



405-522-4739

Form AFV2009.12

# Carbon Sequestration Certification Program

Oklahoma Conservation Commission  
2800 N. Lincoln Blvd., Ste 160, Oklahoma City, OK 73105

## Application for Verification Ag & Forestry Carbon Offsets

### Applicant Information

OCC Aggregator number

Aggregator name

Address  City

State  Zip code  Phone

Contact name  Phone

Contact title

Contact email

### Required Items Attached (for each contract)

- Resource management plan or forest management plan
- Map or aerial photo of acres to be verified
- FSA forms or OFS/USFS forest certification for acres listed
- Current carbon offset contract for acres listed here
- Applicable management records
- Permission form signed by the offset provider authorizing access to the land for verification.

### Project Information

| Contract #           | Tract #              | Field #              | Section              | Township             | Range                | County               | # Acres              | Practice             | Start date           |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
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Resource Management Plan

| Contract #           | Tract #              | Field #              | Section              | Township             | Range                | County               | # Acres              | Practice             | Start date           |
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Resource Management Plan

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Resource Management Plan

Add a Row of Project Information

## Attestation

I attest that I have conducted a thorough and informed review of the information submitted and reported in this application and it does not contain any untrue statement of a material fact or omit to state a necessary material fact and is therefore true and accurate to the best of my knowledge. I further understand that all information provided is subject to the Oklahoma Open Records Act and that portions of the information may be published pursuant to the goals and purposes of the Program.

Authorized signature

Date

Name of signer

Submit Form



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# Carbon Sequestration Certification Program

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2800 N. Lincoln Blvd., Ste 160, Oklahoma City, OK 73105

## Application for Verification

Ag & Forestry Carbon Offsets

### Filing of applications for carbon offset verification

A request for verification of a soil carbon offset may be filed during each calendar year of the carbon offset contract. A request for verification of a forestry carbon offset may be filed during the first, third, or fifth or later calendar year of the carbon offset contract. For afforestation or reforestation applicants, the first year means the first year following the planting year.

### Approval process for applications for carbon offset verification

- (1) An applicant shall submit an application requesting verification of a carbon offset or sequestration project to the Commission.
- (2) Eligible carbon offsets identified in the application will be verified by the Commission or other state approved verifier.
- (3) The Commission will issue a certificate of Oklahoma verified offset if the offset is found to be in accordance with standards pursuant to or accepted by this program.

### Soil carbon and forestry offsets eligible for verification

(a) Only soil carbon and forestry offsets with default or standard sequestration rates determined by research acceptable to the Commission to capture and hold carbon dioxide or its equivalent for a determined or estimated or measurable rate or span of time shall be considered for verification. Types of eligible offsets are:

- (1) Conservation tillage,
- (2) Grassland establishment.
- (3) Afforestation. The establishment of trees on lands that was unforested prior to 1990.
- (4) Managed Forests. The use and management of sustainable silvicultural practices in forests that are also part of a long-term approved forest management plan.
- (5) Reforestation. The establishment of trees on lands previously forested that are also part of a long-term approved forest management plan.

(b) Offsets not specifically listed above may be considered by the Commission on a case by case basis.

### Applications for carbon offset verification - general requirements

Applications shall be submitted on a form provided or in a format designated by the Commission, and include the following:

- (1) The name, address, and phone number of the applicant;
- (2) The name, address, and phone number of the offset aggregator;
- (3) The legal description of the physical location of the offset or project;
- (4) The name of the city nearest to the location of the offset or project, and the county in which the offset or project is located;
- (5) The type of offset and start date of the activity or project that created the offset;
- (6) An aerial photo of the land delineating the offset or project area and indicating the number of acres delineated.
- (7) A statement, signed by an authorized person, that permits and authorizes the Commission or other state approved verifier to conduct verification.

### Soil carbon offset verification application requirements

(a) In addition to the general requirements for any application, an application for soil carbon offset verification shall include the following:

- (1) Resource management plan with details and explanations of the activities that will increase, or maintain existing, trapped carbon including but not limited to growing of designated crops or use of designated cropping systems that created the offset to be verified;
- (2) Crop certification summary from a state or federal agency;
- (3) Copy of Conservation Reserve Program (CRP) or Conservation Reserve Enhancement Program (CREP) contracts, or other federal conservation contracts when applicable;
- (4) Farm records showing dates and schedules of seeding, grazing, haying, or harvest as applicable and necessary to substantiate the offset; and
- (5) Current or previous carbon offset contract that includes any portion of the offset for which the applicant is requesting verification.

