representative. This person can sign all forms. The authorized district representative must be a conservation district board member. It cannot be a conservation district employee. The board can designate more than one district board member as the authorized district representative. Board members applying for cost share funds cannot serve as the authorized district representative.

Technical Representative

Natural Resources Conservation Service (NRCS) staff will serve as the conservation district's technical representative. They will assist the conservation district by conducting field visits to determine landowner needs, participating in the application review process, developing conservation plans, design and layout of practices when required, determining compliance with NRCS conservation practices standards and specifications, and certifying practice quantities. The technical representative will be required to sign the Certification of Completion and Acceptance form.

Eligible Conservation Practices and Average Costs

Eligible conservation practices for Program Year 25 are:

314 Brush Management	327 Conservation Cover
340 Cover Crop	342 Critical Area Planting
362 Diversion	382 Fencing
386 Field Border	393 Filter Strip
394 Firebreak	512 Pasture and Hay Planting
410 Grade Stabilization Structure	412 Grassed Waterway
561 Heavy Use Area Protection	315 Herbaceous Weed Control
516 Livestock Pipeline	590 Nutrient Management
378 Pond	338 Prescribed Burning
528 Prescribed Grazing	533 Pumping Plant
550 Range Planting	329 Residue and Tillage Management, No-Till
614 Watering Facility	642 Water Well
325 High Tunnels	

Each conservation district board may select any of the approved conservation practices for inclusion in the conservation district's local program. The selected practices should address the conservation district's identified priority resource concerns. A conservation district can request Commission approval to add conservation practices not included in the list of approved practices. The request must be submitted to the Commission in writing and be accompanied by supporting data compiled by the conservation district. The requested practice must be approved by the Commission prior to the district board's approval of CSP applications.

Conservation practices shall be implemented according to NRCS standards and specifications.

CSP average costs (unit cost) for the conservation practices is based on Oklahoma NRCS data. A conservation district can request an average cost variance. The request must be submitted to the Commission in writing and be accompanied by supporting data compiled by the conservation district. The requested variance rate must be approved by the Commission prior to the district board's approval of CSP applications.

Maximum Cost Share Payment

The maximum cost share payment amount per participant in Program Year 25 is \$7,500. Each conservation district board may choose to establish a maximum cost share payment amount that is less than \$7,500.

Maximum Cost-Share Rate

The maximum cost share rate for all conservation practices is 85%. Each conservation district board may choose to establish a cost share rate less than 85%.

Local Program Priorities and Application Ranking System

The CSP gives conservation districts the responsibility to determine the recipients of state cost share funds. To meet this responsibility conservation districts must establish local program priorities. Clearly understood priorities make the approval process much easier and minimize possible misunderstandings.

Conservation districts must develop an application ranking system that will be used during the application approval process. The ranking system should address applicant eligibility requirements first to determine if additional consideration towards approval is necessary. Conservation district staff and technical representatives based on best professional judgment and site-specific evaluations should provide information to assist the district board during the application ranking process.

Each conservation district must submit their local program priorities and application ranking system for the Commission's review and approval by May 31, 2023. Districts cannot start the application process prior to receiving approval of their application ranking system. Cost share funds become available to conservation districts for obligation after the Commission approves their local program priorities and application ranking system.

Application Process

Conservation districts should advertise the availability of CSP funds throughout the district. The following information should be included in your advertisement: application period, maximum allowed payment, cost share rate, conservation practices available, and district contact information. Advertisement can be in the form of a local newspaper article, newsletters, announcement of the district's Facebook page, flyers at business in the district, or word of mouth. Any costs associated with advertising your local CSP can be reimbursed from your other operating funds.

Potential applicants must return completed applications to the district prior to the end of the district's application period. Applicants that lease the land must submit a landowner consent form with their application. Each applicant is limited to one application. Multiple practices can be applied for on one application.

Approval Process

Conservation districts must use their program priorities and application ranking system to make CSP funding decisions. Applications must be approved during an official conservation district board meeting. Board meeting minutes must include a list of approved applications showing the approved applicant's name, practice, and maximum cost share amount.

Approved applicants must be notified, in writing, within 10 days after conservation district board action. Applicants should be instructed to contact the conservation district to set up an appointment to sign a Performance and Maintenance Agreement, IRS W9 Form and schedule a field visit.

Conservation districts that have more qualified applications than available CSP funds may choose to approve those applications as alternates on the condition that funding becomes

available. Alternates must be notified, in writing, within 10 days after conservation district board action. **Approved alternates should be instructed to contact the conservation district to set up an appointment to sign a Performance and Maintenance Agreement prior to August 31, 2023.** Work cannot begin until notified by the conservation district that funds are available. All approved alternates must understand that there is no guarantee that funds will become available during the program year.

Applicants denied for any reason must be notified, in writing, within 10 days of the district board decision. The conservation district board must give reason(s) for the denial and advise the applicant of their right to appeal and the procedures necessary to exercise those appeal rights.

Appeals Process

Applicants denied CSP funds have the right to appeal the conservation district's decision. The conservation district board has 30 days in which to respond to an applicant appeal. The conservation district board must hear an appeal in a regularly scheduled district board meeting. Appeals must be listed on the agenda and heard in open session; no appeals shall be heard or discussed in executive session. The conservation district board should give the applicant an opportunity to be heard, that is, what is the reason for contesting the decision. If the conservation district board agrees with the applicant, then the district board can reverse its earlier decision and approve the application. However, if the conservation district board feels that its original denial of the application was justified, the district board is certainly entitled to stand by its original ruling. In that case the applicant must be notified, in writing, within 10 days that the conservation district board's decision can be appealed to the Commission.

Appeals by an applicant to the Commission must be made, in writing, within 30 days of the conservation district board's decision. The conservation district must forward to the Commission a copy of the case file, the application ranking system used by the district, and the reason(s) for the district board's denial.

Completion Dates

Conservation districts shall set and enforce completion dates for approved applicants and inform the applicant of that date. The applicant should make every effort to complete approved practices by the established completion date. Applicants that have not started, are not under construction, or have not completed implementation of practices by the established completion date can be canceled in order to reallocate funds to an approved alternate.

Conservation districts may make applicants that were canceled for lack of completion effort ineligible for CSP funding in future program years. When mitigating circumstances influence an applicant's ability to complete implementation, conservation districts can reconsider the applicant's ineligibility for CSP funding in future program years.

Execution of Performance and Maintenance Agreement

The Performance and Maintenance Agreement shall require the applicant to meet the following requirements:

- To perform or have performed all work described in the Conservation Plan in accordance with NRCS conservation practice standards and specifications.
- To submit to the district a detailed, itemized statement of costs and copies of contractor's invoices when the conservation practice(s) are constructed by a contractor.
- To submit to the district detailed invoices for applicant in-kind contributions.
- To complete or have completed all work described in the Conservation Plan by the completion date established by the district.
- To obtain all required permits and approvals prior to the construction of the conservation practice(s).
- To permit free access to the applicant's land for district and NRCS representatives to inspect the conservation practice(s) upon completion.
- To maintain, at no cost to the district, the conservation practice(s) as designed and constructed for the expected life as set forth by the district. If the applicant removes, destroys, or does not maintain the practice(s) before the end of its expected life, the district shall be authorized to recover the CSP funds disbursed. The applicant shall remain ineligible for future CSP funding until the practice(s) is properly maintained, CSP funds are recovered by the district, or the expected life of the practice(s) expires.
- To accept the district's method of calculating the cost share payment for completed work.
- To complete and attach an IRS W-9 Form-Request for Taxpayer Identification Number and Certification.

After an applicant has been notified, they have been approved for CSP funds, the applicant and conservation district must execute a Performance and Maintenance Agreement. An agreement number following the Commission approved format must be assigned to each agreement. Example agreement number – 03-024-001

03 - conservation district number

024 - program year number

001 – applicant number assigned by the district

All Program Year 25 Performance and Maintenance Agreements (Including alternates) must be signed and dated by the conservation district board and applicant on or before August 31, 2023. All Program Year 25 Performance and Maintenance Agreements must be completed and the CSP claim submitted to the Commission on or before August 31, 2024. Installation of conservation practices cannot begin until an effective Performance and Maintenance Agreement is in place. An agreement becomes effective on the last date of signature. Each applicant can have only one Performance and Maintenance Agreement.

Practice Failures

Practice failures may occur due to unusual weather conditions, such as drought or severe storms that are beyond the control of the applicant. If the practice has been certified complete and fails due to an extreme act of nature during the expected life, the applicant may apply for CSP funds in future program years for the same practice.

Agreement Violations

If a violation of a Performance and Maintenance Agreement is alleged a representative of the conservation district and/or a representative of the Commission will investigate. If the investigation determines a violation has occurred, the conservation district shall notify the applicant in writing. Notification must include a description of the violation, corrective action required, and date corrective action should be complete. The conservation district shall be authorized to recover all CSP funds disbursed to the applicant if corrective action is not taken. The applicant shall not be given more than 45 days to make repayment. If the applicant does not make repayment, the conservation district shall contact the Commission for further guidance.

Cost Share Claim Process

A cost share claim can be submitted to the Commission after certification of practice implementation has been completed and the participant has submitted all relevant receipts. Multiple completed agreements can be submitted on the same cost share claim. For each agreement listed on the claim a copy of the following back-up documentation must be attached to the claim.

- All relevant invoices and in-kind documentation (Claims will not be processed for payment without proper documentation.)
- Performance and Maintenance Agreement
- Consent (if applicable)
- Certification of Completion and Acceptance (must include lat/long coordinates)
- Payment Calculation Sheet
- Signed Conservation Plan (copies of maps are not needed/wanted, only the plan and signature page)

Cost share claim reimbursements will be made to the conservation district by EFT. The conservation district will issue a district check to the applicant for the approved payment amount. The Commission cannot process Program Year 25 claims received after March 31, 2024.

Conservation districts must provide an IRS Form 1099-MISC to any applicant receiving \$600 or more in payment(s) from the district during a calendar year. In accordance with IRS regulations conservation districts must file a copy of each IRS 1099-MISC form along with IRS Form 1096 with the Internal Revenue Service. Neither the conservation district nor the Commission provides tax advice; the applicant may wish to consult with an independent tax advisor regarding any potential tax consequences.

IV REDUCTION OF FERAL SWINE PROGRAM POLICIES

Eligibility

Only conservation districts are eligible to apply for CSP funds for the purpose of purchasing an electronic or manual hog trap to assist landowners' in reducing the feral swine population on their lands.

Available Monies

The Commission has set aside \$50,000 of CSP funds for the feral swine initiative.

Application Process

Conservation districts applying for CSP funds for the purchase of electronic or manual hog traps shall submit a business plan to the Commission for approval. **Business plans are due in the Commission office no later than June 1, 2023.**

1. Preparation - Before preparing the business plan the conservation district board and staff must be familiar with the Feral Swine Control Act and promulgated rules, as well as state carcass disposal requirements.
2. Business Plan - The business plan must include:
 - Make and model of the electronic and/or manual hog trap.
 - A current (less than 3 months old) cost quote for the electronic or manual hog trap. The quote must include cost for the entire trap. Quotes for only gates and cameras are not accepted as the CSP will only fund entire traps
 - A policy statement that details responsibilities for assembly and de-assembly of the trap, upkeep, maintenance, transportation of the trap to and from locations, and resetting of the trap. The conservation district should restrict renters from performing maintenance on the equipment.
 - A proposed rental plan that sets rental period and how costs shall be assessed (per day, weekly, or monthly rate). The rates will need to include any charges for assembly, de-assembly, resetting, transportation, mobile phone or wireless costs, normal wear and tear on the trap, maintenance, and possible damage to equipment not covered by insurance.
 - A statement verifying that the conservation district has adequate staffing resources to maintain the equipment and implement the trapping program in the district.
 - **Operator must understand and agree that if any personal or property damage or injury were to occur while the hog trap is in their possession, they cannot hold the District or any of its director's or employees liable in any way. After the hog trap is delivered and set up at the chosen location, the operator must assume any and all liability, and the operator must also assume any and all liability until the return of the hog trap back to the district.**
 - A draft copy of the conservation district's comprehensive hog trap rental agreement that provides clear instructions on use, responsibilities, liabilities, and safety to renters. The rental agreement must include the link to the Oklahoma Department of Agriculture, Food, and Forestry website regarding feral swine laws

and rules. The conservation district must provide renters information about proper disposal of hogcarcasses pursuant to state statutes.

3. Restrictions - When a conservation district decides to sell an electronic hog trap purchased with CSP funds they must notify the Commission before placing the trap for sale. All monies from the sale must be reported to the Commission and can only be used by the conservation district to fund CSP applicants in future program years.
4. Notice - If the Commission feels that the trap has not been utilized as contracted with in the first year, the Trap may be redirected to another district, or project in need.

Approval Process

Commission staff have 30 days to review the business plan. Conservation districts will be notified in writing of the Commission's decision.

V ADMINISTRATIVE GUIDELINES

District Reporting and Accounting

Conservation districts shall conduct the following reporting and accounting procedures.

1. Maintain a CSP Allocation Report in electronic format. The report should include data for all
 - a. approved and funded participants with signed Performance and Maintenance Agreements,
 - b. applicants approved as alternates with signed Performance and Maintenance Agreements, and
 - c. agreements that have been completed.
2. Submit the CSP Allocation Report to the Commission for review on or before August 31, 2023.
3. Assemble case files for each approved applicant containing the following
 - Approved application
 - Application ranking form
 - Certificate of Completion and Acceptance form
 - Performance and Maintenance Agreement
 - Conservation Plan
 - Copy of cost share claim
 - Consent form
 - Applicant's receipts and in-kind documentation
 - Final practice design
 - Map locating the practices
 - Documentation of communication (verbal and written) with the applicant

Commission Reporting and Accounting

The Commission shall conduct the following reporting and accounting procedures:

1. Receive and review CSP Allocation Reports from conservation districts.
2. Receive and review requests for additional funding September 1-15, 2023.

3. Notify districts of additional funding approval no later than September 30, 2023.

V APPROVED CONSERVATION PRACTICES AND AVERAGE COSTS

Program Year 25 approved conservation practices and average costs can be found on pages 13-17. Standards and specifications for each practice can be found on the NRCS Field Office Technical Guide website <https://efotg.sc.egov.usda.gov/#/>. Average costs (unit cost) for approved practices are based on Oklahoma NRCS data.

