



Carbon Sequestration Certification Program

Oklahoma Conservation Commission
2800 N. Lincoln Blvd., Ste 160, Oklahoma City, OK 73105

405-522-4739

Application for Registration - Ag & Forestry

Form REG2009.12

Oklahoma Carbon Offset Registry

Instructions: Electronic applications are preferred. 1. Complete the form and click on the Submit button. 2. Scan required items and email to stacy.hansen@conservation.ok.gov. 3. Complete the Fee Payment form and mail it with your payment to the address above.

Applicant Information

Applicant is: Aggregator Verifier Offset provider Buyer Other

Applicant name

Address City

State Zip code Phone

Required Items Attached (Scan items for electronic submission)

Verification report, if applicable

Carbon offset contract or memorandum of contract for project to be registered

Map, aerial photo, or graphic depiction delineating project site to be registered

Aggregator or Offset Provider

Aggregator or Provider Name

Address City

State Zip code Phone

Email

Project Information

Tract #	Field #	Section	Township	Range	County	# Acres	Practice	Start date	MtCO2e
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Tract #	Field #	Section	Township	Range	County	# Acres	Practice	Start date	MtCO2e
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Add a Row of Project Information

Attestation

I attest that I have conducted a thorough and informed review of the information submitted and reported in this application and it does not contain any untrue statement of a material fact or omit to state a necessary material fact and is therefore true and accurate to the best of my knowledge. I further understand that all information provided is subject to the Oklahoma Open Records Act and that portions of the information provided will be published to the Oklahoma Carbon Registry pursuant to the goals and purposes of the Oklahoma Carbon Program. Further, I understand that the Oklahoma Conservation Commission is not responsible for financial gains or losses or other liabilities that may result from accurate or inaccurate information reported in this application and published on the Oklahoma Carbon Registry.

Authorized signature

Date

Name of signer

Submit Form



Carbon Sequestration Certification Program

Oklahoma Conservation Commission
2800 N. Lincoln Blvd., Ste 160, Oklahoma City, OK 73105

405-522-4739

Form REG2009.12

Application for Registration - Ag & Forestry

Oklahoma Carbon Offset Registry

Electronic applications are preferred. 1. Complete the form and click on the Submit button. 2. Scan required documents and email them to stacy.hansen@conservation.ok.gov. 3. Complete the Fee Payment Form and mail it with your payment to the address at the top of the application.

Applications for carbon offset registration

Persons signatory to a contract for, or owning an interest in, a carbon offset, allowance, credit or sequestration project that was not verified by the Oklahoma Carbon Program but who wish to have information related to such offset published to the Oklahoma carbon offset registry may submit an application to the Commission.

Filing. An application may be filed with the Commission at any time after the offset is verified or the contract or agreement is fully executed. An applicant should be the operator, seller, purchaser, aggregator, verifier, or other person who is a signatory party to the carbon contract or agreement.

Fee. A fifty dollar (\$50.00) fee shall accompany the application and is assessed for the review of an offset that was not verified by this program and to publish offset information to the Oklahoma carbon offset registry. The fee shall be paid by check, certified check, or United States Postal Money Order. Offsets certified by the Oklahoma Carbon Program will be automatically published to the registry free of charge after all fees for verification and certification have been received by the Commission.

Contents. Applications shall be submitted on a form provided or in a format designated by the Commission. The application shall contain, at a minimum, the following information:

- (1) The name, address, and phone number of the applicant
- (2) The name, address, and phone number of the offset aggregator, if an aggregator has been retained
- (3) The legal description of the physical location of the offset or project
- (4) The name of the city nearest to the location of the offset or project, and the county in which the offset or project is located
- (5) The type of offset and start date of the activity or project that created the offset
- (6) An aerial photo of the land delineating the offset or project area and indicating the number of acres delineated or, in the case of geologic sequestration, an aerial photo, topographical map, or graphic depiction of the land area overlaying the reservoir that received the carbon dioxide or carbon dioxide equivalent. If the above are not available, the Commission may accept GPS coordinates of the offset or project
- (7) A copy of the offset purchase and sale contract or other transfer agreement, or memorandum of a contract or agreement, signed by the seller and buyer

Commission action on applications for carbon offset registration

- (a) **Approval.** Offset information for carbon offsets not verified by the Oklahoma Carbon Program will be published to the Oklahoma carbon offset registry within ninety (90) days after the application for registration and fees are received and approved by the Commission. Applicants shall refer to the online carbon offset registry to determine application status.
- (b) **Denial.** Any denial of an application shall be provided to the applicant in writing within ninety (90) days, along with the reasons that the application was denied. A denial shall also advise the applicant of their right of appeal and of the procedures necessary to exercise those appeal rights.
- (c) **Withdrawal.** An applicant may withdraw an application at anytime by submitting a written request to the Commission. The application will be automatically withdrawn upon receipt of the request by the Commission. Any fees paid in connection with any application that is later withdrawn under this section shall not be refunded to the applicant.

Guidance and review. The Commission shall provide applicants with guidance including copies of any additional policies, procedures, and necessary forms for the efficient administration of the program.

Carbon offset registry

- (a) The carbon offset registry is maintained and made publicly available via a website updated by the Commission at least monthly for the purpose of public disclosure.
- (b) Information on carbon offsets verified by the Oklahoma Carbon Program will be automatically published to the carbon offset registry after verification is conducted and applicable fees are received by the Commission.
- (c) Information on carbon offsets not verified under the Oklahoma Carbon Program will be published to the carbon offset registry after the application for registration accompanied by the fee is received and approved by the Commission.
- (d) Each offset reported by an applicant for registration shall be unique; such offset shall not be claimed more than once on any regulatory, voluntary, or off market venue for the purposes of mitigating greenhouse gas emissions.