(b) The Commission may request additional information.

### **Forest carbon offset verification application requirements**

In addition to the general requirements for any application, a forest carbon sequestration verification application shall include a forest management plan written on a form provided or in a format approved by the Oklahoma State Forester, containing the following:

- (1) Details and explanations of the activities that have or will increase, or maintain existing, trapped carbon;
- (2) Clearly stated landowner objectives for the forest management practices that include the sequestration of carbon;
- (3) Description and evaluation of the natural resources present on the area;
- (4) Defined desired future forest condition;
- (5) Description of the forest management practices and activities aimed at reaching the desired forest condition or condition class; and
- (6) Documentation of a timeline for forest management plan implementation that includes the start date of the forest management activities

### **Fees**

An applicant filing an application for soil carbon or forestry verification shall pay the following fees and expenses. The fees shall be paid by check, certified check, or United States Postal Money Order.

- (1) **Field verification fee.** Thirty dollars (\$30.00) per hour charged for time spent in the field verifying the offset, including travel time to and from the offset location. An applicant may indicate on the application a request to be contacted prior to verification and to be told the estimated amount of time that will be needed to conduct verification.
- (2) **Field verification expenses.** The government rate in effect on the date of travel will be charged to cover travel or lodging costs incurred during travel associated with field verification. An applicant may indicate on the application a request to be contacted prior to verification and to be told the estimated amount of time that will be needed to conduct verification.
- (3) **Document verification fee.** Fifty dollars (\$50.00) per hour assessed for the in-office review of documents and preparation of reports that record whether carbon sequestration has occurred.
- (4) **State certification fee.** Ten cents (\$.10) per metric ton of carbon dioxide for each ton under and including fifty thousand (50,000) metric tons, and three cents (\$.03) per metric ton of carbon dioxide for each ton over fifty thousand (50,000) tons, is assessed for the preparation and issuance of a certificate and report evidencing that carbon sequestration occurred and was verified by the Oklahoma Conservation Commission or other state approved verifier not to exceed \$10,000 per application. The applicant will be invoiced this fee per application after the Commission has verified the carbon offset.

### **Restrictions on certification**

- (a) The Commission reserves the right to transfer a certificate to another person if the applicant is not legally entitled to the certificate.
- (b) The Commission shall not determine the market value, if any, of any carbon offset.
- (c) The Commission on issues relevant to the project shall not certify a carbon offset that has accidentally, intentionally, or through gross negligence violated the law when such determination is made by a governmental entity having competent jurisdiction. If and when a violation has been cured or remedied to the satisfaction of a governmental entity and documentation of the cure or remedy and satisfaction has been submitted to the Commission, certification will proceed. In addition, the Commission will not certify a carbon offset purported to be created by the intentional disturbance of soil followed by the subsequent replanting of crops or plants for the purpose of creating a carbon offset for monetary gain.

### **Verification**

- (a) The Commission or other approved verifier shall verify carbon offsets using protocols established by or approved by the Commission. Carbon offsets shall be verified to a reasonable level of assurance by the Commission or other state approved verifier.
- (b) Verification shall include the calculation of the volume or weight of carbon dioxide or carbon dioxide equivalent sequestered by the project, and will use visual confirmation paired with values from carbon accumulation tables, standard values for each type of carbon offset, or direct measurement or other verification protocol or document applicable related to the application.

### **Commission action on applications for carbon offset verification**

- (a) **Approval.** When the Commission is satisfied that all requirements for verification have been met, then a certificate of verification will be issued to the applicant.
- (b) **Denial.** Any denial of an application shall be in writing and provided to the applicant, along with the reasons that the application was denied. A denial shall also advise the applicant of their right of appeal and of the procedures necessary to exercise those appeal rights.
- (c) **Timing.** A certificate of verification or a denial will be issued by the Commission to the applicant within (90) days after receipt of an application, unless more time is required. In that case, the Commission shall notify the applicant in writing that additional time is needed.
- (d) **Withdrawal.** Any application may be withdrawn by the applicant at any time prior to verification occurring. An applicant may withdraw an application by submitting a written request to the Commission. The applicant's application will be automatically withdrawn upon receipt of the request by the Commission. Any fees paid in connection with any application that is later withdrawn under this section shall not be refunded to the applicant.