Practice Code	Practice Name	Component	Unit Type	Unit Cost
314	Brush Management	Chemical Broadcast Tebuthiuron 1.0 lb Rate	AC	\$65.11
		Chemical Broadcast Tebuthiuron 2.0 lb Rate	AC	\$104.82
		Chemical Treatment, Broadcast, Aerial or Ground	AC	\$47.77
		Individual Plant Treatment High 201-400 Plants per Acre	AC	\$61.13
		Individual Plant Treatment Low 50-200 Plant per Acre	AC	\$25.59
		Mechanical Treatment for >51% Canopy Cover	AC	\$407.13
		Mechanical Treatment for 11-30% Canopy Cover	AC	\$141.42
		Mechanical Treatment for 31-50% Canopy Cover	AC	\$226.15
327	Conservation Cover	Introduced Species	AC	\$210.59
		Monarch Species Mix	AC	\$867.03
		Native Species with Forgone Income	AC	\$394.04
		Pollinator Species	AC	\$689.88
		Pollinator, Native and Forbs	AC	\$240.82
340	Cover Crop	Cover Crop - Basic (Organic and Non-organic)	AC	\$77.36
		Cover Crop - Multiple Species (Organic and Non-organic)	AC	\$97.92
342	Critical Area Planting	Native & Introduced Vegetation - Heavy Grading	AC	\$1,175.83
		Native & Introduced Vegetation – Moderate Grading	AC	\$858.56
		Native & Introduced Vegetation – Normal Tillage	AC	\$440.76
362	Diversion	Diversion	CY	\$2.62
382	Fence	Level Non-Rocky	FT	\$2.93
		Steep-Rocky	FT	\$3.76
NOTE: Fence (382) is to be used only in conjunction with the Pond (378) or as cross fencing for grazing management. It cannot be used for property fences.				
386	Field Border	Field Border, Native Species, Forgone Income	AC	\$439.44
		Field Border, Introduced Species, Forgone Income	AC	\$374.56
		Field Border, Pollinator, Forgone Income	AC	\$755.40
393	Filter Strip	Filter Strip, Native species, Forgone Income	AC	\$518.50
		Filter Strip, Introduced Species, Forgone Income	AC	\$471.05

Practice Code	Practice Name	Component	Unit Type	Unit Cost
394	Firebreak	Constructed - Moderate Slopes with Medium Equipment	FT	\$0.22
		Constructed - Slight Slopes with Light Equipment	FT	\$0.06
		Constructed - Steep Slopes with Medium Equipment	FT	\$0.86
		Re-Construct Firebreaks where prior firebreaks existed and they are not useable	FT	\$0.10
		Vegetated, permanent firebreak	FT	\$0.17
512	Pasture and Hay Planting	Cool Season Introduced Perennial Grass. Seeding	AC	\$265.64
		Native Perennial Grass (one species)	AC	\$272.49
		Warm Season Introduced Perennial Warm Season Grasses. Seeding	AC	\$301.75
		Warm Season Introduced Perennial Warm Season Grasses: Sprigging	AC	\$357.65
		Warm Season Introduced Perennial Warm Season Grasses. Seeding with Lime	AC	\$417.90
		Warm Season Introduced Perennial Warm Season Grasses: Sprigging with Lime	AC	\$462.88
		NOTE: Pasture and Hay Planting (512) can be used to add management and plant diversity to pasture and hayland by adding cool or warm season perennial grasses, legumes, or mixes to perennial warm season grass fields.		
410	Grade Stabilization Structure	Chute, Concrete	CY	\$704.47
		Chute, Gabion Mattress	CY	\$478.88
		Chute, Rock	CY	\$149.56
		Chute, Rock with Concrete Cutoff	CY	\$109.34
		Drop Structure, Concrete	CY	\$1,155.89
		Drop Structure, Metal or Treated Lumber	SqFt	\$56.96
		Drop Structure, Rock	CY	\$326.08
		Embankment Dam - Draining Area 0 to 5 Acres	EACH	\$8410.00
		Embankment Dam – Drainage Area 5.1 to 10 Acres	EACH	\$13,461.28
		Embankment Dam – Drainage Area 10.1 to 20 Acres	EACH	\$22,647.95
		Embankment Dam – Drainage Area 20 to 40 Acres	EACH	\$22,635.13
		Embankment Dam - Drainage Area 40.1 to 70 Acres	EACH	\$34,048.69
		Embankment Dam - Drainage Area 70.1 to 100 Acres	EACH	\$40,611.10
		Embankment Dam - Draining Area > 100.1 Acres	EACH	\$42,216.28

Practice Code	Practice Name	Component	Unit Type	Unit Cost
412	Grassed Waterway	Base Waterway	AC	\$2,089.95
		Base Waterway with Gypsum	AC	\$8,339.73
561	Heavy Use Area Protection	Aggregate, Crushed Rock or Gravel in GeoCell on Geotextile	SqFt	\$4.05
		Aggregate, Crushed Rock or Gravel on Earthen Base	SqFt	\$1.13
		Aggregate, Crushed Rock or Gravel on Geotextile	SqFt	\$1.36
		Other Cementitious Material, Compacted Caliche	SqFt	\$0.54
		Other Cementitious Material, Crushed Gypsum Rock	SqFt	\$1.21
		Reinforced Concrete with Sand or Gravel Foundation	SqFt	\$5.32
315	Herbaceous Weed Treatment	Chemical application by any method	AC	\$27.70
		Mechanical	AC	\$18.75
325	High Tunnel	High Tunnel, Low Wind or Snow Load, Intensive Sun	Sqft	\$5.79
516	Livestock Pipeline	HDPE, Greater Than 2 Inch, Surface Installation	FT	\$8.22
		HDPE, Less Than or Equal to 2 Inch, Surface Installation	FT	\$3.72
		Plastic, 0.75 Inch to 1.25 Inch, Normal Trenching	FT	\$2.65
		Plastic, 0.75 Inch to 1.25 Inch, Rock Trenching	FT	\$3.87
		Plastic, 1.5 Inch to 2 Inch, Normal Trenching	FT	\$3.35
		Plastic, 1.5 Inch to 2 Inch, Rock Trenching	FT	\$4.58
		Plastic, Greater Than 2 Inch, Normal Trenching	FT	\$6.02
		Plastic, Greater Than 2 Inch, Rock Trenching	FT	\$7.24
		Steel pipe, Surface or Below Ground Installation	FT	\$10.28
590	Nutrient Management	Basic NM (Non-Organic/Organic)	AC	\$9.40
		Basic NM with Manure and/or Compost (Non-Organic/Organic)	AC	\$20.10
		Basic NM with Manure Injection or Incorporation	AC	\$36.94
378	Pond New Structures Only	Embankment, Pipe Material 1000 Diameter Inch Foot or Smaller	CY	\$4.92
		Embankment, Pipe Material 1001-1500 Diameter Inch Foot	CY	\$5.03
		Embankment, Pipe Material 1501-2500 Diameter Inch Foot	CY	\$5.54
		Embankment, Pipe Material 2501-3500 Diameter Inch Foot	CY	\$5.97

Practice Code	Practice Name	Component	Unit Type	Unit Cost
378	Pond (continued)	Embankment, Pipe Material 3501-5000 Diameter Inch Foot	CY	\$6.69
		Embankment, Pipe Material 5001-7000 Diameter Inch Foot	CY	\$8.42
		Embankment, Pipe Material 7001 Diameter Inch Foot or Larger	CY	\$8.77
		Excavated or Embankment Pond, No Pipe	CY	\$4.06
338	Prescribed Burning	Level Herbaceous	AC	\$13.32
		Steep Terrain, Herbaceous Fuel	AC	\$28.34
528	Prescribed Grazing	Range Deferment	AC	\$3.42
		Standard	AC	\$10.65
533	Pumping Plant	Electric Powered Pump, 2 Hp or Less	EACH	\$2,291.24
		Electric Powered Pump, 2 HP or Less, Pressure Tank	EACH	\$2,689.15
		Electric Powered Pump, Greater Than 10 HP and Less Than or Equal to 40 HP	HP	\$571.23
		Electric Powered Pump, Greater Than 2 HP and Less Than or Equal to 10 HP	HP	\$879.88
		Electric Powered Pump, Greater Than 40 HP	HP	\$353.85
		Internal Combustion Powered Pump, Greater Than 75 HP	HP	\$697.39
		Internal Combustion Powered Pump, Less Than or Equal to 75 HP	HP	\$779.96
		Photovoltaic Powered Pumping Plant, 150 ft or Less of Total Head on Pump	EACH	\$6,806.32
		Photovoltaic Powered Pumping Plant, 151-300 ft of Total Head on Pump	EACH	\$7,504.20
		Photovoltaic Powered Pumping Plant, Greater Than 300 ft of Total Head on Pump	EACH	\$9,064.89
		Tractor Power Take Off (PTO) Pump	HP	\$168.92
		Variable Frequency Drive (VFD), 40 HP or Less	HP	\$170.97
		VFD, 100 HP and Greater	HP	\$95.69
		VFD, Greater Than 40 HP and Less Than 100 HP	HP	\$139.40
		Windmill Powered Pump	FT	\$1,221.79
550	Range Planting	Cropland to Grassland with Heavy Seedbed Preparation	AC	\$351.80
		Cropland to Grassland, Standard Prep	AC	\$321.75
		Highly Diverse Mixtures of Native Plants	AC	\$195.48
329	Residue and Tillage Management, No Till	No-Till/Strip-Till	AC	\$18.63
600	Terrace	Terrace Standard Construction	CY	\$0.69

Practice Code	Practice Name	Component	Unit Type	Unit Cost
642	Water Well	Well depths 150 feet or less	EACH	\$5,108.84
		Wells greater than 150 feet deep to 300 feet deep.	EACH	\$10,179.03
		Wells greater than 300 feet deep to 600 feet deep	EACH	\$16,367.76
614	Watering Facility	Energy Free Fountains	Gal	\$36.14
		Freeze Proof Trough or Sheep/Goat Trough	EACH	\$1,592.10
		Watering Facility, 1001 - 1400 gallons	Gal	\$1.88
		Watering Facility, 1401 - 2100 gallons	Gal	\$1.66
		Watering Facility, 2101 - 3000 gallons	Gal	\$1.41
		Watering Facility, 3001 - 5000 gallons	Gal	\$1.23
		Watering Facility, Greater than 5,000 gallons	Gal	\$0.93
		Watering Facility, Less than 1000 gallons	Gal	\$2.77
		Watering Ramp, Rock in Geocell on Geotextile	SqFt	\$4.79

Purchasing Procedures

March 1, 2023



Oklahoma Conservation Commission

2800 N. Lincoln Blvd., Suite 200

Oklahoma City, OK 73105

PURCHASING PROCEDURES

I. PROCEDURES

- A. EFFECTIVE DATE**
- B. GENERAL INFORMATION**
- C. COMMISSION DIVISION RESPONSIBILITIES**
- D. AGENCY PURCHASING HIERARCHY**
- E. PURCHASE REQUESTS**
- F. METHODS FOR PURCHASE**
- G. PURCHASING THRESHOLDS**
- H. CONTRACTS**
- I. ADDITIONAL INFORMATION**
 - 1. CHANGE ORDERS**
 - 2. INFORMATION TECHNOLOGY (COMPUTER HARDWARE AND SOFTWARE) ACQUISITIONS**
 - 3. INVENTORY ITEMS**
 - 4. MEMBERSHIP FEES**
 - 5. MOTOR VEHICLE PURCHASES**
 - 6. REIMBURSEMENT FOR MISCELLANEOUS PURCHASES**
 - 7. SETTLEMENT AND RATIFICATION AGREEMENTS**
 - 8. SOLE SOURCE OR SOLE BRAND ACQUISITIONS**
 - 9. UTILITY PAYMENTS**
- J. REAL PROPERTY LEASING**
- K. CONSTRUCTION**
- L. SUPPLIER PROTEST**

II. PURCHASE CARD PROGRAM

- A. P-CARD ADMINISTRATOR RESPONSIBILITIES**
- B. CARDHOLDER RESPONSIBILITIES**
- C. APPROVING OFFICIAL RESPONSIBILITIES**
- D. AUTHORIZED USES**
- E. PROHIBITED USES**
- F. P-CARD PROCESS**
- G. FOOD POLICY**

III. RECORDS RETENTION

- A. GENERAL PROCUREMENT RECORDS**
- B. P-CARD RECORDS**

IV. APPENDIX A: FOOD PURCHASING POLICY

I. PROCEDURES

A. EFFECTIVE DATE

These purchasing procedures shall become effective upon review and approval by the governing board of the Oklahoma Conservation Commission (hereafter COMMISSION). Notwithstanding, these procedures are subject to review and approval by the State Purchasing Director of the Office of Management and Enterprise Services (OMES).

B. GENERAL INFORMATION

The purchasing policies and procedures contained within this document comprise the body of rules, regulations, and practices governing procurement within the COMMISSION. All acquisitions of the COMMISSION shall comply with provisions of the Oklahoma Central Purchasing Act, OMES Central Purchasing administrative rules, provisions of State Use Committee, and these internal procedures. If the COMMISSION amends these procedures, the COMMISSION shall submit the procedures with amendments in their entirety to the State Purchasing Director for review and approval pursuant to 74 O.S., Section 85.39. An agency review of their procurement procedures should occur annually, with resubmission for review and approval to OMES Central Purchasing every two years. The COMMISSION shall utilize the approved state financial system to its fullest ability in agency functions.

All acquisitions by the COMMISSION shall comply with these internal purchasing procedures to provide for the effective procurement of goods and services necessary to carry out the functions of the COMMISSION. The goal of this document is to provide an internal reference of policies/procedures relevant to COMMISSION purchasing activities and is not intended to circumvent or ignore relevant State laws, rules, and regulations that would control instances of omission or unintended disagreement. This would include and not be limited to the Central Purchasing Act, provisions of State Use, OMES Central Purchasing rules, and State of Oklahoma Policy and Procedures for P-Card.

The COMMISSION Executive Director shall designate a State Entity individual to act in formal oversight of all financial management and purchasing activities for the agency. This person or their designate shall serve as the COMMISSION P-Card Administrator and primary Certified Procurement Officer (CPO). Unless otherwise noted, the COMMISSION Executive Director or designate is the agency's final approval authority for financial and purchasing decisions.

C. COMMISSION DIVISION RESPONSIBILITIES

Within their respective areas of authority, managers/supervisors of the COMMISSION are responsible for the following:

1. Advanced planning for acquisitions so that supplies and services can continue without interruption,

2. Assessing Division needs,
3. Monitoring, auditing, and evaluating purchasing activities,
4. Effectively managing the agency's assets,
5. Providing contract oversight and enforcement,
6. Developing and assisting in the development of purchasing documents,
7. Assuring that funds are budgeted or otherwise available for requested purchases, and requests are attributed to appropriate account codes, and
8. Supporting, guiding, and as necessary, enforcing employees in the use of these procedures.

Employees of the COMMISSION are responsible for the following:

1. Identifying the goods and services necessary to fulfill their assigned tasks.
and
2. Knowing and complying with the provisions of this policy.

D. AGENCY PURCHASING HIERARCHY

The Executive Director, Assistant Director, and/or Division Directors within the COMMISSION shall select one or more employees to engage in the various roles required in the purchasing process. All purchases must go through the proper channels to ensure purchasing best practices and policy compliance. The designated roles are as follows:

1. Requestor: Any employee that determines a need for equipment or supplies for job duties.
2. Purchaser: Any P-Card holder or authorized purchase order buyer.
3. Division Authorized Signatory: Division director, or designee, authorized to sign-off on Division purchases. The signatory may generate a purchase request, but not make the official purchase.
4. Agency Authorized Signatory: Executive Director, or their designee, that acts as a secondary signatory authorized to sign-off on agency purchases above \$5,000.
5. Approving Official: Approver for Division P-Card holder purchases.
6. Each Division shall designate a primary Purchasing Point of Contact (PPoC) to work directly with the Primary CPO and support Division purchasers directly. This person may or may not be a Certified Procurement Officer but must have a working

knowledge of how purchasing is conducted within the Division. The administrative support/responsibilities of this person shall include:

- a. Monitoring and overseeing Division purchasing practices,
 - b. Supporting and guiding Division P-Card holders in the purchasing process,
 - c. Working as the direct liaison between Division P-Card holders and the Primary CPO, and
 - d. Maintaining an orderly and accessible record of all Division purchases.
7. The Primary CPO shall serve in an administrative capacity over all COMMISSION purchasing. The primary administrative responsibilities of this person shall include:
- a. Monitoring and overseeing the COMMISSION purchasing process,
 - b. Working directly with the PPoCs to support, guide and enforce COMMISSION use of these procedures,
 - c. Reviewing and processing purchasing requests in compliance with all applicable laws, rules, regulations, and procedures on behalf of the COMMISSION,
 - d. Establishing effective working relationships with vendors, OMES, and others, and
 - e. Maintaining records of all purchases.

E. PURCHASE REQUESTS

No employee shall financially obligate the COMMISSION without first obtaining the appropriate Division level and/or agency approval(s). The formality of this approval constitutes a Request for Acquisition (RFA), which shall be completed and approved for all purchases unless otherwise noted.

1. REQUEST FOR ACQUISITION (RFA)

The RFA is designed to collect relevant information concerning the purchase request, including a description and the reason relating to the requested product or service, funding availability at the time of the request, and the justification relating to the requested product or service. The RFA also helps to ensure that the requested product or service has received

applicable approvals prior to the expenditure, and the approved purchase will be charged to the appropriate accounts.

Purchases that exceed the estimated cost by 10% on a RFA must be resubmitted for circulation through the approval process.

All RFAs must be authorized by approved signatories at the Division, agency, and/or cabinet level, depending upon the requested amount. Unless instructed otherwise by the Executive Director, RFAs must be pre-approved by the Executive Director or designee in their absence if the RFA is for goods or services greater than or equal to \$5,000.

2. EMERGENCY PURCHASES

The COMMISSION Executive Director may authorize a COMMISSION CPO to make an emergency purchase (Title 74, O.S. §85.41A). An emergency purchase is one which is defined as a condition resulting from a sudden unexpected happening, or unforeseen occurrence or condition and situation wherein the health or safety of lives and property are endangered, the situation will continue to worsen, or where there will be substantial damage to public and/or agency property. Detailed written justification shall be provided to the Commission CPO for transmittal to the State Purchasing Director in a timely manner following the acquisition. The written justification must be stated with the word "emergency."

EXCEPTION

A monetary cap shall not limit emergencies that arise through the Land Management and the Conservation Programs Divisions related to construction-type emergencies or dam failures. These Divisions shall be responsible for following the instructions and guidelines established by the OMES DCAM Construction and Properties (CAP) and the processes set out by the State's Emergency Management and our partners. The COMMISSION CPO shall be immediately updated on the situation, provided with detailed paperwork and written emergency justification(s), and engaged in the process where needed to ensure sound monetary policy and quick, efficient response to the emergency situation.

F. METHODS FOR PURCHASE

1. STATE USE COMMITTEE

Title 74 O.S. § 3001 through 3010 establishes the State Use Committee, which designates a procurement schedule of the products directly manufactured, produced, processed, or assembled, or services directly performed, offered, or provided by any severely disabled person or qualified nonprofit agency for the severely disabled. State Use Committee suppliers are identified on the State

Use Committee procurement schedule, which is available through the OMES website:

<https://oklahoma.gov/content/dam/ok/en/omes/documents/ProcurementSchedule2020.pdf>. Products or services available from suppliers on the State Use Committee procurement schedule must be purchased from that source unless a written exception is obtained. An exception may only be obtained by submitting a written request to the State Use Committee Contracting Officer. **The exception must be requested and granted prior to the purchase.**

2. OKLAHOMA CORRECTIONAL INDUSTRIES (OCI)

The Department of Corrections produces an extensive line of products and services that are made available for purchase by state agencies and other qualifying not-for-profit organizations. A complete listing of the products and services is available in the online catalog on the OCI website at www.ocisales.com. Products or services must be purchased from Oklahoma Correctional Industries if OCI provides the lowest and best price from a solicitation and is not available through State Use.

3. STATEWIDE CONTRACTS

The OMES Central Purchasing enters into agreements and contracts ("statewide contracts") for commodities of common use by state agencies and institutions. An index of all statewide contracts is available through the OMES website at www.OK.gov/dcs/solicit/app/contractSearch.php. The State Purchasing Director designates statewide contracts as mandatory or non-mandatory.

Products or services available from a mandatory statewide contract must be purchased from the contract unless an exception is obtained. An exception may be obtained by submitting a written request to the State Purchasing Director or designee prior to the purchase to waive the requirements of a mandatory statewide contract.

Products or services available from a non-mandatory statewide contract may be purchased from the contract if it is in the best interest of the agency.

When ordering from a statewide contract, be sure the contract is current and has not expired. All orders against statewide contracts must be prepared in accordance with the specific terms and conditions of each contract. Terms and conditions vary from contract to contract. Therefore, it is important to review each contract in its entirety.

4. INTER-GOVERNMENTAL PURCHASES

Purchases of products or services from government agencies at the state, federal, county, or city level are exempt from the Central Purchasing Act and

are not subject to bidding requirements. However, contracting with another government agency for goods or services they would not normally provide is not allowed. Inter-governmental purchases shall not be used specifically for the purpose of evading competitive or public bidding requirements.

5. OPEN MARKET ACQUISITIONS

Products or services not available from a mandatory statewide contract, the State Use Committee procurement schedule, or Oklahoma Correctional Industries (if lowest and best) may be purchased from an open market supplier.

G. PURCHASING THRESHOLDS

The Central Purchasing Act designates dollar thresholds that determine how an open market acquisition shall be made. The COMMISSION has adopted more conservative purchasing threshold dollar amounts than those allowed by the Central Purchasing Act. All components (freight, insurance, etc.) of a purchase must be considered when determining the dollar amount of the transaction. Purchases of goods or services from State Use Committee suppliers, statewide contracts, or other government agencies are exempt from these requirements regardless of the dollar amount. Products or services not available from a mandatory statewide contract, the State Use Committee procurement schedule, or Oklahoma Correctional Industries (if lowest and best) may be purchased from an open market supplier as follows:

1. ACQUISITIONS NOT EXCEEDING \$5,000.00

Open market acquisitions not exceeding \$5,000.00 are considered to be developed as fair and reasonable and may be acquired through an agency-issued purchase order or State authorized. Prior to the issuance of a purchase order or P-Card transaction, the Division will obtain the approval of the COMMISSION Executive Director or designee in accordance with provisions outlined in Section F, part 1, above. The CPO or purchasing agent will award the purchase to the supplier, which is determined to best meet the need of the agency. **Supplier Contract Certification (OMES-FORM-CP-021) must be obtained if the expenditure is for professional services.** Acquisitions shall not be awarded to suppliers which are suspended or debarred by the State Purchasing Director, the Oklahoma Tax Commission, or the federal government.

2. ACQUISITIONS NOT EXCEEDING \$10,000.00

Open market acquisitions greater than \$5,000.00 but not exceeding \$10,000.00 may be acquired through an agency-issued purchase order. Prior to the issuance of a purchase order, the Division will obtain approval from the COMMISSION Executive Director or designee and solicit price quotations from a minimum of three registered suppliers in accordance with the following criteria:

- a. Price quotations and delivery dates shall be solicited by mail, telephone, facsimile, or by means of electronic commerce.

- b. The suppliers' price quotation and delivery date(s) may be obtained by telephone, or in writing via mail, facsimile, or e-mail. The suppliers' bid(s) and delivery date(s), along with a non-collusion certification, shall be secured from the suppliers prior to the award of a contract.

Note: Professional Services Contract Certification (OMES- FORM-CP-021) must be obtained if the expenditure is for professional services.

- c. Purchase orders shall not be awarded to suppliers that are suspended or debarred by the State Purchasing Director, the Oklahoma Tax Commission, or the federal government.
- d. Suppliers of products must possess a current Oklahoma sales tax permit, and verification of the sales tax permit should be documented in the acquisition file.

Note: If a supplier is located out-of-state and has no Oklahoma sales tax number, and is shipping product via common carrier, this must be noted on the RFA.

The CPO or purchasing agent will award the purchase to the supplier providing the lowest and best quotation or utilizing the best value criteria. If the purchase is not made from the supplier providing the lowest and best quotation, a written justification shall be attached to the procurement file regarding the reasons for the action taken.

3. ACQUISITIONS NOT EXCEEDING \$25,000.00

Open market acquisitions greater than \$10,000.00 but not exceeding \$25,000.00 may be acquired through an agency issued purchase order. Prior to the issuance of a purchase order, the Division will obtain the approval of the COMMISSION Executive Director or designee. The CPO will solicit bids **from a minimum of 10 or all registered suppliers in the appropriate commodity classification from a current registered suppliers list compiled by the OMES Central Purchasing or other suppliers list as appropriate** in accordance with the following criteria:

- a. Bids shall be solicited by mail, facsimile, or by means of electronic commerce.
- b. The suppliers' bid(s) and delivery date(s), along with a non-collusion certification shall be secured from the suppliers prior to the award of the contract.
- c. Purchase orders shall not be awarded to suppliers that are suspended or debarred by the State Purchasing Director, the Oklahoma Tax Commission, or the federal government.

- d. Suppliers of products must possess a current Oklahoma sales tax permit, and verification of the sales tax permit must be documented in the acquisition file.

Note: COMMISSION Bid Acquisition Checklist shall accompany the procurement file.

Note: If a supplier is out-of-state and has no Oklahoma sales tax number, and is shipping product via common carrier, this must be noted on the RFA.

The CPO will award the purchase to the supplier providing the lowest and best solicitation or the solicitation providing the best value to the agency. The COMMISSION shall make a written evaluation of the criteria considered in the selection of the supplier for the acquisition. Documentation of prices, delivery dates, and the evaluation shall be placed in the acquisition file. If the purchase is not made from the supplier providing the lowest and best solicitation, a written justification shall be attached to the procurement file regarding the reasons for the action taken.

4. ACQUISITIONS NOT EXCEEDING \$50,000.00

Open market acquisitions greater than \$25,000.00 but not exceeding \$50,000.00 may be acquired through an agency issued purchase order. Prior to the issuance of a purchase order, the Division will obtain approval by the COMMISSION Executive Director or designee. The CPO will then solicit bids **from all registered suppliers in the appropriate commodity classification from a current registered suppliers list compiled by the OMES Central Purchasing or other suppliers list as appropriate** in accordance with the following criteria:

- a. Bids shall be solicited by mail, facsimile, or by means of electronic commerce.
- b. The suppliers' bid(s) and delivery date(s), along with a non-collusion certification shall be secured from the suppliers and OMES-FORM-CP-21, if professional services, prior to the award of a contract.
- c. Purchase orders shall not be awarded to suppliers that are suspended or debarred by the State Purchasing Director, the Oklahoma Tax Commission, or the federal government if federal funds are being used.
- d. Suppliers of products must possess a current Oklahoma sales tax permit, and verification of the sales tax permit must be documented in the acquisition file.

Note: COMMISSION Bid Acquisition Checklist shall accompany the procurement file.

Note: If a supplier is located out-of-state and has no Oklahoma sales tax

number, and is shipping product via common carrier, this must be noted on the RFA.

The CPO will award the purchase to the supplier providing the lowest and best solicitation or the solicitation providing the best value to the agency. If the purchase is not made from the supplier providing the lowest and best solicitation, a written justification shall be attached to the procurement file regarding the reasons for the action taken.

5. ACQUISITIONS GREATER THAN \$50,000.00

Open market acquisitions greater than \$50,000.00 must be acquired through an agency requisition submitted to the OMES Central Purchasing. Prior to the submittal of a requisition to OMES for processing, the Division will obtain approval by the COMMISSION Executive Director or designee. The Division will then submit to the Primary CPO a requisition and specifications for the acquisition. The Primary CPO will then submit the requisition file to OMES for processing.

6. SPLIT PURCHASES PROHIBITED

"Split purchase" means dividing a known quantity or failing to consolidate a known quantity of an acquisition for the purpose of evading a competitive bidding requirement. **Violation of this provision shall be cause for discipline of a state employee up to and including termination.**

H. CONTRACTS

Contracts, agreements, and memorandums of understanding will be reviewed by the COMMISSION General Counsel COMMISSION prior to submission to the appointing authority for signature. The requesting Division is responsible for monitoring and evaluating compliance with their contracts. Contract terms and conditions shall not be modified without prior approval of the COMMISSION General Counsel or OMES (if applicable). Any problems encountered with the contract terms or with the goods and services shall immediately be brought to the attention of the Primary CPO.

I. ADDITIONAL INFORMATION

1. CHANGE ORDERS

A change order could be initiated for many reasons, including dollar or quantity increases/decreases, funding changes, canceling purchase orders, contract adjustments, or supplier corrections. The change order process is not intended to replace or circumvent routine purchasing procedures.

2. INFORMATION TECHNOLOGY (COMPUTER HARDWARE AND SOFTWARE) ACQUISITIONS

All requests for technology items shall be managed by the COMMISSION

Office of Geographic Information and Technical Services Division (OGITS) to ensure compliance with OMES requirements. The OGITS will review all technology requests via an RFA with supporting documents and, when applicable, complete and submit the prescribed OMES hardware or software acquisition forms to the OMES Information Services. All acquisitions for high technology systems are subject to the provisions of 62 O.S. § 34.12.1 and 74 O.S. § 85.7c. This pertains to the oversight and procurement requirements for technology hardware and software acquisitions by the OMES. Acquisitions of computer hardware or software must be reviewed by the OMES Information Services and approved by the Chief Information Officer prior to the purchase obligation.

3. INVENTORY ITEMS

Items acquired exceeding \$500.00 in cost, regardless of the method of purchase, must be added to the COMMISSION inventory database. Other items with a cost of less than \$500.00 may also be added to the COMMISSION inventory database if a need exists to track the item as an asset. Assets are to be inspected and an inventory number is assigned upon receipt. The inventory database must be updated with the item description, serial number, cost and assigned location information. The COMMISSION Inventory Manager and will maintain the agency master inventory record. Division Directors will work with the Inventory Manager throughout the year to update the inventory based on a new purchase of equipment. The Division Administrative Officer will be responsible for the coordination of the surplus of agency equipment. The Division Administrative Officer will consult with Division Director and the Inventory Manager to ensure items sent to surplus are removed from the inventory system. Prior to the submission of the inventory report, the COMMISSION Executive Director or designee will review and verify the results of the annual inventory count.

4. MEMBERSHIP FEES

Payments for membership in professional organizations are authorized in the name of the agency when the agency derives a benefit from the membership. Agency membership may be in the name of the individual if the membership is for a specific position. In cases where the individual is designated, the membership must be fully transferable as the individual in the position changes.

5. MOTOR VEHICLE PURCHASES

The agency requires the approval of the COMMISSION Executive Director for all motor vehicle purchases. Title 47 O.S. § 156.3(d) requires OMES Fleet Management approval for motor vehicle purchases under 10,000 pounds gross vehicle weight (GVW). These approvals apply to statewide contracts and open market bid purchases. Verification of the OMES Fleet Management – Vehicle Acquisition Request (OMES-FORM-FMD-016) must be included with the agency's purchase order file.

6. REIMBURSEMENT FOR MISCELLANEOUS PURCHASES

Title 74 O.S. § 250.6(b) allows for reimbursement of expenses paid by state employees for purchases not available through the agency's normal purchasing process, provided the transaction does not exceed \$5,000.00. The reimbursement claim must be made payable to and signed by the person who paid for the item or service. An appropriately paid receipt or other proof of payment must be included with the reimbursement request. Proof of payment may be shown by a "cash" payment on a sales receipt, a canceled check, a credit card billing statement or charge receipt, or other proof of payment provided by the supplier. Claims exceeding \$100.00 may be required to have attached written justification explaining why normal purchasing methods could not be used.

The intent of this procedure is to provide a method of payment for transactions that cannot be made through the agency's normal purchasing and payment process. Examples of purchases qualifying as reimbursable expenses are listed below:

- a. A supplier will not accept an agency purchase order or P-Card.
- b. Miscellaneous purchases may be necessary while an employee is in travel status.
- c. Emergency purchases may be necessary after the close of business, during weekends, or holidays, or
- d. Seminars, workshops, etc., may require payment before or at the time of registration.

7. SETTLEMENT AND RATIFICATION AGREEMENTS

Settlement and ratification agreements are used to ratify unauthorized commitments incurred on behalf of the agency. Ratification agreements may be used when individuals in the agency have obligated the state to an expenditure of funds without prior authorization. Settlement agreements may also be used to pay for previous fiscal year expenditures when that year's funding is no longer available.

The Executive Director shall approve or disapprove and sign all settlement or ratification agreements. The Division will document the facts and circumstances of the commitment and provide them to the COMMISSION General Counsel. The General Counsel or designate will draft the appropriate agreement for review. Once the agreement is signed and approved by all parties, the COMMISSION primary CPO will forward a copy of the agreement and supporting documents to the State Purchasing Director.

8. SOLE SOURCE OR SOLE BRAND ACQUISITIONS

Situations may arise wherein the needed product or service is available through only one supplier (sole source) or one manufacturer (sole brand). When this occurs, the requestor should complete a Sole Source or Sole Brand Acquisition Certification.

A sole source acquisition is when only one specific product or service will meet the agency's needs, and only one supplier can provide that product or service.

A sole brand acquisition is when only one specific product or service will meet the agency's needs, but several suppliers can provide the product or service. Competitive bids will be solicited for sole brand acquisitions.

All Sole Source or Sole Brand Acquisitions will be reviewed by the COMMISSION Executive Director and Primary CPO prior to submittal to the COMMISSION Executive Director for signature.

State law allows only the COMMISSION Executive Director to sign a Sole Source or Sole Brand Acquisition Certification. The penalties for a false statement on a Sole Source or Sole Brand Acquisition Certification are severe, so it is essential that the sole source or sole brand documentation meet the required criteria.

9. UTILITY PAYMENTS

Payments for the installation and/or use of public utility services are not subject to the bidding requirements of the Central Purchasing Act as authorized by 74 O.S. § 85.12.B.4. The provision for exempting utilities is that the service must be regulated by a state or federal regulatory commission, or by municipal ordinance. The Corporation Commission maintains a list of all regulated utility providers. To determine if a utility is regulated, check the Corporation Commission website at <https://oklahoma.gov/occ.html>.

J. REAL PROPERTY LEASING

1. All leases for space, regardless of type, size, and dollar value, must be authorized by the OMES Division of Capital Assets Management (DCAM). An authorized lease agreement must be approved by the State Leasing Administrator prior to occupying the space. Real property includes office space and storage space. The same requirements apply regardless of whether or not it is state-owned space.
2. State agencies cannot pay for permanent improvements to real property nor make direct payments to a supplier for permanent improvements if the property is being leased from a private supplier. Permanent improvements include electrical, construction of walls, and plumbing. There is no cost minimum to this restriction.

K. CONSTRUCTION

1. As specified in the Public Competitive Bidding Act of 1974, (61 O.S. § 101 et. seq.) and the Public Building Construction & Planning Act (61 O.S. § 201 et. seq.), state construction is processed in accordance with the instructions and guidelines established by the OMES DCAM Construction and Properties (CAP). The DCAM Construction and Properties assist state agencies and serves as the contracting authority for building design and construction services.
2. For projects under \$5,000.00, state agencies may contract directly with any suitable contractor and pay with a direct PO or via P-Card, as appropriate. [CAP Form M601](#) is a one-page contract for agency use in this situation. Proof of Insurance is also required.
3. For projects under the statutory amount (currently \$50,000.00 per 61 O.S. § 103), state agencies issue solicitation and accept written bids, then send their requisition and procurement documents to CAP for contract award. Guidance and forms are found in [CAP Form M800](#).
4. Projects over the statutory amount (currently \$50,000.00 per 61 O.S. § 103) are required to be publicly bid. CAP places the necessary advertising and maintains a public bid desk for the distribution of plans and receipt of sealed bids. At the time and place designated in the bid solicitation. CAP publicly opens and reads aloud each sealed bid. A bid tabulation is then prepared and sent to the using agency for review. Upon approval by the using agency, CAP awards the contract to the lowest responsible bidder.

L. SUPPLIER PROTEST

The COMMISSION General Counsel will review and process any supplier protests in compliance with Administrative Rule 260:115-3-19 Supplier Protest.

II. PURCHASE CARD PROGRAM

Program

The State of Oklahoma Purchase Card (P-Card) Program establishes the use, by designated State employees, of commercial purchase cards to facilitate the payment of the acquisition of goods and services necessary for conducting official State business. There is no limit on the amount of a P-Card transaction for purchases from a Statewide Contract or payment of utilities. For any other transaction with a P-Card that shall exceed \$5,000.00 but no more than \$25,000.00, the P-Card holder must receive approval from the COMMISSION Executive Director or designee for the purchase as well as the approval for the agency of the State Purchasing Director in accordance with the State of Oklahoma Policy and Procedures for Purchase Card. All purchases shall be made in accordance with State statutes, rules, and these Procedures, which include but may not be limited to:

- Central Purchasing Act, 74 O.S. § 85.1 et seq.

- State Travel Reimbursement Act (STRA), 74 O.S. § 500 et seq.
- State of Oklahoma Travel Policy
- OMES, Central Purchasing Codified Rules, OAC 260:115
- State Agency Internal Purchasing and P-Card Procedures
- Statewide Accounting Manual

State entities are encouraged to use the P-Card in lieu of purchase orders and authority orders when possible. The P-Card can be used with any merchant that accepts the current card type (e.g., Visa) as a form of payment. It is intended that P-Cards be issued to selected State employees when the use of the P-Card will enhance effectiveness or economy of operation. If used to its potential, the P-Card Program will result in a significant reduction in the volume of purchase orders and related documentation, including invoices and checks. In addition, corresponding work processes associated with ordering and check writing may be reduced.

P-Cards are issued in the name of the State but also bear the name of the P-Card holder, the name of the P-Card holder's State Entity, and the P-Card holder's unique account number. Liability for payment to the P-Card issuer rests with the State. Employees involved in the P-Card Program are subject to State ethics laws and directives. More information can be located at <http://www.ok.gov/ethics>

Program Structure

The program is a blend of centralized procedures, training and program monitoring coupled with decentralized day-to-day management and P-Card use. Key individuals in the daily operation of the program are:

State P-Card Administrator - The OMES staff member designated to assist the State Purchasing Director with implementation and operation of the P-Card Program.

State Entity P-Card Administrator - The employee in each state agency designated to manage that agency's program.

State Entity Approving Official – One or more agency staffers designated to review and approve P-Card purchases made by P-Card holders.

P-Card Holder – One or more agency employees trained and authorized to make approved purchases using the P-Card.

P-Card Use

Use of P-Cards by the COMMISSION will proceed in accordance with rules/procedures outlined in the State of Oklahoma Policy and Procedures for Purchase Cards (OMES 2022). For any other transaction with a P-Card that shall exceed \$5,000.00 but no more than \$25,000.00, the P-Card holder must receive approval from the COMMISSION Executive

Director or designee for the purchase as well as the approval for the agency of the State Purchasing Director in accordance with the State of Oklahoma Policy and Procedures for Purchase Card. The \$5,000.00 limitation does not apply to acquisitions from Central Purchasing, statewide contracts, utilities, interagency payments, or professional services as defined in Section 803 of Title 18 of the Oklahoma Statutes. The P-Cards may be used for walk-in, telephone, or Internet purchases.

The COMMISSION designated State Entity individual shall serve as the COMMISSION P-Card Administrator. The COMMISSION Executive Director shall approve designated COMMISSION employee(s) to serve as P-Card holders. P-Card holders must be full-time or permanent part-time (not temporary) employees of the agency. Each P-Card holder must achieve purchasing approval through RFA by a COMMISSION Approving Official whose position must be at least one level above the P-Card holder's position level.

The P-Card is an alternate method of payment for purchases but does not eliminate any of the mandatory requirements that must be followed for any purchase. A P-Card purchase may only be made after the necessary approval process has been completed. Any variation from standard procedures will require the completion of a P-Card exception prior to the purchase. If the product or service is available through one of the mandatory sources – State Use Committee, mandatory statewide contract, or OCI (if lowest and best bid) – it must be purchased from that source, or a waiver must be obtained.

P-Card transaction information and reports are available via the transaction system (currently "Works").

A. P-CARD ADMINISTRATOR RESPONSIBILITIES

The designated COMMISSION P-Card Administrator will manage, on a day-to-day basis and in detail, the P-Card Program and Transaction System for COMMISSION. The P-Card Administrator will serve as the primary interface with the State P-Card Administrator and the issuing bank. The P-Card Administrator will coordinate cardholder training pursuant to State Purchase Card procedures. The P-Card Administrator will review P-Card account activity on a monthly basis. All cardholder accounts that have no activity in a twelve-month period will be reviewed by the P-Card Administrator and COMMISSION Division Directors and subject to determination as to whether to leave the account active or close the account.

B. P-CARD HOLDER RESPONSIBILITIES

1. Each P-Card holder may only use the card in accordance with established procedures as outlined here and the State's P-Card procedures document. Unauthorized use or failure to maintain required logs and other documentation will result in the cancellation of the card and possible disciplinary actions. It is the cardholder's responsibility to ensure that prices paid using the P-Card are fair and reasonable. The cardholder shall protect the security of the P-Card and card account number at all times.
2. Cardholders shall regularly review the transaction system for posted account information. The cardholder's review will be to validate that posted purchase transactions are accurate. These regular reviews will help with security by early

identification of unauthorized use.

3. Cardholders shall maintain a transaction log detailing all purchases made with the P-Card. Cardholders shall obtain an electronically generated memo statement upon closing of the bank's monthly billing cycle from the Transaction System. The memo statement shall be reconciled by the P-Card holder and submitted (along with the transaction log and all supporting documentation) to the P-Card holder's Approving Official.
4. P-Card holders may use the P-Card for purchases from established statewide or state use contracts.
5. P-Card holders may use the P-Card for travel related expenses following the State's P-card procedures document and agency guidelines for this type of transaction.

C. APPROVING OFFICIAL RESPONSIBILITIES

1. Approving Officials shall review the P-Card holder's reconciled memo statement and supporting documentation for accuracy, completeness, appropriateness of the purchase and whether the transactions were conducted according to State statutes, rules, procedures, and sound business practice. Any issue that cannot be resolved between the Approving Official and the P-Card holder shall be brought to the attention of the Agency P-Card Administrator for resolution. To indicate concurrence with the reconciled statement, the Approving Official shall sign and date the memo statement. The memo statement, P-Card transaction log, and all supporting documentation shall be submitted to the Agency P-Card Administrator in a timely manner.
2. The Approving Official shall immediately notify the Agency P-Card Administrator of a change in the employment status of a P-Card holder. If a P-Card holder leaves State employment, the Approving Official shall return the destroyed P-Card to the P-Card Administrator.

D. AUTHORIZED USES

1. P-Card use is for official purposes only.
2. Use of the P-Card is limited to the person whose name is embossed on the P-Card.
3. P-Card holder are authorized to use the P-Card for any approved purchase up to \$5,000.00. For any other transaction with a P-Card that shall exceed \$5,000.00 but no more than \$25,000.00, the P-Card holder must receive approval from the COMMISSION Executive Director or designee for the purchase as well as the approval for the agency of the State Purchasing Director in accordance with the State of Oklahoma Policy and Procedures for Purchase Card. Individual card limits below \$5,000.00 may be established based on individual's routine purchasing needs. Purchases from statewide contracts, utilities, interagency payments, and certain professional services as defined in Section 803 of Title 18

of the Oklahoma Statutes are exceptions to the \$5,000.00 limit but must be approved by the COMMISSION designated P-Card Administrator.

E. PROHIBITED USES

The P-Card shall not be used for the following types of purchases:

1. Entertainment
2. Split Purchases (defined in I. Procedures, Part H. Purchasing Thresholds, Section 6. Split Purchases Prohibited, page 10, of these purchasing procedures)
3. Per Diem food and beverages as authorized by the State Travel Reimbursement Act, Oklahoma State Travel Policy, and any other statute pertaining thereto
4. Cash, cash advances, automatic teller machine (ATM) transactions
5. Goods or services for personal use
6. Items not for official state business
7. Any transaction or series of transactions, which exceed the limits established on an individual P-Card
8. Motor fuel for personal vehicles or state-owned equipment and vehicles
9. Automotive general maintenance, ancillary items, and emergency repairs pursuant to Statewide Contract # 101 (SW101) for Automated Fleet Fuel Management System. (Maintenance, repairs, or parts forequipment is not prohibited.)
10. Automatic Drafts
11. Gifts or gift certificates; this does not apply to gift certificate purchases made for employee performance recognition pursuant to 74 O.S. § 4121. Gift certificates are a taxable, reportable item for the recipient
12. Any transaction exceeding \$5,000.00, except O.S. 74 § 85.5 L authorizes unlimited purchases of the following:
 - a. Purchases from statewide contracts issued by the State Purchasing Director.
 - b. Utilities - Each invoice should be paid in its entirety with one single transaction. Suppliers who place restrictions on payments that cause multiple transactions to pay a single invoice should not be paid by P-

Card. If choosing to utilize the P-Card for utility payments, the annual cumulative convenience fee totals may not exceed the amount of the P-Card rebate for those purchases.

- c. Interagency payments; and
 - d. Certain professional services as defined in Section 803 of Title 18 of the Oklahoma Statutes.
13. Any transaction or series of transactions, which exceeds the limits established on an individual P-Card.
14. Any transaction made by anyone other than the cardholder.

F. P-CARD PROCESS

1. The P-Card may be used for walk-in, telephone, or internet purchases though card security must be a primary consideration before any use. Internet purchases may only be made through a secure site.
2. The P-Card holder must obtain an acknowledgment for each purchase or order. The acknowledgment will be a receipt for walk-in purchases, a confirmation number for telephone orders or an order confirmation for Internet orders. **Detailed receipts shall be obtained for all purchases.**
3. Purchases are exempt from State of Oklahoma sales tax. The State's sales tax identification number is provided on the P-Card and P-Card holders must exercise caution to ensure they are not being charged nor paying such tax.
4. To document the receipt of goods or services, the receipt must be annotated "Received" and signed and dated by the P-Card holder.
5. Each P-Card holder must maintain a separate transaction log for each billing cycle listing all P-Card purchases, returns, credits and disputed transactions.
6. The P-Card holder shall immediately resolve a disputed transaction with the merchant. If the dispute cannot be resolved, the P-Card holder shall annotate the transaction log accordingly and forward all related information to the P-Card Administrator. The P-Card Administrator may contact the state P-Card issuing bank for assistance. This must occur within 30 days after the original transaction date.
7. If a P-Card is lost or stolen, the P-Card holder must immediately notify the state P-Card issuing bank. The agency is responsible for purchases on a lost or stolen P-Card until the state P-Card issuing bank is notified. The P-Card holder shall record on the transaction log the name of the customer service representative as well as the date and time the state P-Card issuing bank was notified. In addition, the P-Card holder must complete a Stolen Card

Notification form and provide it to the P-Card Administrator.

G. FOOD POLICY

See Appendix A for the COMMISSION Food Purchase Policy.

III. RECORDS RETENTION

1. GENERAL PROCUREMENT RECORDS

The COMMISSION shall retain all records relative to acquisitions and contracts for the periods required by the State Consolidated General Records Disposition Schedule, Financial Records, 2-91 Contracts and Acquisitions (OAC 260:115-5-9), which states that these records shall be retained in the office for seven (7) years after the expiration of the contract, then destroyed, provided all audits have been completed, and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies and provided no legal actions are pending. If legal action is pending, destroy two (2) years after exhaustion of all legal remedies, provided records meet all stipulated retention requirements. The COMMISSION will make records for state agency acquisitions available to the State Purchasing Director, State Auditor and Inspector, OMES Audit when the OMES performs an audit, and any other entity authorized in conducting an audit of state agency acquisitions.

2. P-CARD RECORDS

The COMMISSION shall retain all records relative to P-Card transactions for a the periods required by the State Consolidated General Records Disposition Schedule, Financial Records, 2-101 State Purchase Card (P-Card) which states that these records shall be retained in the office for a period of seven (7) years, then destroyed after all audits have been completed and all applicable audit reports have been accepted and resolved by all applicable federal and state agencies, provided no legal actions are pending. If legal action is pending, destroy two (2) years after exhaustion of all legal remedies, provided records meet all stipulated retention requirements. P-Card records include but are not limited to transaction receipts and logs, dispute documents, Cardholder and State Entity Approving Official approvals, and any other pertinent documents whether in paper or electronic form.

IV. APPENDIX A: FOOD PURCHASING POLICY

Appendix A

**OKLAHOMA
CONSERVATION
COMMISSION**

Policies and Procedures

Food Purchase

Effective Date of Policy: 4-20-2016	Next Scheduled Review: 1/2/2024
Last Reviewed: 2-1-2022	Policy Number: OCC-16 (2021)
Date Policy Last Revised: 2-1-2021	Replaces Policy Number:
Approved:	Approval Date: 3-8-2022

Payment for the purchase of food by the Oklahoma Conservation Commission is authorized when the following provisions are met:

1. All purchases of food must serve a public purpose. The term, "public purpose," as used in this policy shall mean activities or functions held in the interest of the general public or to benefit the general public.
2. Upon prior approval by the Executive Director or Director's designee, payments for the purchase of light food and drink items (e.g., doughnuts, cake, coffee, tea, soft drinks, etc.) used as refreshments served in connection with meetings or similar type activities that are held in the interest or for the benefit of the general public are permitted.
3. The purchase of meals served in connection with meetings, off-site staff retreats, and training sessions/ seminars MAY be allowed upon prior approval by the Director or Director's designee.
4. Food purchases approved under this policy may include related service items such as disposable plates, cups and flatware, creamer, sweetener, etc.
5. The purchase of any food items requires a prior written determination by the Director or his designee that such purchase serves a public purpose. Any purchase order, or claim for payment of food items shall include the following notation signed by the Director or Director's designee:

"The undersigned approving official certifies that this purchase/payment for [description of purchase] is for the public purpose of [description of purpose]."

Food Purchase Authorization and Approval Form

OKLAHOMA CONSERVATION COMMISSION - FINANCE TEAM – JANUARY-FEBRUARY ACTIVITY REPORT

Jeannie Parsley, Financial Manager/Comptroller III

- Monthly Financial Statements reporting for Commission Meeting
- Monthly reporting to OMES: Reconciliation of Clearing Accounts (2)
- PCard Administration with review of all transactions, build voucher and reports
- Daily Purchasing, General Ledger, and Query activity in PeopleSoft Financial
- Completed transition of Fleet Management to Financial Staff
- Meetings: Principal Staff, Commission, Workday, daily informal meeting with Financial staff
- Transfer funds from OST to the agency
- Provided Budget to Actual reporting for analysis
- Submitted Budget Revision Request for Nature Conservatory fund pass-through
- Purchasing Procedures – staff meetings for review of proposed revisions

Patricia Foy-Binkley, CPO, Administrative Programs Officer

- Organized and scanned FY22-FY23 Purchase Orders, RFA, and supporting records for retention
- Reconciling outstanding requisitions and purchase orders for closing POs no longer needed
- Working to identify necessary contract renewals and acquisitions for FY2024
- Monthly Fleet Management Report; tasked January Comdata report; reassigned vehicle OCC-25 and obtained Comdata PIN for Josh Kouri
- Purchasing Procedures – staff meetings for review of proposed revisions
- Update of Commission's authorized signature list for purchasing and fleet responsibilities
- Attended three OMES-SLS webinars this month and continue to work on CPO II certification

Zach Beaty, Accounting Technician – November Activity Report

- Reviewed, processed, and generated claim jackets (Form 15-A) for incoming payables.
- Prepared daily voucher batch slip (Form 25-B) for submittal to OMES
- Scanned daily batch of processed claims and supporting documentation for upload to digital archive.
- Processed incoming checks and prepared the agency's Deposit Detail Report. Scanned incoming checks for upload into the agency's remote deposit account.
- Processed and distributed the agency's incoming mail, as necessary.

GENERAL COUNSEL FEBRUARY 2023 SUMMARY

Meetings Attended:

- **February 1** Conservation District Handbook Committee – TEAMS
- **February 2** Principle Staff Meeting – TEAMS
- **February 6** Commission Meeting – OKC, OK
- **February 6** FMLA Meeting – OKC, OK
- **February 7** Vision Enabled Team (VET) Group Meeting – TEAMS
- **February 7** Tulsa County Conservation District Board Meeting - Tulsa, OK
- **February 9** DamWatch Training - Online
- **February 9** Conservation District Handbook Committee – OKC, OK
- **February 14** Purchasing Policy Meeting - TEAMS
- **February 14** Vision Enabled Team (VET) Group Meeting – TEAMS
- **February 15** NRCS PDM Meeting – Stillwater, OK
- **February 16** Landowner Meeting on Quapaw 23 - Chandler, OK
- **February 17** Tyler Technology Call – TEAMS
- **February 21** Vision Enabled Team (VET) Group Meeting – TEAMS
- **February 22** Purchasing Policy Meeting - TEAMS
- **February 23** Fourche Maline 7M Meeting – TEAMS
- **February 23** Oklahoma Attorney General Meeting, Illinois River – OKC, OK
- **February 27** OACD Annual Meeting – OKC, OK
- **February 28** ACD Annual Meeting – OKC, OK

Conservation District Issues:

Responded to issues and questions for or on behalf of the following conservation districts: Creek County CD, Dewey County CD, Garvin CD, Hughes County CD, Lincoln County CD, Little River CD, Logan County CD, McClain County CD, Muskogee County CD, North Fork of Red

River CD, Payne County CD, Sequoyah County CD, South Caddo CD, Stephens County CD, and Tulsa County CD

Responded to questions or issues by conservation districts regarding the following topics: Conservancy district, cost-share complaint, executive session for property lease, landowner meetings, open records request on emergency cost-share, update on watershed site, FMLA, office management, lease purchase agreements, trash pickup partnership, plat book sales, Petition to Vacate, setting meeting with landowners, watershed site road damages, clean-up around dam, harassment complaint, water use from watershed structure, OWRB case update, wind energy easement concerns, pipeline around watershed structure, and district/NRCS partnership

Rehabilitation and Repair Projects:

- **Upper Black Bear Creek Site 62** – The City of Perry has cleared all land rights and submitted the ADS 78 form and attorney letter. Project is now being held up with the Army Corp of Engineers 404 Permit and mitigation requirements. Prepared a summary on the status of the 404 Permit for the City.
- **Sallisaw Creek Site 33** – Appeal of Judge’s January 12, 2023 decision has been filed.
- **Lower Bayou 12** - Drafting easements that need to be acquired and will need to set meetings with the landowners.
- **Fourche Maline 7M** – Meeting with oil and gas companies, the city, and other interested parties to discuss rehabilitation. Review of 404 Permit progress.

Other Flood Control Issues:

- **Bear-Fall Coon Creek Site 20** – The ADA that had been involved with this case and the agreement negotiations retired at the end of December. Working to get the new ADA assigned to this case updated and plugged into the drafting process.
- **Little Wewoka Creek Site 1** – Spoke with the tribe and the BIA is reviewing the lease request and evaluating payments to landowners, if any.
- **Quapaw Creek Site 23** – Met with landowners, the district, and NRCS engineers to look at the plans to construct a home and shop on a part of the property at issue. Awaiting technician review of the proposed construction area by NRCS.

- **Cottonwood Creek Site 3** – Awaiting trip report and recommendations of NRCS.

Land Management:

- General administrative correspondence and reviews
- Review of unpaved roads program
- **McGirt Case**
 - Awaiting review of appeal brief.
 - Discussions with AGO on the process and expectations

General Commission Issues:

- ❖ Drafting of Contracts and Agreements: 2
- ❖ Research Projects: 4
- ❖ Document Reviews: 4
- ❖ Draft Letters & Documents: 4
- ❖ Conservancy District Responses: 2
- ❖ Legislative Reviews or drafts: 3
- ❖ Presentation drafts: 2

**OKLAHOMA CONSERVATION COMMISSION
WATER QUALITY DIVISION
DECEMBER MONTHLY SUMMARY**

Shanon Phillips, Director
February 23, 2023

Blue Thumb Report

Blue Thumb Water Quality Education Program

Water Quality Division, Oklahoma Conservation Commission

Report for Cheryl Cheadle, Candice Miller, Kim Shaw, Becky Zawalski, Rebecca Bond

Compiled activity for January: 86+

86 people were reached through face-to-face and virtual education and outreach in January.

Ongoing Activities: Winter macroinvertebrate collections and Q/A.

February Activities:

Blue Thumb Trainings:

There were no Blue Thumb trainings in February.

Other Education and Outreach Activities:

2/15: Trail hike and outdoor education experience at Tulsa Dream Center

Presentations Given by Staff or Volunteers:

2/3: Candice offered a workshop and Cheryl offered two presentations at the EE Expo, Oklahoma City

2/13: Becky gave a presentation to a conservation class at NWOSU, Alva (1 professor and 3 students)

2/16: Cheryl gave a presentation about Yard by Yard to the Muskogee Garden Club, Muskogee

2/25: Cheryl will give a "Butterflies, Birds and Bees" presentation at Schusterman-Benson Library, Tulsa

2/28: Rebecca will give a presentation to the Multibasin Council in Langley

Meetings and Calls Attended by Staff

2/7: Blue Thumb staff meeting

2/7: Project WET I & T meeting

2/7: VET meeting

2/7: Meeting with the City of El Reno about maintenance along Fourmile Creek

2/7: Climate workshop planning call

2/13: NWQMC VM Webinar Subcommittee meeting

2/13: Data usage meeting

2/13: Planning meeting for Tulsa Home and Garden Show

2/14: VET meeting

2/14: Meeting with Har-Ber Village staff

2/15: OCLWA Board meeting

- 2/21: Blue Thumb staff meeting
- 2/21: Guy Sandy Watershed Tour planning meeting
- 2/21: Project WET Council meeting

Conferences Attended by Staff:

- 2/8-10: Rebecca attended the Urban Riparian Symposium in San Marcos, TX.
- 2/27-28: Staff will attend the OACD State Meeting

Trainings Attended by Staff:

- 2/7: NWQMC VM Webinar-Spotlight on Volunteer Monitoring in Missouri and Michigan
- 2/9: Fish passage training, virtual portion

Work in Priority Watersheds:

- 2/11: Regional fly-fishing trip in the lower Illinois River watershed
- 2/19: Crow Creek Community meeting
- 2/20: Met with Boy Scouts about a potential project at Crow Creek, Tulsa (4 attendees)

Watershed Plan Development:

- 2/15: Call with Suzanne Dunn, Susan Mensik and Brad Rogers about Tar Creek WBP
- 2/16: Tar Creek Trustee Council meeting

Groundwater Screening Events:

There were no groundwater screening events in February.

Activities Scheduled for March:

- 3/1: OCLWA Conference planning call
- 3/1: Webinar: Integrating Citizen Science with Water Resources Research Across the Globe
- 3/2: Mini-Academy for Monitoring at Bishop Kelly, Tulsa
- 3/2: NWQMC Workgroup meeting
- 3/2: Tulsa Home and Garden Show volunteer training
- 3/4-5: Blue Thumb Training in Tahlequah
- 3/7: Blue Thumb staff meeting
- 3/7: Project WET I & T meeting
- 3/7: VET meeting
- 3/8-9: Water Quality Division Staff Retreat
- 3/9: Understanding Data webinar
- 3/12: Tulsa Home and Garden Show
- 3/15: Webinar: Using and Creating Online Training for Facilitators
- 3/16: Crow Creek Community meeting
- 3/20: Bishop Creek Stakeholders meeting

- 3/20: VM Webinar Subcommittee meeting
- 3/21: Blue Thumb staff meeting
- 3/21: Project WET Council meeting
- 3/21: VET meeting
- 3/21: COSWA Board meeting
- 3/22: Webinar: Integrating Citizen Science with Water Resources Research Across the Globe
- 3/22: Harper County CD groundwater screening event
- 3/23: Yard by Yard presentation for Tulsa Garden Center
- 3/25: Project WET Training at the University of Arts and Sciences of Oklahoma in Chickasha
- 3/30: Bryan County CD Natural Resource Day

Acronyms:

COSWA: Central Oklahoma Stormwater Alliance

EE: environmental education

I & T: Information and Technology

NWOSU: Northwestern Oklahoma State University

NWQMC: National Water Quality Monitoring Council

OACD: Oklahoma Association of Conservation Districts

OCLWA: Oklahoma Clean Lakes and Watersheds Association

Project WET: Water Education for Today (formerly Water Education for Teachers)

VET: Vision Enabled Team

VM: Volunteer Monitoring

Soil Health Education Program

- Attended No Till On The Plains in Wichita (Jimmy presented)
- Worked on new Soil Health Cost Share program planning
- Greg Scott, Greg Kloxin and Meg presented the rainfall simulator to a high school ag leadership class on their visit to the Capitol
- Producer consults:
 - Bryce Everett, Cashion
 - Wayne Ahlden, Okarche
 - Russell Nusz, Hitchcock
 - Billy Peetoom, Arnett
 - Wyatt Lohman, Hydro
 - Greyson Weedon, Clinton
 - James Dixon, NE OK
- Meg attended Garfield CCD meeting. Garfield has joined Yard by Yard Program.
- Blane attended Nowata CCD meeting, followed up on plans for spring outdoor classrooms, and met via phone with the Okfuskee Cattlemen's Association.
- Blane made Range Analysis Platform and Web Soil Survey maps for Jimmy Caruthers, and worked on producer burn plans.
- Blane helped Trampas with interviewing potential team members in Okemah.
- WORMS/Haney soil sampling and data collection:
 - Bryce Everett
 - Sally Irvin, Woodward
 - Mark & Annette Thomas, Meno

- Lynn Rankin, Hammon
- Keith Koch, Corn
- Russell Nusz
- Joey Tignanelli, Chelsea
- Blane went to a soil health event in Parsons, KS held by the Kansas Soil Health Alliance.
- Greg Scott participated in OOWA training in Langley, OK.
- Collaborated with Dr. Tim Filley's team at OU to plan workshops later this spring. Greg Scott presented to Dr. Filley's biogeochemistry class.
- Collaborated with OACD on planning for OACD State Annual Meeting
- Kloxin continued work on VET team and met with The Commons representatives about feasibility of using their software for our conservation planning.
- Team met with OCC leadership and General Mills representative to make plans for use of General Mills project funds
- Greg Kloxin did PMP reviews with whole team.
- Held an all-day Soil Health Team strategic planning meeting on 2/22, and interviewed 3 potential new team members.
- Jack was on the Time to Restore project's quarterly call on 1/23, and did 3 producer site visits in Tulsa area.
- Jack went on a training trip to Texas with NRCS, and worked on planning for the Tulsa Home & Garden show.
- Jack gave an urban ag presentation in Holdenville.
- Josh planned an outdoor education day with Blue Thumb, and 4 Yard By Yard workshops for OKC area this spring.
- Josh and Blue Thumb held a creek walk in Martin Nature Park.
- Josh participated in OK Environmental Education Expo and Dam Watch training.
- Josh went to NACD meeting in New Orleans.

Monitoring

- Continued routine water quality monitoring for the Rotating Basin Project 2.5 (RBP 2.5) (Upper North Canadian, Upper Arkansas and Cimarron River Basins) cycle
- Continued routine water quality monitoring for the Rotating Basin Project 1.5 (RBP 1.5) (Upper South Canadian and Grand Neosho Basins) cycle
- Continued monthly water quality sampling at 3 stream sites in the Little Beaver Creek watershed in support of the Little Beaver NRCS National Water Quality Initiative (NWQI)
- Continued subsampling macroinvertebrate collections in preparation for identification by the taxonomist
- Continued winter 2023 macroinvertebrate collections for the Rotating Basin Project 2.5 (RBP 2.5) (Upper North Canadian, Upper Arkansas and Cimarron River Basins) cycle
- Continued winter 2023 macroinvertebrate collections for the Rotating Basin Project 1.5 (RBP 1.5) (Upper South Canadian and Grand Neosho Basins) cycle

Wetlands

- Completed approximately 10 wetland determinations.
- Responded to citizen requests for locating restorable wetlands through the Wetland Registry hosted on the Wetlands Program Website.
- Conducted mitigation plan review for potential wetland mitigation properties for an *In-Lieu-Fee* program and wetland mitigation banks.
- Continued coordination with Oklahoma State University (OSU) on a floodplain wetland mapping project.

- Continued revising protocol for Restorable Wetland Identification Protocol (RWIP) to improve the ability of the method to locate sites with a high potential for restoration feasibility.
- In coordination with OSU, continued drafting a guidebook and training program for the Oklahoma Rapid Assessment Method (OKRAM), a protocol that can be used to determine wetland condition.
- Continued compiling historic OKRAM data from 250 wetland sites into a database in order to continue to refine the method, and identify wetland types where additional assessments are needed to fill data gaps.
- In collaboration with OSU, submitted a Quality Assurance Project Plan (QAPP) for a project to synthesize and analyze historic wetland condition data.

Technical Writing & Records Management

Staff conducted the following activities:

- Fulfilled multiple information requests
- Entered sampling information
- Performed routine quality assurance on monitoring data
- Continued analyses to track trends in stream health across the state using the last 20 years of Rotating Basin Program monitoring data.
- Continued design and testing of data sheets for use on electronic notebooks for the collection of Rotating Basin Program field data
- Participated in the Assessment to Implementation Workgroup and sub workgroups to determine best practices and improvement of the uses of monitoring data collected by the Blue Thumb and Rotating Basin Monitoring Programs
- Continued developing a web application for sharing Rotating Basin data
- Continued working on an update to the Unified Watershed Assessment (UWA)
- Created an updated format for Rotating Basin stream summaries and created stream summaries for all streams in the Lower Arkansas, Lower Canadian and Lower North Canadian Basins



Blue Thumb—In Pictures

February 2023



First Training of the New Year

We had our first of several trainings this past month at Oklahoma State University! It was a huge success as attendees came to learn about Blue Thumb! We had a very interesting weekend with the first day of training being absolutely beautiful, while the second day was so cold, our water samples were freezing at the creek! Everyone was a trooper and braved the crazy weather, so we can certainly say that we have the best volunteers in the land!



Regional Trip Part One!

This year marks the 30-year anniversary of Blue Thumb becoming a state-wide program, so we're doing something special. We have planned special regional trips in the four corners of the state! This month marked our first of these events in the lower Illinois River watershed where Trout Unlimited showed us the proper way to cast for fly fishing, introduced us to different types of lures and knots, and shared interesting facts about local geology. They also demonstrated their fly fishing skills and caught some beautiful rainbow trout.



Specialty T-shirts

Volunteers receive a t-shirt when they complete training. These t-shirts function as uniforms for volunteers when they monitor or assist with education events. This year, we held a t-shirt design contest for a special 30-year anniversary shirt. Hannah Taylor was the lucky winner, and we are so thrilled with her design! For her efforts, she won an inflatable kayak. Congrats, Hannah!



Education, Education, Education

Volunteers are doing great things all over the state! We participated in the Environmental Education Expo (EE Expo) this month where volunteers manned (and womanned) the exhibit table and introduced interested people to Blue Thumb. Another great volunteer checked out an EnviroScape to use at a nature center in Tulsa.



**OKLAHOMA CONSERVATION COMMISSION
OFFICE OF GEOGRAPHIC INFORMATION & TECHNICAL SERVICES DIVISION
MONTHLY SUMMARY**

**Mike Sharp, State Geographic Information Coordinator & Director
February, 2023**

OGI & TS Activity

- Worked on various hardware and software support issues for OCC non-OMES computer systems.
- Followed up on and provided assistance regarding OMES helpdesk tickets submitted by OCC and District staff.
- Routine server, software and anti-virus and anti-spam maintenance on OGI computer systems.
- Worked on various office IT issues.
- Worked with various conservation districts on IT issues.
- Worked with OMES IT staff to migrate OCC and OGI network services from old out of date firewall hardware appliance to a new virtual firewall application.

Geographic Information System (GIS) Activity

- Provided GIS services to Land Management, WQ, District Services, Conservation Programs, Soil Health and Administration.

Office of Geographic Information/State Geographic Information Council

- Worked on OKMaps servers, software and data.
- Compiled parcel data for statewide parcel data layer.
- Worked on NG911 IT systems configuration and backup.
- Provided support to OKMaps users.
- Prepared minutes and agenda for February GI Council meeting
- Participated in VET Meetings
- Worked on planning GIS Day at the Capitol
- Provided GIS support to OCC Watershed Dam Easement Initiative
- Attended National States Geographic Information Council's mid-year conference in Pittsburgh, PA.

Land Management Division Report

March 6, 2023

DIVISION ADMINISTRATION

- Advanced state-wide non-coal AML inventory.
- Prepared OCC meeting packet financial report.
- Appointed staff participated in VET team meeting and performed group work on VET assignments.
- Updated claims database.
- Submitted pcard reports.
- Staff participated in webinar trainings.
- Update GIS webpage.
- AML database management
- Continued work with National Association of Abandoned Mine Land Programs (NAAML) to develop guidance for (1) non-coal AML funding; (2) implementation of Infrastructure Investment and Jobs Act (IIJA) funding for AML.
- Budget & Financial Management: Budget management & reporting.
- Personnel Management: Reported time; approved time; assigned tasks & directed staff.
Equipment Management: Submitted vehicle logs; updated & maintained equipment inventory; researched replacement equipment; assisted staff with computer issues.
- Operations Management: File management; monitored flow of operations, target dates and deadlines.
- Prepared & submitted OCC Activity Report.
- Participated in OCC Management meetings.
- Participate in Land and Range Judging meetings.
- Assist with developing materials for the OACD state meeting.

PROGRAM MANAGEMENT

Unpaved Roads Program:

- Completed training materials and application for Unpaved Roads ESM Training.
- Unpaved Roads training scheduled for March 8th at the Vo Tech in Muskogee.
 - Course open to 50 participants.
 - Other trainings will be held in central and western OK.
- Agreement with OSU-LTAP to provide advertisement, enrollment, class materials and training locations accepted.
- Material has started being delivered to Lincoln Co District 1 for the Rip Rap Project.
- SARP training for culvert and bridges rescheduled due to weather and sickness.

Conservation and Nutrient Management Planning:

- Interviewed 7 candidates for the planner positions.
- There was 5 positions offered and accepted for the following offices:
 - Glen Calvert, Conservation Planner - Ellis County CD, Arnett
 - Katie Coleman, Conservation Planner – Oklahoma County CD, OKC
 - Kyle Clark, Conservation Planner – Rogers County CD, Claremore
 - Tyler Patterson, Conservation Planner – Haskell County CD, Stigler
 - Brandon Faulkenberry, NMP Planner – LeFlore County CD, Poteau
- Will re-advertise for 2 NMP positions and 1 Conservation Planner position.
- Working with Clay Nichols, USFWS, for certification to write prescribed grazing plans for landowners to protect them from incidental take of the lesser prairie chicken.
- Participated in Poultry Nutrient Management rules discussion.
- Reviewed different planning tools for upcoming NMP planners.

Special Projects:

- Okemah WPA Ditch
 - Preliminary Plans, specifications and bid documents completed.
 - Project estimate of \$101,673.08.
 - Scheduled for bid advertisement in March.

Abandoned Mine Lands:

- Project ID and ranking ongoing for future reclamation projects.

Loudermilk Phase 2 Conservation Reclamation Project (Rogers County)

- Contract terminated by the owner for convenience on 12/8/2022.
- Decision after federal judge's latest decision.
- Estimated 20 ac. of 59 ac. of project was cleared, burned and leveled before project shut down.
- After negotiation with contractor for estimated cost from canceled project, final payment was made for \$279,076.35. Original contract amount \$856,537.00.

Pryor East Conservation Reclamation Project (Muskogee County) On **Hold**

- Advanced Written Notification approved (10/3)
- Sent to CAP for bid announcement. (10/13)

Eason Conservation Reclamation Project (Rogers County) **On Hold**

- Advanced Written Notification approved (03/22)
- Sent to CAP for bid announcement (

Vegetation Management & Maintenance Monitoring

- Loudermilk Phase 1 (Rogers County) – Monitoring, will fertilize in the spring.
- Williams Talala (Rogers County) – Monitoring, will perform maintenance in late winter.
- Taloka Creek (Haskell County) - Permanent vegetation work in progress.
- Owen-Cherokee West – Monitoring

Maintenance

- Loudermilk Phase 1 (Rogers County) – Maintenance work on erosion completed 12/21/22.
- Selrahc (Haskell County) – Maintenance work completed 11/5/22. Vegetation in March 23.
- Fowler (Haskell County) - Maintenance work scheduled for March 2023.
- Owen-Cherokee West (Muskogee County) – Maintenance work completed 11/4/22.
- Taloka Creek (Haskell County) – Maintenance work completed 11/8/22. Vegetation in March 23.
- Williams Talala (Rogers County) – Contacted contractors for quotes on maintenance and sod installation.

State wide Non-coal Inventory (NCI)

- Updated AML Non-coal Inventory progress worksheet.
- Updated AML Non-coal Inventory status map updated.
 - 2,408 Hard Rock Mines identified to date.
 - 59 or the 84 CD's across the state completed.
- Updated AML Non-coal assignment map.
- Identified potential mines not listed under MRDS system.
- Inventories initiated & ongoing:
 - Marshall County Conservation District
 - Bryan County Conservation District
- Inventories completed.
 - Kiowa County Conservation District

**OKLAHOMA CONSERVATION COMMISSION
DISTRICT SERVICES STAFF
SUMMARY OF ACTIVITIES FOR FEBRUARY 2023
Monday, March 6, 2023**

Division Director

- Provided new month district services update to all districts
- Worked with Lincoln CCD and Area II ADC, Tammy Curry, on reconciliation and completion of multiple items; attended board meeting 02/21/2023
- Working with Janet, Lisa, and Pat Walters on FMLA processes
- Participated in state meeting planning and prep sessions with ADCs and OACD
- Reviewed APO applications; working with David Uranga to schedule interviews
- Discussion of Locally Led Process and planning of state meeting session with Stacy Riley, NRCS
- Assisted Tramps and Blane with conservation planner and nutrient management planner position interviews in the Okfuskee CCD office
- Attended Tulsa CCD board meeting
- Discussed LinkedIn Learning access for district employees with OMES
- Participated in DamWatch training webinar
- CPM Program – completed weekly assignments and attended in-person session
- Discussed MentiMeter state meeting follow-up with Paige
- Reviewed and discussed North Fork of Red River personnel concerns with Janet
- Reviewed district services budget and budget-to-actuals with Lisa
- Participated in VET meetings
- Completed OPERS exception reports
- Continued work on District Handbook review/rewrite with Janet and Lisa

Area 1 District Coordinator, Lacie Landers

- Sent introduction emails and checking in emails to all Area I districts
- Working with multiple districts on proper minute submission and agenda formatting
- Participated in District Services State Meeting planning session; provided Year of Work template and drafted quiz questions
- Picked up computer, peripherals, and vehicle from OCC office; worked with OMES to get computer access functioning as needed
- Reviewed applications for District Services APO position
- District Updates
 - Beaver CCD – consulted with regarding audit documents and filings, OACD trade show booth, and tree sales
 - Cimarron CCD – consulted with regarding director’s education, and property insurance
 - Ellis CCD – training of new district manager, Peyton Wayland
 - Grant CCD – consulted with regarding executive session guidelines and payroll
 - Harper CCD – consulted with regarding OACD trade show booth and possible ADPI agreement

Area 2 District Coordinator, Tammy Curry

- Participated in District Services State Meeting planning session
- Signed up for LinkedIn Learning
- Fielded questions from Logan, Love, and Garvin CDs

- Uploaded files from districts to district services folder
- Worked OACDE treasurer duties for OACD state meeting
- District Updates
 - Arbuckle CD – attended board meeting on 02/06/2023; onboarded and began training Kristy McDonald, new District Manager; made hotel reservations for district staff attending OACD meeting; participated in OESC tribunal for former employee
 - Lincoln CCD – training of Wade Helm, District Manager, on office duties; assisting with reconciliation and completion of multiple items; attended board meeting on 02/21/2023
 - Murray CCD – attended board meeting on 02/07/2023; made hotel reservations for staff attending OACD meeting; continued training of Ashley Hood, new District Manager

Area 3 District Coordinator, Rhonda Bowman

- Participated in District Services State Meeting planning session
- Continuing work with OACD on the C.A.R.E. project as well as the new Empowering Project
 - Nominating TJ Love for the Minority Landowner Magazine for Oklahoma and Wagoner County
- District Updates
 - Creek CCD – providing assistance and support while district is without a district manager; district manager position has been advertised, resumes reviewed, and interviews scheduled; Don Stephens attended the NACD meeting in New Orleans as a member of the NextGen Leadership Class
 - Mayes CCD – training of Jamie Walters, new district manager; Ms. Walters attended the Wagoner CCD board meeting and shadowed in the Wagoner office to gain additional insight on board meetings and day-to-day activities; attended board meeting on 02/08/2023
 - Muskogee CCD – Heather Bryan, district manager, continues to do well in learning and handling the activities of the district; continuing to assist, as requested/needed
 - Rogers CCD – still working to fill the shared administrative assistant position
 - Wagoner CCD – continued training of new district manager, Charlotte Whitekiller, who is doing well in learning the activities of the district; assisted with board meeting prep and attended board meeting on 02/14/2023; TJ Love attended the NACD meeting in New Orleans as a Soil Health Champion

General Administration

- Provided district assistance as needed and requested
- Processed preclaims and claims; filed paperwork as needed
- Updated district directory, district employees team w/ new employees
- Updated website as needed/requested
- Processed mail as needed/requested
- Ran OPERS and Longevity reports, checked longevity payments and annual leave balances, verified personnel action forms in database
- Core queries/reports as needed/requested
- Processed director appointments/mailed documents
- Reviewed payroll and preclaim updates for districts

- Posted OCC and district vacancies to OCC website and Indeed; responded to Indeed inquires
- Sent out USDA Masking Guideline emails to all districts each Friday
- Reviewed P-Card reports and packets
- Provided new hire information to employees and HR as needed
- Reviewed vehicle logs

New District Hires

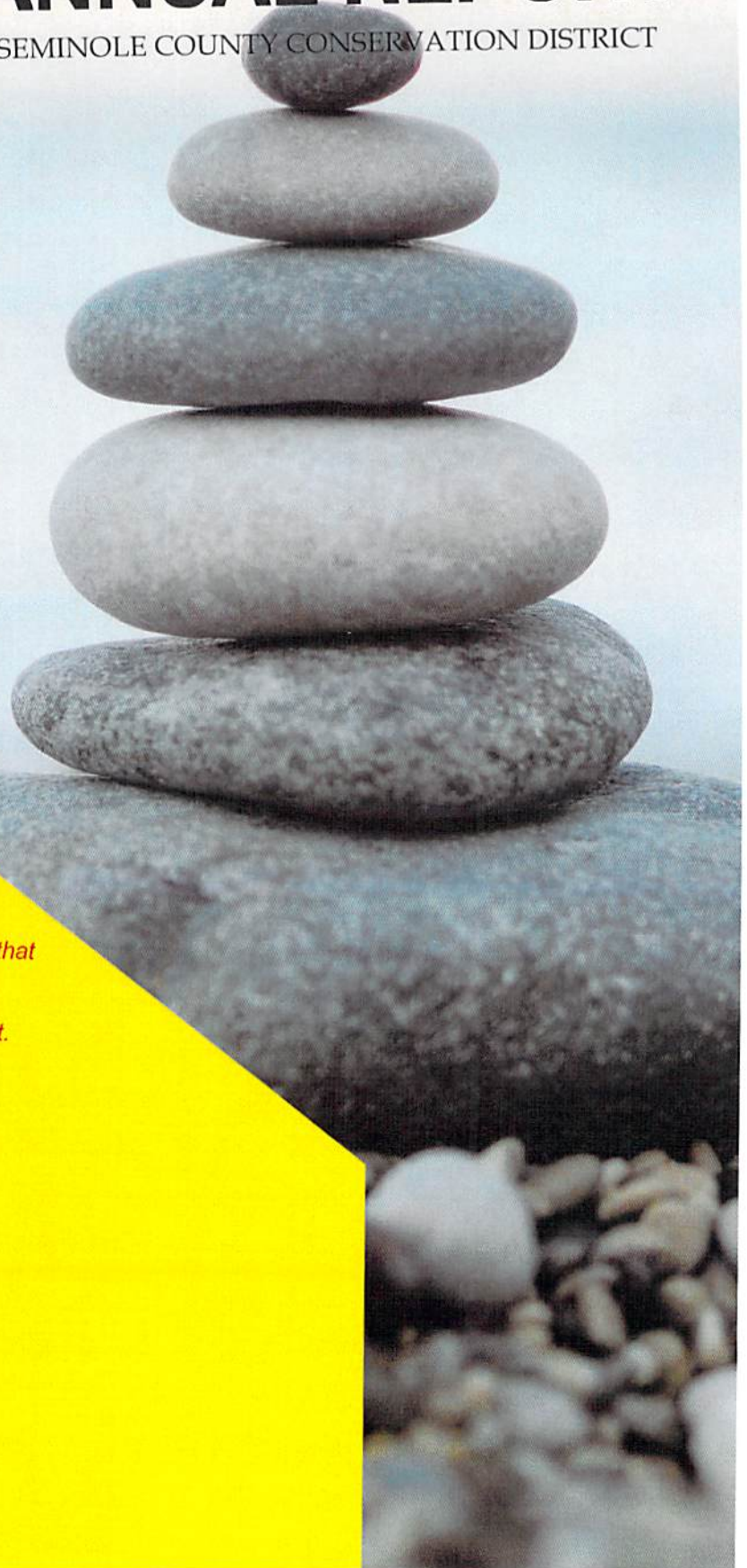
- None

Current District Vacancies

- Creek CCD, District Manager
- Hughes CCD, District Manager
- Major CCD, Shared Technician
- Rogers CCD, Administrative Assistant
- 3 Nutrient Management Planner Positions in eastern Oklahoma, locations TBD
 - 1 has been offered
- 5 Conservation Planner positions, 1 per area, locations TBD
 - 4 have been offered

2022 ANNUAL REPORT

SEMINOLE COUNTY CONSERVATION DISTRICT

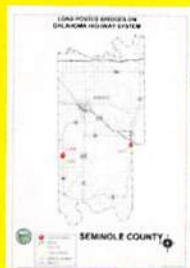


MISSION STATEMENT

The Seminole County Conservation District Promotes, Develops and Implements Programs that Provides all Individuals the Opportunity to Conserve, Improve, Protect, and Maintain the Conservation of our Soil and Water

VISION STATEMENT

To become a leading professional conservation organization that provides high-quality programs and services to our present and future residents in our rapidly changing Seminole County natural resources conservation environment.



Local Staff

BOARD OF DIRECTORS

- Keith McFerran ~~~~~ Chair
- Jared Grissom ~~~~~ Vice-Chair
- Tim Anderson ~~~~~ Treasurer
- Brian Carter ~~~~~ Member
- Will Grant ~~~~~ Member

DISTRICT STAFF

- Collene Brinlee ~~~~~ District Manager

NRCS STAFF

- Stephanie Guy ~~~~~ Resource Conservationist
- Sam Fox ~~~~~ Conservation Technician



SEMINOLE COUNTY BOARD OF DIRECTORS

Left to right:

Jared Grissom, Tim Anderson, Keith McFerran, Brian Carter & Will Grant

NEW NRCS EMPLOYEE



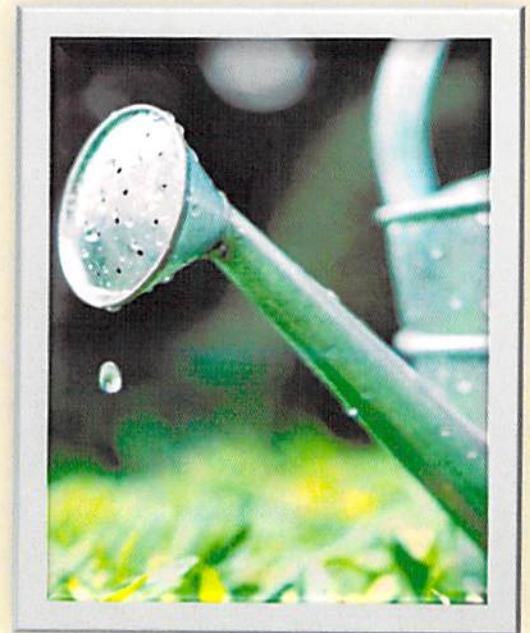
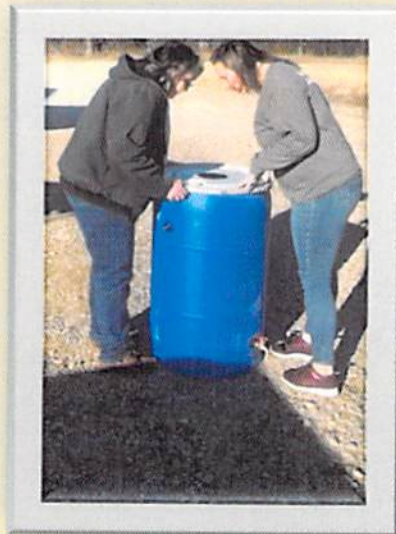
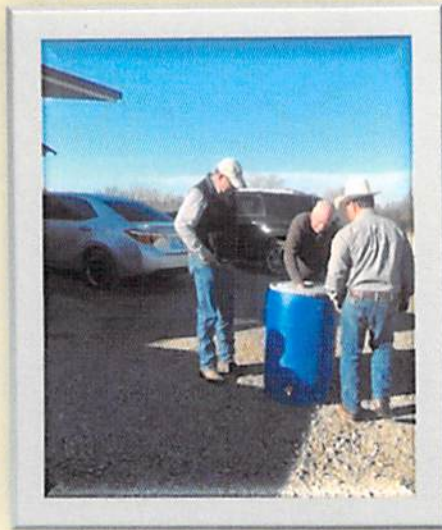
Hello Seminole County residents! I am the newly hired Resource Conservationist Stephanie Guy.

I have worked for the Agency for 20+ years and am very excited to be here serving Seminole County. I'm so grateful for this opportunity to serve Seminole County. Currently, I am meeting Seminole County farmers & ranchers and getting to know the local ecology and culture. I've been impressed with the wonderful people and organizations who are very coconscious and knowledgeable on a wide variety of environmental topics. A lot of my job doing site visits and hosting educational workshops. If you have any questions about conservation on your land or want to learn more about how we can assist you, please reach out to me and I'd be happy to assist! I look forward to learning alongside you and helping manage your land.

MAJOR PROJECT

Rain barrels can be constructed in several ways, but they all serve the same purpose to collect rainwater and decrease the amount of stormwater runoff that leaves your property. Using rain barrels is one way to decrease your household's impact on local waterways and to become a good steward of the local watershed.

Rain barrels capture water from a roof and hold it for later use such as on lawns, gardens, or indoor plants. Collecting roof runoff in rain barrels reduces the amount of water that flows from your property. It's a great way to conserve water and its free water for use in your landscape, watering gardens, flowers, etc. Most rain barrels hold about 217 liters (55 gallons) while a 2000 sq. ft. roof can collect over 800 liters of rain (water) to be re-used.



"Inspecting rain barrel"

"Every drop counts"



News and Accomplishments for 2021

NRCS and Conservation District employees assisted in 37 Conservation Plans being written on 8,058 acres of land in Seminole County.

★ (EQIP) Environmental Quality Incentive Program: Obligated \$371,695 in 25 contracts through the covering approximately 2,818 acres

★ (CSP) Conservation Stewardship Program Obligated \$500,871 in 12 contracts through the covering approximately 5,208 acres

★ Certified contracted items accounting for 9 different practices in 2021 through the CSP and EQIP programs. Total incentive money paid to the Farm Bill Program participants totaled over \$66,717, including planting pollinator habitat, brush mgmt, HUPA'S, grass planting, etc. The Environmental Quality Incentives Programs (EQIP) provides cost-share assistance to landowners to implement conservation practices on their farmland. These practices resulted in a drastic improvement in water quality, a significant reduction in soil loss, and improve grazing management.

The Conservation Stewardship Program (CSP) provides financial and technical assistance to help land stewards conserve and enhance soil, water, air, and related natural resources on their land. The Seminole County Conservation District Board of Directors are proud of the contributions it has made to the wise use of natural resources. The SCCD & NRCS continues its tradition of having a direct, positive impact on the conservation of soil, water, and related natural resources on the land in Seminole County and has also invested in the future of wise land use through the education of current and future generations. The Board looks forward to another year of successful natural resources conservation accomplishments in 2022. It represents the beginning of what we hope is in ongoing conservation that will not only benefits the valuable natural resources of our country and region, but also the people that live and work in our local communities.



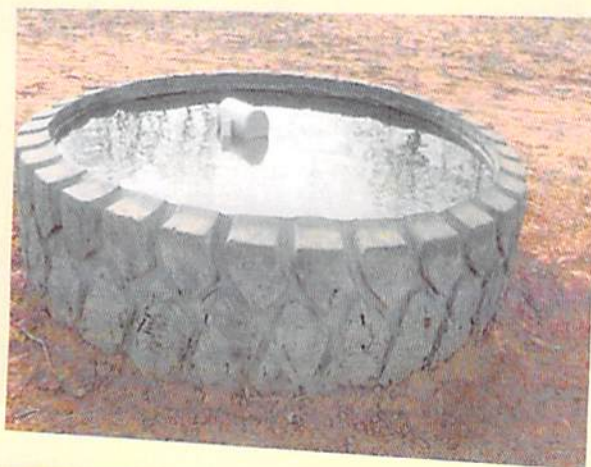
OUTREACH MEETING TOPICS

- 1) PROGRAMS
- 2) BURNING CAN IMPROVE GRAZING LANDS & POLLINATORS
- 3) RESTORE MONARCH HABITAT
- 4) DISASTER PROGRAM, ETC
- 5) MAKING A RAIN BARREL



ACCOMPLISHMENTS

- ✓ Provided technical assisted & education to 60+ participants in controlling eastern red cedar:
- ✓ Encouraged 52 participants in signing up for state & federal programs
- ✓ Provided soils information to all participants trying to improve grazing management
- ✓ Held an educational training for programs, soil information, etc. 30+ plus was in attendance
- ✓ Attended the Black Historical meeting to inform everyone of our programs and how they can apply
- ✓ Provided direct customer assistance to all walk-ins providing them soils information, flood information, & program questions
- ✓ Attended trainings that were held thru OCC, Webinars, & Ag-learn
- ✓ Replaced 3 tower tops, mowed 15 sites,
- ✓ Attended legislative days at the capitol to inform legislators of district needs
- ✓ Reviewed & updated 8 emergency action plans
- ✓ Inspected all 32 structures
- ✓ Met with real estate companies to inform them of liabilities around structures
- ✓ Directors continue to assist in communicating with watershed owners
- ✓ Board members continue to monitor district operations & employees
- ✓ Installation of watering system below (below)
- ✓ Native grass planting (below)



Feral Swine Report for February 2023

Northern Oklahoma Feral Swine Project-Michael Horinek

- Damage Assessments are continually being completed.
- Attended Pawnee County Conservation District Board Meetings.
- Aided APHIS personnel Randy Lowry and Pake Wise on numerous occasions scouting, baiting traps, and removing swine from traps. Scouted for helicopter multiple days.
- Currently 62 landowners have signed up in the project with approximately 47,000+ acres have been enrolled in the project area.
- 30 feral swine have been captured directly related to the efforts of the Feral Swine Specialist in February.
- Participated in an agency workgroup meeting.
- Replacement batteries for traps were purchased and picked up.
- Keystone Lake was signed up for swine control by Corp of Engineers and Keystone WMA.

Red River Swine Project-Tanner Raasch

- Tanner Raasch has accepted a position with the Oklahoma Department of Wildlife Conservation as a Game Warden. His last day with us was February 23rd. We appreciate Tanner's efforts in the Feral Swine Program and wish him the best in his new job.
- Inventoried location of office and field equipment.
- Visited Conservation District Offices to inform of his departure.
- Stored State Vehicle and Equipment at the Cotton County Conservation District.

Mr. Raasch would like to thank the Conservation Districts employees and Board of Directors for their help. He would also like to thank the APHIS staff for the help and guidance they supplied to him. Lastly, he appreciates the opportunity given to him by the Oklahoma Conservation Commission.

**OKLAHOMA CONSERVATION COMMISSION
 CONSERVATION PROGRAMS DIVISION
 Tammy Sawatzky, Director
 March 6, 2023**

Administration

- Reconciled O&M and rehab financial records.
- Approved \$60,250 of O&M funding requests:

<u>District</u>	<u>Project</u>	<u>Amount</u>
Arbuckle	Caddo 5 – repair beaver damage to dam	\$ 2,500
	Caddo 20 – repair beaver damage to dam	2,500
Garvin	Cherokee Sandy 8B – remove large trees	5,500
	Cherokee Sandy 8C – remove large trees	5,500
	Peavine 2 – remove large trees	7,500
Kiowa County	Multiples Sites – native grass mix to revegetate disturbed areas	350
Lincoln County	Quapaw 11 – SolarBee annual contract	8,000
	Quapaw 16 – cleanout around tower	2,000
Logan County	Bear Fall Coon 17 – cleanout around tower	3,000
	Bear Fall Coon 20 – cleanout around tower	2,750
	Bear Fall Coon 22 – cleanout around tower	2,900
	Bear Fall Coon 27 – cleanout around tower	2,500
McClain County	Bear Hybarger 7 – remove large trees	3,000
	Colbert 1 – remove large trees	6,000
Osage County	Cotton Coon Mission 1 – chemical spraying	800
	Cotton Coon Mission 2 – chemical spraying	800
	Cotton Coon Mission 3 – chemical spraying	800
	Cotton Coon Mission 4 – chemical spraying	800
	Cotton Coon Mission 5 – chemical spraying & repair ingress/egress road	3,050

- NRCS agreement management for watershed activities and remedial repairs.
- Attended Commission meeting, February 6.
- Approved requests for assistance from the Dam Maintenance Team:

<u>District</u>	<u>Project</u>
Garvin	Clear trees & brush – Rush 26, 29, 32, 34, 35, 36, 37, 39A, 39B & 39C
Logan County	Bear Fall Coon 9, 13, 17, 23, 26 & 30 Cottonwood 8 & 12

- Approved APHIS requests for beaver control:

<u>District</u>	<u>Project</u>
Arbuckle	Lower Bayou 8, 13 & 14
Creek County	Little Deep Fork 12, 14, 15, 16, 23, 28, 30, 31, 33 & 46 Salt Camp 4 & 10
East Canadian County	Cottonwood 17 & 33 Uncle John 4
Garvin	Rush 39C
Kingfisher County	Cottonwood 20
Logan County	Bear Fall Coon 9, 10, 13, 20, 21, 29 & 30 Cottonwood 2, 3, 8, 22 & 12
Murray County	Mill 1 & 2
Muskogee County	Cane 26A
Nowata County	Cotton Coon Mission 12C

- Reviewed proposed Cost Share Program Year 25 Guidelines.
- Conducted CPD monthly staff meeting, February 1.
- Conducted CPD staff performance reviews, February 1 and 7.
- Participated in the Principal Staff meeting, February 2.
- Participated in OACD State Meeting planning, February 2.
- Participated in DamWatch training, February 9.
- Attended the NACD Annual Meeting in New Orleans LA.
- Reviewed proposed HB1461 for a woody invasion cost share program.
- Participated in Teams meeting for planning and review of OKIE811 presentation at the OACD State Meeting.
- Reviewed Emergency Drought all district allocation report.
- Claims processed:

	# of Claims	Amount
CPD Administration		
Rehabilitation	1	922.93
District O&M	5	230,882.90
	TOTAL	\$231,805.83

Watershed Rehabilitation and New Construction

- NRCS rehabilitation and new construction agreement management.
- Administrative, technical and land rights assistance to:

Rehabilitation

Sequoyah County – Sallisaw 33, Sallisaw 36	East Canadian County – Uncle John 10
Town of Wilburton – Fourche Maline 7M	Town of Meeker – Quapaw 15
City of Perry – Upper Black Bear 62	Adair County – Scraper Hollow 2
Pontotoc County – Upper Clear Boggy 26	Latimer County – Boiling Springs 1
LeFlore County – Caston Mountain 1 and 2	

New Construction

Love County – Lower Bayou 12

Watershed Dam Operation & Maintenance – George Moore & Johnny Pelley

- Technical, administrative, and legal/easement assistance to 14 Conservation Districts:

Grady County	Custer County	Kiowa County	Tillman County
McClain County	Dewey County	Okfuskee County	Stephens County
North Fork of Red River			
- Video assessment for NRCS: Cowden Laterals 4.
- Attended public meetings /site showings: Custer County.
- Coordinated projects with Watershed Team members from Kiowa, McClain, Grady, Custer Counties and NRCS.
- Continued management of OKIE811 tickets/emergency response calls in designated districts.
- Asset transfer to Hughes/Seminole County Watershed Aide Turner.
- Management of equipment maintenance and repair for Watershed Program fleet.

Administrative Programs – Paige Porter

- Received and reconciled Division vehicle/equipment logs and Comdata invoicing.
- Prepared and presented Saying OK to OKIE with Anita Kaufman, Payne CCD on updated OKIE811 guidelines and OCC requirements at State Meeting, February 28.

- Met with T. Sawatzky and A. Kaufman on OCC watershed guidelines for OKIE811 presentation.
- Created OACD 2022 area meeting Mentimeter results infographic and display for table at state meeting.
- Helped organize watershed aide attendance at OACD State Meeting.
- Attended OACD State Meeting, February 27-28.
- Arranged asset transfer to Hughes/Seminole County with G. Moore & Watershed Aide Turner.
- Paid February utility services for Clinton and Pauls Valley watershed shops.
- Facilitated purchasing requests for the division.
- Arranged hotel to Watershed Dam workshop, Decatur TX March 21-23.
- Arranged travel for DMT, March 13 Pawnee for O&M.
- Participated in Water Quality APO interview panel.
- Reconciled & submitted Conservation Programs January P-card activity.
- Continued CP Division inventory project and maintenance.
- Worked with Johnston CCD and Watershed Aide Rusty Adams on landowner concern and delay of work request.
- Compiled and prepared February CPD report to the Commission.
- Attended Commission meeting February 6.

Cost-Share Program – Taylor Marshall

- Attended CPD Staff meeting.
- Attended OCC Commission Meeting.
- Continued to take in and process Cost-Share and Emergency Drought Claims for Payment.
- Had PMP with supervisor Tammy Sawatzky.
- Continued Work with OCC Vet team on agency policies and implementation possibilities.
- Assisted in Water Quality APO applicant Selection and interview process.
- Attended seminar on State Revolving funds put on by the Conservation Finance Network.
- Worked on Completing the CS PY 25 Guidelines.
- Created materials for Mini Consults sign-up at the OACD State meeting.
- Attended meeting with Sarah Blaney, Jean Lam, and Meg Greski to discuss Mini Consults process and sign-up needs.
- Began work on Soil Health Cost-Share Guidelines.
- Processed 29 Program Year 24 claims from 17 conservation districts for a total of \$114,267.53.

Brush Management	285.16 acres	Pond	10,411 cy
Fencing	2,661 ft	Watering Facility	1
Firebreak	8,602 ft	Well	5
Pipeline	540 ft	Range Seeding	40 acres
Pumping Plant	3	Pasture Planting	35.7 acres

- Processed 803 Emergency Drought claims from 78 conservation districts for a total of \$4,083,845.18.
- | | | | |
|---------------|-----|---------------------------|----|
| Pond Cleanout | 408 | Pasture Tap | 50 |
| Well | 142 | Watering Facility | 69 |
| Pumping Plant | 159 | Heavy Use Protection Area | 24 |
| Pipeline | 74 | Pasture Planting | 24 |
| Cover Crop | 11 | | |
- Attended OACD State meeting February 26-28.

Watershed Dam Easement Mapping Project – Wendie Sharp

- Mapped 289 watershed easement documents linked to 74 watershed dam projects during February. A total of 1,388 easements linked to 333 dams have been mapped as of February 20th.
- Reviewed high hazard dam easement documents from 14 counties: Caddo, Canadian, Carter, Dewey, Garvin, Latimer, Logan, Okmulgee, Pontotoc, Roger Mills, Seminole, Stephens, Washington, and Washita.
- Started scanning Washita County Conservation District's easement documents into digital PDF documents. 212 easement documents scanned from 82 dam project folders.
- Assisted Janet Stewart in preparing a map for Cottonwood Creek 5 project.
- Updated CPD high hazard watershed dam's easement issues tracker. The tracking system includes inventory of missing/partially missing easements, identification of relevant issues and questions on easement documentation.
- Updated OGI watershed mapping tracker (tracker with elevations). Provides status information to OGI staff as to which watershed dam's easements are mapped, pending, or missing.
- Organized, and partitioned watershed dam easement documents into individual easement PDFs where needed.
- Reformatted various county's watershed dam easement PDF file names to follow standardized filenames.
- Continued collaboration with OGI department on geospatial formatting of watershed easement data files. Once project is complete data will be visible through OKMaps.
- Attended Commission meeting on February 6.